

# **ACADEMIC & ADMINISTRATIVE AUDIT REPORT**

**2022-23**



**Rammohan College**

**102/1, 85A, 85B, 85C & 85D-Raja Rammohan Sarani**

**Kolkata-700009**

**West Bengal, India**

### **Members of the Audit Team**

1. Shri Debasish Biswas, Inspector of Colleges, University of Calcutta, Kolkata
2. Dr. Jaydeep Sarangi, Principal, New Alipore College, Kolkata
3. Dr. Anupama Chowdhury, Principal, Women's College, Calcutta
4. Dr. Saswati Sanyal, Principal, Rammohan College, Kolkata
5. Dr. Samrat Bhattacharjee, IQAC Co-ordinator, Scottish Church College, Kolkata
6. Dr. Krishnendu Sarkar, IQAC Co-ordinator, Rammohan College, Kolkata

### **Part A**

#### **Data of the Institution**

1. Name of the Institution : Rammohan College
  - Name of the Head of the institution : Dr. Saswati Sanyal
  - Designation : Principal
  - Does the institution function from its own campus? : Yes
  - Phone no./Alternate phone no. : 03323505687
  - Mobile No : 9830170834
  - Registered e-mail : [rmc.tic85b@yahoo.in](mailto:rmc.tic85b@yahoo.in)
  - Alternate e-mail : [saswati.sanyal1960@gmail.com](mailto:saswati.sanyal1960@gmail.com)
  - Address : 102/1, 85A, 85B, 85C & 85D-Raja Rammohan Sarani
  - City/Town : Kolkata
  - State/UT : West Bengal
  - Pin Code : 700009
2. Institutional status
  - Affiliated / Constitution Colleges : Affiliated
  - Type of Institution : Women
  - Location : Urban
  - Financial Status : Grants-in aid and UGC recognized Under section 2f and 12 (B)
  - Name of the Affiliating University : University of Calcutta
  - Name of the IQAC Coordinator : Dr. Krishnendu Sarkar
  - Phone No. : 03323505687

- Mobile : 9830170834
  - IQAC e-mail address : rmc.tic85b@yahoo.in
3. Website address : <https://www.rammohancollege.ac.in>
4. Whether Academic Calendar prepared during the year? : Yes
- whether it is uploaded in the Institutional Website : Yes
5. Significant contributions made by IQAC during the current year
- Geen, Environment and Energy Audit
  - ISO 9001:2015 certification
  - Rain water harvesting
  - Extension of the Medicinal Plant Garden
  - Academic Audit

**6. Provide the list of funds by Central/ State Government- UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Santi Ranjan Dey, Dept. of Zoology	WB Biodiversity Board	Govt of West Bengal	2022	120000/-

**7. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Outcome Achieved
Geen, Environment and Energy Audit	Comprising energy audit, water audit, biodiversity audit, green campus management audit, plastic waste management, carbon footprint audit and carbon credit audit. Rammohan College conducted Green Audit in association with ISP Green Development and Laboratories PVT. LTD. (An ISO 9001: 2015 & ISO 14001: 2015 Certified, QCI-NABET Accredited Environmental Consultant Organization)
ISO 9001:2015 certification	ISO 9001:2015 certification has been done successfully. College has been assessed and Certified by Maple Certification Services

	with a Certificate No- 1013913933, Date of Registration-15/05/2023.
Rain water harvesting system	Rain water harvesting system established in the college with 13500 Liter capacity. The front side of the set-up is used as fish tank while the back side is utilized for filtering and storing rain water. This system is a good example of multipurpose use for rain water harvesting and aquaculture needed for laboratory use. There is ample scope in the campus to expand this Rain Water Harvesting System for efficient water management and water conservation.
Extension of the Medicinal Plant Garden	More than 50 medicinal plants have been cultivated in the Medicinal Plants Garden in the new campus at 85A, Raja Rammohan Sarani, Kol-700009. The campus also has presence of ornamental trees and shrubs. More than 70 weed species have been documented in the campus and enlisted.
Academic Audit	Academic Audit has been done successfully.
IQAC took several initiatives for the faculty exchange programme with other institutions and organizations.	We have signed MoU with different institutions like City College, Ananda Mohan College, Umesh Chandra College, Women's College, Victoria Institution (College), National Vocational Academy of India, Roy's Institute of Competitive Examination Pvt. Ltd. (RICE), George School of Competitive Exams etc.

