YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution   **Rammohan College**

- Name of the Head of the institution   **Dr. Saswati Sanyal**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **03323505687**

- Mobile No: **9830170834**

- Registered e-mail   **rmc.tic85b@yahoo.in**

- Alternate e-mail   **saswati.sanyal1960@gmail.com**

- Address   **102/1 Raja Rammohan Sarani**

- City/Town   **Kolkata**

- State/UT   **West Bengal**

- Pin Code   **700009**

2. Institutional status

- Affiliated / Constitution Colleges   **Affiliated College**

- Type of Institution   **Women**

- Location   **Urban**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **University of Calcutta**

- Name of the IQAC Coordinator   **Dr. Krishnendu Sarkar**

- Phone No.   **03323505687**

- Alternate phone No.   **9830170834**

- Mobile   **9830170834**

- IQAC e-mail address   **rmc.tic85b@yahoo.in**

- Alternate e-mail address   **krishnendusarkar48@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.rammohancollege.ac.in/images/aqar/AQAR%2021-22.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [The Academic Calendar is printed in the Prospectus of the College](#)

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.3	2007	31/03/2007	31/03/2012
Cycle 2	B++	2.83	2016	10/01/2016	05/11/2021

6.Date of Establishment of IQAC   **16/10/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Santi Ranjan Dey	Zoology	West Bengal Bio Diversity Board	2022	120000
Samiran Mondal	Chemistry	Department of Science & Technology and Biotechnology, Govt. of West Bengal	2022-25	1365000
Ms. Payel Das	Physiology	CSIR	2023	440000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   9

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Green Audit 2. ISO 9001:2015 certification 3. Rain water harvesting 4. Extension of the Medicinal Plant Garden 5. Academic

Audit

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Green Audit	Comprising energy audit, water audit, bio-diversity audit, green campus management audit, plastic waste management, carbon footprint audit and carbon credit audit. Rammohan College conducted Green Audit in association with ISP Green Development and Laboratories PVT. LTD.
ISO 9001:2015 certification	ISO 9001:2015 certification has been done successfully.
Rain water harvesting	Rain water harvesting system established in the college with 1350 Liter capacity.
Extension of the Medicinal Plant Garden	Several medicinal plants incorporated in the garden.
Academic Audit	Academic Audit has been done successfully.

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	03/02/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Rammohan College
• Name of the Head of the institution	Dr. Saswati Sanyal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03323505687
• Mobile No:	9830170834
• Registered e-mail	rmc.tic85b@yahoo.in
• Alternate e-mail	saswati.sanyal1960@gmail.com
• Address	102/1 Raja Rammohan Sarani
• City/Town	Kolkata
• State/UT	West Bengal
• Pin Code	700009
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• Affiliated / Constitution Colleges	Affiliated College
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• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Calcutta
• Name of the IQAC Coordinator	Dr. Krishnendu Sarkar
• Phone No.	03323505687

• Alternate phone No.	**9830170834**
• Mobile	**9830170834**
• IQAC e-mail address	**rmc.tic85b@yahoo.in**
• Alternate e-mail address	**krishnendusarkar48@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.rammohancollege.ac.in/images/aqar/AQAR%2021-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	The Academic Calendar is printed in the Prospectus of the College

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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• Upload latest notification of formation of IQAC	View File	
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• If yes, mention the amount		
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13.Whether the AQAR was placed before statutory body? | **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	03/02/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	19/03/2024

15.Multidisciplinary / interdisciplinary

Interdisciplinary approach demands an multidisciplinary combination. Multidisciplinary approach draws on knowledge from different disciplines but stays within their boundaries. Interdisciplinary approach analyzes, synthesizes and harmonizes links between disciplines into a coordinated and coherent whole. Rammohan College is sincere to provide a way of learning which gives a major focus on diverse perspectives and different disciplines of learning to illustrate a theme. Conceptual orientation with a holistic approach is made through multiple viewpoints of more than one discipline.

Being an affiliated college, Rammohan College has to abide by the structure and regulations prescribed in syllabus and subject combinations by the University of Calcutta. With the inception of NEP, efforts are being made to adapt to the requirements of the new syllabus which paves the way for the students to optimize their learning potentials.

Multidisciplinary/ Interdisciplinary – a) The plan of the college is to enable students from the streams of Commerce, Science and
Humanities to take up at least one subject from a different stream than their major. b) The institution is geared towards offering a
multidisciplinary form of education by allowing students to take up one major area of study along with two minors which can be chosen
from a wide variety across 17 subjects. Students of Geography as a major can now study the STEM subjects of Botany and Zoology, which arrangement was earlier not possible. c) The college offers not only credit-based courses but also community engagement programmes through the NSS activities, NCC (which will start this semester) participation. d) Students can avail themselves of exit options at the end of 1, 2 or 3 years with full access to all these activities. e) Multidisciplinary research among departments to be
encouraged. f) Academic collaboration with other institutions through MOU and exchange programmes will promote the multidisciplinary/ interdisciplinary approach.