**8. Whether institutional data submitted to AISHE: Yes**

Year: 2021-22

Date of Submission: 18/01/2023

### 9. Quality initiatives by IQAC during the year for promoting quality culture

Entity/Title of the quality initiatives by IQAC	Number of participants/ beneficiaries	Date & Duration
Mathematics, Phylosophical and Modern Aspects (Mathematics)	33	7.12.22
EDCA, CC-12 (Statistics in Education), Practical Examination	160	29.12.22
Occupational Health and Safety Practice (Physiology)		27.09.2022
Workshop on "Communicative English"	80	10.01.2023
Prof. Moumi Banerjee delivered invited lectures for History Honours Semester-IV on Indian Art.	29	28.04.2023 & 13.05.2023
CPR and Women Health Related Issues (Geography)	90	31.03.2023
Workshop on self-defence (Geography)	19	12.04.2023
Shakespeare (To)day in association with Victoria Institution (college) (MOU)	66	27.04.2023
'Lokosahitya, Natak – Nineteenth Century, Crime Thriller, Online vs offline Education,Rupkatha ' (Bengali )	49	27.04.2023
“Exploring Planktonic Biodiversity of Sundarbans looking through the molecular lens	72	02.05.2023
Rammohan Roy memorial lecture series: event inaggruation		03.05.2023
Chaitanyabhagavad, Kalidas o Rabindranath (Bengali)	26	10.05.2023
Chemistry for sustainable future (Chemistry)	34	11.05.2023
Navyanyaya Mote Prataksha Pramana (Sanskrit)		12.05.2023
"Second Wave Feminism"	30	15.05.2023- 17.05.2023
Workshop on “Molecular Biology Technique and in silico Drug Discovery” (Zoology)	43	16.05.2023- 22.05.2023
The department of History in collaboration with IQAC, Rammohan College organised the Annual Departmental Students Seminar on the Study of History.	71	18.05.2023
Internship Programme on “Hands-on Training in Molecular	14	25.05.2023-

Biology and Cytology”		31.05.2023
251st Birth anniversary of Raja Rammohan Roy by Rammohan College and Rammohan Roy Museum	45	22.05.2023
One day seminar on Preparation of SSR for NAAC	40	21.06.23

**10. Does the Institution have Management Information System? : No**

### **PART-B**

**11. New programme/courses introduced during the Academic year : NIL**

**12. Programmes in which Choice Based Credit System (CBCS)/ elective course system implemented at the affiliated colleges (if applicable) during the Academic year : YES**

Name of Add on /Certificate programs offered	Course Code (if any)	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
In Tally, GST and E-fling	Commerce	40 hours	68	28
News Reading and Anchoring	Bengali, Education & English	30 hours	38	38

**13. Number of Add on /Certificate programs offered during the year : 02**

**14. Number of students enrolled in subject related Certificate or Add-on programs during the year: 106**

**15. Number of students undertaking project work/field work/ internships: 955**

Projects/Programme Title	
Climate Change	Soil Pollution
Water pollution	Importance of Medicinal Plants
Global Warming	Effects of Deforestation on environment
Air Pollution	Earthquake
Conservation of Natural Resources	Noise Pollution
Waste Management	Water Management
Minimizing food Waste	Importance of Mangrove Eco System
Eco Tourism	Environmental Justice
Waste Disposal Technique	Ganga Pollution
Only One Earth-Living Sustainability in harmony with nature	Alternative Energy Source

Course	Year	General_F	Sc_F	ST_F	OBC1_F	OBC2_F	Total	Stream	Total Students
BA General	1	133	6	2	1	0	142	BA Gen	142
BENGALI	1	21	0	0	0	0	21	BSc Gen	23
EDUCATION	1	30	1	1	0	1	33	BCom Gen	48
ENGLISH	1	38	2	0	5	4	49	BA Hons	194
GEOGRAPHY (BA)	1	6	3	0	0	0	9	BSc Hons	154
HISTORY	1	39	2	0	0	1	42	BCom Hons	84
PHILOSOPHY	1	4	0	0	0	0	4		645
POLITICAL SCIENCE	1	35	0	0	0	0	35		
SANSKRIT	1	1	0	0	0	0	1	PG Courses	Total students
BCom General	1	45	1	0	1	1	48	Human Physiology	22
ACCOUNTANCY	1	70	6	0	4	4	84	Bengali	50
BSC BIO GEN	1	20	0	0	0	0	20	Total	72
BSC PURE GEN	1	3	0	0	0	0	3		
BOTANY	1	20	1	0	1	1	23		
CHEMISTRY	1	11	0	0	0	1	12		
ECONOMICS	1	3	0	0	0	0	3		
GEOGRAPHY (BSC)	1	20	6	0	0	3	29		
MATHEMATICS	1	8	0	0	0	0	8		
PHYSICS	1	4	0	0	1	0	5		
PHYSIOLOGY	1	26	3	0	2	0	31		
ZOOLOGY	1	34	6	0	1	2	43		
Grand Total:		571	37	3	16	18	645		

**16. Whether structured feedback received from all the stakeholders**

**17. Number of sanctioned seats during the year: 1636**

**18. Number of actual students admitted from the reserved categories during the year:**  
87

**19. No. of students enrolled: 720**

**20. Student- Full time teacher ratio: 24.9:1**

**21. Students mentoring system available in the institution?**

Number of students enrolled in the Institution	Number of fulltime teachers	Mentor: Mentee Ratio
2440	98	1:24.9

- One to one correspondence during document verification and orientation programme

Students	Teachers	Employers	Alumni
Yes	Yes	Yes	No

- Attendance Monitoring system

- Audio visual class room teaching to enrich academic ambient
- Personal interaction after class
- Encourage students for students' seminar and prepare models for exhibition
- Parent Teacher student meeting regularly.
- Students' Aid Fund
- Guided by teachers about different scholarships and Govt grants.
- Encourage students to participate cultural activities.
- NCC
- NSS
- During Covid 19 pandemic situation, each department organised counselling session for their mental fitness and too aware about the technical issues related to online Classes and Online Examinations.
- Organised national and international webinars to enrich their knowledge beyond the syllabus of course of study.

## 22. Details of Full-time Faculty:

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of Teachers having Ph.D	No. of Teachers having NET/SET
90	77	13	1	49	20

No. of State Aided College Teacher (SACT)	No. of Teachers having Ph.D	No. of Teachers having NET/SET
21	07	04

## 23. Teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the Academic year 2022-23 (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

Ms. Dharitri Mondal	Orientation/Induction Programmes	04-07-2022 to 06-08-2022
Dr. Shibu Das	Orientation/Induction Programmes	01-08-2022 to 02-09-2022
Mr. Biswanath Sarkar	Orientation/Induction Programmes	22-08-2022 to 24-09-2022
Mr. Sanoar Molla	Orientation/Induction Programmes	22-08-2022 to 24-09-2022
Ms. Tanushree Murmu	Orientation/Induction Programmes	22-08-2022 to 24-09-2022
Mr. Sanjoy Kumar Paul	Refresher Course	09-09-2022 to 22-09-2022
Dr. Moumita Mondal	Refresher Course	28-11-2022 to 11-12-2022
Dr. Arup Mandal	Refresher Course	01-12-2022 to 14-12-2022
Mr. Sanoar Molla	Refresher Course	05-12-2022 to 17-12-2022
Dr. Ashesh Garai	Refresher Course	06-12-2022 to 19-12-2022



Dr. Samiran Mondal	Refresher Course	06-12-2022 to 19-12-2022
Dr. Sonali Ghosh	Refresher Course	07-12-2022 to 20-12-2022
Dr. Samik Acharjee	Refresher Course	21-12-2022 to 05-12-2022
Ms. Malini Basu	Orientation/Induction Programmes	04-01-2023 to 07-02-2023
Dr. Shrabani Sen	Faculty development Programmes (FDP)	05-06-2023 to 11-06-2023

**24. Number of days the college was open: 245**

**25. Results:**

**Total number of final year students who passed the university examination during the year: 448**

**Total number of final year students who appeared for the university examination: 680**

<b>Academic Year 2021-22 Pattern: CBCS System</b>			
<b>Stream</b>	<b>Enrolled</b>	<b>Passed</b>	<b>Pass in %</b>
BA (H)	186	138	74.19
BA(General)	163	61	37.42
BSc (H)	136	113	83
BSc (General)	50	35	70
BCom (H)	82	71	86.59
BCom (General)	63	29	46.03

**26. Number of papers published per teacher in the Journals notified on UGC website:**

43

<b>Department</b>	<b>No. of Publications</b>
Botany	1
Chemistry	4
Zoology	15
Commerce	1
Mathematics	2
Physiology	10
Education	2
Library	2
Geography	4
Political Science	1
Philosophy	1
<b>Total</b>	<b>43</b>

**27. Books and Chapters in edited volumes/ Books published, and papers in National/International Conference Proceedings**

<b>Department</b>	<b>No. of Publications</b>
Bengali	1
Chemistry	6
Zoology	3
Education	4

Mathematics	1
Physiology	1
Philosophy	4
Geography	1
<b>Total</b>	<b>21</b>

## 28. Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software	Nature of automation (Fully/partially)	Version	Year of automation
KOHA	Partially	3.18.03	2016

Library resources	If yes, details of memberships/subscriptions	Expenditure on books (INR in lakhs)	Expenditure on subscription to e-Resources (INR in lakhs)	Total Library Expenditure
<b>Books</b>		--	--	<b>182000/-</b>
<b>e – journals</b>	<b>Access through N-LIST</b>	<b>0.059</b>	--	<b>5900/-</b>
<b>e-books</b>	<b>Access through N-LIST</b>			
<b>Magazine</b>				<b>10446/-</b>
<b>Local and/ or remote access to e-resources (Specify)</b>	<b>Access through N-LIST</b>	--	--	--

## 29. The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

<ul style="list-style-type: none"> <li>• Gallery (200 Seat Capacity): 03</li> <li>• Seminar Hall (100 Seat Capacity): 02</li> <li>• AC Seminar Hall (50 seat capacity): 01</li> </ul> <p><b>Laboratories</b>            Physics: 5            Chemistry: 4            Mathematics: 2            Botany: 4            Zoology: 4            Physiology: 4            Geography: 2            Central Instrument: 1</p>	<p>Information Tech Lab (Commerce): <b>1</b>            Data Centre: <b>1</b>            Language Laboratory: <b>1</b>            Post Graduate Laboratory: <b>2</b>            Class Room (80 Seat Capacity): <b>10</b>            Class Room (50 Seat Capacity): <b>20</b>            Canteen for students and staff: <b>4</b>            Computer Assisted Laboratory: <b>10</b></p>
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## Total Number of Computers: 146

Students (Laboratory/Arts/Commerce/General)	Library	Data Centre & Language Laboratory	office and accounts	Principal's Office
100	5	25	13	3

## ICT Facilities

Zoology	Portable Projector
Zoology	Fixed Projector
Zoology	LED TV
Zoology	Overhead Projector
Commerce	LED TV
Botany	Portable Projector
Smart Class Room	Projector Smart Board TV
Physiology	Portable Projector
Bengali	Portable Projector
Auditorium	Fixed Projector
Film Club/MOOCs Room	LED TV
Small Auditorium	LED TV

**Common Facilities are available for students:**

1. One AC Auditorium for conducting workshop/student's seminar 800 Ft2
2. Sadhana Sarkar Memorial Hostel for the regular students of Rammohan College. Details are in the website,  
[https://www.rammohancollege.ac.in/index.php?option=com\\_content&view=article&id=53&Itemid=0](https://www.rammohancollege.ac.in/index.php?option=com_content&view=article&id=53&Itemid=0)
3. Two Auditorium for small cultural activities in New Building 1200 Ft2 each
4. Two Auditorium for conducting small cultural activities in old building 1500 Ft2 each
5. One "Open Air Stage" for Cultural Activities
6. One Large "Courtyard" for Outdoor Games viz. Badminton & Volleyball
7. One Large Common Room (300 Ft2) for Indoor Games viz. Carom, Chess, Table Tennis
8. One 300 Ft2 Yoga Centre & Multispecialty Gymnasium with modern machine and Yoga accessories.
9. One Language Laboratory for the students
10. One Data Centre for the students
11. One IT Room for MOOCS/Film Club/SWAYAM
12. Among the Gymnasium user 92.6% has an opinion that, physical activities gradually increased their attention in study. 40 % students regularly use Gymnasium
13. We are going to start the NCC programme of "C" certificate for students of Rammohan College under the category of 2nd Bengal Battalion

**30. Scholarships and Financial Support:**

- Number of students benefited by scholarships and free ships provided by the Government during the year: **532**
- Total number of students benefited by scholarships, free ships, etc provided by the institution: **20**

Name/Title of the scheme	Number of students
Kanyashree-K2 & K3 (Govt of West Bengal)	196
National Scholarship Programme (NSP) (Govt of India)	13
Swami Vivekananda Merit-cum-Means Scholarship (Govt of West Bengal)	125
TSP	14
Post Matric	147
OASIS (Govt of West Bengal)	37
<b>Total</b>	<b>532</b>

**31. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution: 421**

### 32. Student Progression

Name of student who has been placed	Program graduated from	Name of institution joined	Name of program admitted to
Priya Saha	B.Sc	Moulana Azad College (CU)	M.Sc
OINDRILA DUTTA	B.Sc	Calcutta University	M.Sc
Aqsa Zahir	B.A	Calcutta University	M.A
Megha Sanki	B.A	IGNOU	M.A
Mondira Das	B A	Rammohan College (CU)	M A
WAIJHA TABASSUM NAWAZ	B.Sc	Calcutta University	M.Sc
Ahana Mukhopadhyay	B.Sc	Sidho - Kanho - Bisra Univ.	M.Sc (Environmetal Sc)
Nuzhat Fatma	B.Sc	Aliah University	M.Sc
Muntaha Ahmed	B.Sc	Jogomaya devi College (CU)	M.Sc
Nahit Parveen	B.A	NSOU	M A
Shreya Ghosh	B.Sc	St. Xaviers College (Autonomous)	M.Sc (Microbiology)
Srijani Dey	B.A	Tech Mahindra	Technical Training
Sreejita Samanta	B.Sc	Calcutta University	M.Sc
Brishti Sen	B.Sc	Vivekananda College (CU)	M.Sc
Ankita Mullick	B.Sc	Sister Nivedita University	M.Sc

Name of student who has been placed	Program graduated from	Year of graduation	Name of the employer with contact details
Pragati Rai	M.Sc	2022	Charaka Life Care
Priyanka Das	B.Sc	2022	Advanced Photonics
Kankana Ghosh	B.Sc	2022	Just dial

**33. Students qualifying in state/national/ international level examinations during the year (e.g., JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

Name of the student	Year of passing	Degree obtained from college	State/ national level examination cleared
Neha Das	2022	M.A.	NET
Shreya Ghosh	2022	M.Sc	CUET
Bidipta Pal	2022	M.Sc	NET

**34. Awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)**

Name of the Student	Department	Semester	Award	Name of the Event	Organiser
Daraksha Islam			1 <sup>st</sup> in A category	All Bengal Sit and Draw Competition	Hand Writing Competition at Hotel Sunrise in Kolkata on 26 <sup>th</sup> January, 2022
Daraksha Islam			1 <sup>st</sup>	26 <sup>th</sup> National Open Karate Championship	Indian Karate Association and Byagrah Kan Karate International, Registered by the Government of India Recognised by World Mixed Martial Art Council (UK), 26 <sup>th</sup> January, 2022, Hotel Sunrise inn.
Tarima Majumdar			1 <sup>st</sup> Division with Distinction	Rabindra Sangeet, Senior Diploma	Bangya Sangeet Parishad, West Bengal, dated 30 <sup>th</sup> December, 2022.
Purbasha Dey			1 <sup>st</sup> Division	Rabindra Nritya, Senior Diploma Final	Sarabharatiya Sangeet – O – Sanskriti Parishad, 19 <sup>th</sup> October, 2022.
Purbasha Dey			1 <sup>st</sup> Division with Distinction	Bharat Natyam, Senior Diploma Final	Sarabharatiya Sangeet – O – Sanskriti Parishad, 18 <sup>th</sup> July 2023
Janhavi Basak	Geography	4 <sup>th</sup>	Outstanding performance	Patriotic Contest, online dance contest	Edu tech culture, Non Government and Non Profitable Virtual Organization, 16 <sup>th</sup> February, 2022
Sayanti Mondal	History	5 <sup>th</sup>	1 <sup>st</sup> Class	Painting, CHITRA SAGAR (M.FINE) Examination	Surabharati Sangeet Parishad, 05.02.2023
Samprikta Halder	History	5 <sup>th</sup>	Silver medal	Senior Female Kumite, Annual Program/ Inter Club Championship	Patipukur Swamiji Sangha, 7 <sup>th</sup> January to 9 <sup>th</sup> January 2023
Sarjita Ghosh	B.Com	5 <sup>th</sup>	Gold medal	Kolkata Shotokan karate district championship	All India Shotokan Karate do school, December 2022

**35. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,**

Name of the activity	Number of students participated in such activities
'Har Ghar Tiranga Campaign' under Azadi Ka Amrit Mahotsav	45
Swachh Bharat Abhiyan	44
Awareness campaign on 'Aids'	46
Donate old clothes to the slum residents	41
Donate food to the slum children.	48
Awareness campaign on dengue and Malaria	48
Drawing competition among slum children	47
Cultural programme for slum children and donating blanket to them	45

Awareness campaign on 'Road Safety'	46
Donate rice to the slum dwellers	23
Drawing classes for street children by Community Crew	10

**36. Whether the institution has registered Alumni Association? : Yes**

The Alumni Association has been registered under the West Bengal Societies Registration Act, 1961 on 1.02. 2023 and is located at 85A, Raja Rammohan Sarani, Kolkata- 9. As decided by the Board Members of the Alumni Association, the Annual Membership has been fixed as Rs. 100 and the Lifetime Membership Rs. 1000.

**37. The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc**

Sl. No.	Name of the collaborating agency with contact details	Name of the participant	Nature of the activity
1	Department of Zoology, Faculty of Science, University of Kalyani (with Dr. Laishram Pradeepkumar Singh)	Dr. Samarendra Nath Banerjee	Knowledge sharing for Research purpose, hands on work
2	Sports and Excercise Physiology Laboratory, Department of Physiology, University of Calcutta (with Dr. Amit Bandyopadhyay)	Dr. Gouri Prosad Datta	Knowledge sharing for Research purpose, hands on work
3	Department of Zoology, Ramkrishna Mahavidyalaya, Tripura (with Dr. Dipak Das)	Dr. Samik Acharjee	Knowledge sharing for Research purpose, hands on work
4	Department of Education, Murshidabad University	Dr. Mahfuz Alam	Student centric teaching learning purpose
5	In Vitro Carcinogenesis and Cellular Chemotherapy Division, Chittaranjan National Cancer Institute (With Dr. Arpita Chandra)	Dr. Samiran Mondal	Knowledge sharing for Research purpose, hands on work
6	Occupational Ergonomics Laboratory, Department of Physiology, University of Calcutta (With Prof. Somnath Gangopadhyay)	Dr. Sahana Mazumder Sen	Knowledge sharing for Research purpose, hands on work
7	Department of Physiology, Raja Narendra Lal Khan Women's College (with Dr. Dilip Kr. Nandi)	Dr. Gouri Prosad Datta	Knowledge sharing for Research purpose, hands on work
8	Sports Authority Of India, Kolkata (with Dr. Swapan Kumar Dey)	Dr. Gouri Prosad Datta	Knowledge sharing for Research purpose, hands on work
9	Post Graduate Department of Biotechnology, St. Xavier's College (with Dr. Sayak Ganguli)	Dr. Santi Ranjan Dey	Knowledge sharing for Research purpose
10	Institute of Reproductive Medicine, Salt Lake, Kolkata (with Dr. Pratip Chakraborty)	Dr. Kaustav Dutta Chowdhury	Knowledge sharing for Research purpose, hands on work
11	Department of Chemistry, Siksha Bhavana, Viswa Bharati (with Dr. Naznin Ara Begum)	Dr. Samiran Mondal	Knowledge sharing for Research purpose, hands on work
12	Department of Physiology, Faculty of Science, University of Kalyani (With Dr. Gautam Paul)	Dr. Samarendra Nath Banerjee	Knowledge sharing for Research purpose, hands on work

13	Department of Education, Ramkrishna Mission Sikahanamandira, Belur Math (with Dr. Abhijit Guha)	Dr. Madhab Ghosh	Knowledge sharing for Research purpose, hands on work
14	Naba Ballygaunge Mahavidalaya	Dr. Madhab Ghosh	Student centric teaching learning purpose
15	Vivekananda College (Thakurpukur)	Department of Zoology, Rammohan College	Student centric teaching learning purpose

### **38. Institutional practices such as decentralization and participative management**

Rammohan College follows the practice of decentralization and participative management in academics, administration and extra-curricular activities. The GB is headed by the President, Govt. Nominees, and Members of the Higher education council, University Nominee, Principal, three Teachers' representatives, one non-teaching representative and one student representative. The GB looks after the strategic level issues related to quality of education, management and consultancy. The Principal works on the advice and active co-operation of the IQAC, Teachers' Council Secretary and different sub-committees delegated with distinct responsibilities.

Decentralization in academic matters

- 1) The IQAC proposes different policies for quality improvement in teaching-learning
- 2) An active role is also played by the Teachers' Council. It discusses different academic issues like examination, result consideration, attendance etc.
- 3) The Admission Committee and the Academic Sub-Committee conjointly shoulder the responsibility related to admission. The Routine Committee prepares the timetable by co-ordinating with each of the department. The Library Committee looks after the purchase, subscription, maintenance and upgradation of library facilities. The Sports Committee organizes Annual Sports.
- 4) The Departmental Head of each department maintains liaison with the Principal and other members of the departmental faculty.

### **39. Implementation of e-governance in areas of operation**

The organogram of Rammohan College reflects the democratic character of governance. The organizational structure of the college consists of the Governing Body, the Principal, the Teaching Staff, the Non-Teaching Staff and the students. The Governing Body of the college under the leadership of the President discusses issues relating to finance, infrastructure, faculty recruitment and the matters related to the overall development of college. The Principal, as the chief administrator of the college, supervises and manages the overall functioning of the college. The Principal is assisted by the Departmental-in- Charges, the IQAC, the Teachers' Council and the Non -Teaching Staff which comprises of the Head

Clerk, Accountant and Office Assistants. The Librarians also work with the Library Committee to upgrade academic resources and facilities in the library.

Teachers' appraisals are based on CAS. CAS for all teachers were assessed on the basis of academic, administrative activities of each teacher under the critical scrutiny of IQAC and finally recommended by the Governing Body for the approval of DPI, Govt. of West Bengal. Rammohan College has also maintained the attendance registered for the record of regular attendance, leave statement of teacher and their stipulated duty to conduct examination both internal and university examination. Appraisal of non-teaching staff is done by respective head of department, head clerk.

The College regularly makes arrangements for internal & external financial audits by concerned agencies. After completion of internal audit College send requisition for external auditor to the Department of Higher Education, Govt. of West Bengal. However, audit of the PF for teaching & nonteaching staff for (Substantive posts) are regularly audited by external auditors.

**40. Teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies: NIL**

**41. Gender Equity (Number of gender equity promotion programmes organized by the Institution): 03**

- 20th December, 2022 – Awareness Programme on 'Human Rights' with special emphasis on Women's Rights.

The NSS Unit of Rammohan College arranged this programme. It was attended by 48 students and 17 teachers. Lecture on 'Human Rights with special emphasis on Women's Rights' was delivered by Dr Mahfuz Alam, Department of Education, Rammohan College. It was followed by an interactive session with the students.

- 20th December, 2022 – Awareness Programme on Cancer – including cancer types that mainly affect women, such as, breast cancer, cervical cancer and uterine cancer.

It was attended by 48 students and 17 teachers. Dr S.N.Banerjee, Department of Zoology, Rammohan College, delivered his informative lecture on Cancer. The types of Cancer – breast, cervical and uterine, which affect women most, were specially highlighted and discussed in detail. Certain lifestyle changes were suggested to the girl students that would help reduce the risk of contracting this fatal disease.



- 21st December, 2022 – Awareness Programme on Mental health, especially the mental health of women.

It was attended by 47 students and 16 teachers. The main speaker in the programme was Mr Mohit Ranadip, renowned Psychiatric Social Worker at Mon Foundation, Kolkata. He explained that mental health issues are as, if not more important than physical health and need to be addressed with all seriousness. He highlighted the need to attach even greater importance to the mental health of women, who form the backbone of the family and consequently the society. He highlighted the steps to be taken to nurture the mental health of the girl child which would ultimately lead to gender equity in society. This programme was followed by a counselling session where Mr Ranadip interacted with students and teachers individually and gave them valuable advice to tackle their personal problems.

#### **42. Describe two best practices successfully implemented by the Institution**

- **Raja Rammohun Roy Memorial Museum**

1. Title of the Practice: Spread of Cultural Heritage: Rammohan Roy Memorial Museum [started in 2009-2010 and is a continuous process]

2. Objectives of the Practice: Raja Rammohan Roy (1772-1883), the great scholar, reformer and a leading figure in the 19<sup>th</sup> century Bengal Renaissance attempted to inspire and modernize contemporary Indian society through social and educational reforms, particularly directed to the emancipation and empowerment of women. His adoption of the basic tenets of Sanatan Dharma gave rise to the Brahmo religion and Brahmo educationists played a significant role in educating and reforming society.

3. The context: The Museum was inaugurated on 22<sup>nd</sup> May 2009. The Govt of West Bengal and the Ministry of Culture, Govt of India have rendered financial assistance for the promotion and development of the museum. The Museum has also received financial assistance from the M.P.Lad fund.

4. The practice: Rammohan College acquired, renovated and restored the family residence of Raja Rammohan Roy at 85A, Raja Rammohan Roy Sarani, Kolkata 700009 for the purpose of converting the building into the Raja Rammohan Roy Memorial Museum. The Kolkata Municipal Corporation declared it as a heritage building.

5. Evidence of success: The Museum is dedicated to the social reformer Raja Rammohan Roy. There are six segments in the Museum – commemorative items, books, paintings and sketches, period furniture, panels and dioramas and death mask of Rammohan. Folder,

picture post card, DVD, CD produced and published by the Museum are on sale from the Museum Sales Counter. The West Bengal Tourism Department has included the Museum in their City Tour. The Museum is regularly visited by the students of Rammohan College as well as by students of other colleges. MOUs with Victoria College, Vidyasagar Women's College and Bagbazar Women's College have been undertaken, to arrange for visits to the Museum.

6. Problems encountered and Resources Required: Financial Assistance is needed for expansion works including the setting up of galleries. Staff shortage is required to be settled. To protect the exhibits the Museum requires a centrally air-conditioned set-up.

- **Medicinal Plant Garden**

1. Title of the Practice: Medicinal Plant Garden [started in 2010-2011 and is a continuous process]

2. Objectives of the Practice: The Medicinal Plant Garden displays more than 80 medicinal plants of our country with their vernacular name, scientific name, parts used and major medicinal uses. The major objective is to expose the students to the medicinal plant wealth of our country, which is one of the mega-diversity centres of the world.

3. The Context: Medicinal plants are mentioned in the Rig Veda, the oldest document, composed about 3500 years ago. The plants have been the chief source of drugs used in treatment of various ailments. India is a repository of innumerable medicinal plants of immense value.

4. The Practice: More than 80 medicinal herbs and shrubs are grown in the garden. Periodically we arrange awareness programmes to motivate the students of different streams regarding the medicinal importance of plants, how to grow and propagate them and how one can easily identify them.

5. Evidence of Success: The display of Medicinal plants. Encouraging the students to develop the skill of precious identification of medicinally important plants. Our students have developed the skill. Most of the students grow a few medicinal plants in their kitchen garden or on the terrace.

6. Problems Encountered and Resources Required: Funds are required to procure more medicinal plants as well as for the maintenance of the garden. Another major problem is the lack of a skilled gardener cum plant scientist (phytologist) to add to the usefulness of the medicinal plant garden. At present, the teachers of the different departments, along with a gardener, take care of the garden, to the best of their ability.

## **SUMMARY**

1. Rammohan College is affiliated to the University of Calcutta, Kolkata and aided by govt. of west Bengal.
2. The college has been accredited by NAAC under the second cycle with CGPA of 2.83, earning a grade of B++. The college has received accreditation from NAAC in its first cycle with an institutional score of 76.3 achieving a grade of B+.
3. Progressive vision of the Management & Principal with a definite plan of action following a decentralized administrative network.
4. Dedicated faculty members, comprising a blend of seasoned professionals and recently appointed individuals, demonstrate both qualification and commitment.
5. The College is RUSA funded and other state government fundings.
6. Departments operate in accordance with the institutional quality policies.
- 7.UG Programmes-17; PG Programmes-2.
8. Substantive Faculty members-77, SACT-21, Administrative staff- 17, Casual Supporting Staff-23.
9. Total faculty members with Ph.D.-49.
- 10.The percentage of enrolment is good.
11. An active IQAC exists.
12. Preparing for the third cycle of NAAC accreditation.
- 13.Support services such as canteen, scholarship, jobs and placement cell are functioning.
- 14.MoU have been done with 22 Colleges/Organizations.
15. The committees, staffs and cells are ample to meet the academic and non- academic requirements of the students.
16. The college is resorting to a green campus concept.
17. Security personal have been appointed
18. An inclusive system of Management was observed.
19. Office registers are up to date.
20. 1 Auditorium, 1 Open air-stage and 4 AC seminar halls with 60 seat capacity/ auditorium with audio visual facilities.
- 21.Teachers' room, students' union room, academic office rooms and some research laboratories provided with air conditioning facility.
22. Laboratory facilities in the old and new buildings are good.
23. Recently College has purchased few advanced instruments from RUSA and BOOST Grants.

## **RECOMMENDATIONS BY THE AUDIT TEAM**

### **FOLLOW UP ACTION TAKEN REPORT**

**2022-23**

#### **SPECIFIC SUGGESTIONS**

- More facilities for Divyangjan.
- Introducing more Post-Graduate Courses.
- More ICT/Smart Class rooms.
- More developmental programmes should be organized for non-teaching staff.





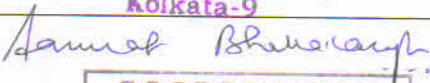

#### **FOLLOW UP ACTION TAKEN REPORT**

- Department of Zoology applied for the introduction of PG and deposited money for CU affiliation.
- GB sanctioned the appeal of the Department of Education for the introduction of PG.
- Barrier-free path in the campus created for Divyangjan.

**Rammohan College**  
**102/1, 85A, 85B, 85C & 85D-Raja Rammohan Sarani**  
**Kolkata-700009**  
**West Bengal, India**

**ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2022-23**

Audit Team:

Member of Audit Team	Signature
Shri Debasish Biswas Inspector of Colleges, University of Calcutta, Kolkata	 Inspector of Colleges UNIVERSITY OF CALCUTTA
Dr. Jaydeep Sarangi, Principal, New Alipore College, Kolkata	 Dr. Jaydeep Sarangi Principal New Alipore College Kolkata-700053.
Dr. Anupama Chowdhury, Principal, Women's College, Calcutta	 Principal Women's College Calcutta
Dr. Saswati Sanyal, Principal, Rammohan College, Kolkata)	 Principal Rammohan College Kolkata-9
Dr. Samrat Bhattacharjee, IQAC Co-ordinator, Scottish Church College, Kolkata	 COORDINATOR IQAC Scottish Church College Kolkata - 700 006
Dr. Krishnendu Sarkar, IQAC Co-ordinator, Rammohan College, Kolkata	 Co-ordinator IQAC Rammohan College Kolkata