16.Academic bank of credits (ABC):

1) The college is guided by the affiliating university to fulfil the requirement of ABC. 2) Multiple entries and exits can be easily done by ABC. The college plans to register with the

government's ABC so that students' credits can be placed in this digital storehouse and this will facilitate the exit and entry of students at every stage.

17.Skill development:

Skill development of the students have done following the curricular of university. The students are also enrich through Career council programme where professional adademician, industrialist and job given bodies were invited.

a)The college takes convergence efforts to build skill sets of students so that they answer to the needs of industries alongside their academic studies. Add-on courses have been held on Accounting and on Anchoring and media presentation. b) Such courses will be
integrated into mainstream education by making them part of our internal evaluation. c) The institution promotes a sense of pride in our heritage by observing the anniversary of thinkers like Rammohan Roy, Rabindranath Tagore, Swami Vivekananda and arranges cultural and artistic programmes through the medium of Bengali and Hindi languages. It organises social outreach initiatives through NSS activities. Soft skills in communication are imparted through workshops held collaboratively. d) The college plans to invite industry veterans from different sectors to upgrade the vocational skills of students according to their aptitude. Willing students may be offered credits within the University guidelines. Hub and spoke model of sharing infrastructure for vocational training with neighbouring institutions may also be explored. Environmental awareness is to be spread through green campus schemes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We are proud of the plurality and multiplicity of Indian culture. Rammohan College sincerely attempts to transmit the essence of this cultural heritage among students. Appropriate integration of Indian knowledge system—a) All courses except English are taught simultaneously in English and the local language, Bengali. Material is shared in an online mode so that students can make maximum use of the subject taught in class. Excursions and educational tours are undertaken to places of importance to link their learning with the resources of the region. b) Degree courses taught in Indian languages are Bengali and Hindi as also Urdu in a different institution. Other courses are taught bilingually. A good practice of the college is that

teachers cover the entire syllabus bilingually at the same time so that no student is left out.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome based Education (OBE)—As evident from the PO, CO. PSO available on the college website for each department, we believe in Outcome based Education and design the teaching in a time-bound manner to achieve the goals. Initiatives include maintaining the academic calendar of the departments and lesson plans of individual teachers. A good practice is that every department is assigned two
mentors to monitor the progress outcomes.

20.Distance education/online education:

College use online education system for the benifit of students. Distance education/ Online education—Departments have developed their technological tools according to requirements for a smooth flow of knowledge to students. Google forms are widely used for collection of data and setting of tests. Blended mode of teaching and evaluation is undertaken with webinars, online classes and matter upload. The goal is always to keep the channel of communication open between teacher and learner.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**19**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2440**

File Description	Documents
Data Template	View File

2.2	**743**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**774**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**98**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**108**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**67**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**236.23266**
4.3 Total number of computers on campus for academic purposes	**146**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Rammohan College is affiliated to the University of Calcutta and follows the curriculum as mentioned in the guidelines, as designed by the University.

However, the College takes several steps like:

- Preparation of Routine (Hons and Gen; BA, BSc, BCom).
- Preparation of Academic Calendar.
- Arrangement of Teaching method with chalk and talk.
- Arrangement of Teaching method with Power Point Presentation.
- Evaluation of students is carried out through class-tests and tutorials in order to enrich the learning experience of the students.
- The students also prepare project- work, related to topics given in their syllabi.
- Excursions or field work or academic tours are undertaken so as to widen the knowledge base of the students.
- The Library (both central and seminar) is upgraded for the benefit of the students so that they have access to books, journals and magazines which they require. Along with classes, the students use the library and carry out reference work in the library.
- Seminars and invited lectures are arranged to further increase the interest of the students in various facts of their selected subjects.
- Parent-teacher meetings are organized by the respective departments of the college, so that pertinent issues relating to the academic performance of the students can be communicated to their parents/guardians. Queries of the parents/guardians of the students are also addressed by the teachers of the department.

The IQAC evaluates the steps taken and makes arrangements for improvement. The departmental routines are approved by the Principal, Academic sub-committee and IQAC.

01-04-2024 01:10:32

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Subcommittee and IQAC instruct all the Departments to prepare Academic Calendar regarding commencement of classes (Theoretical as well as Practical classes), Internal Assessment & University Examinations following University guidelines. In addition, different academic activities like seminars, invited lectures, tutorial, special class, Parent-Teacher meeting, educational tours are also included within the Academic Calendar.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

106

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

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# Different types of environmental issues such as wildlife
management, conservation of biodiversity (flora and fauna),
environmental pollutions are included within the curriculum of the
subjects of Zoology and Botany.

# Peace, human ethics, awareness about the social responsibility
topics are covered within the curriculum of the subject Education.

#Fundamental values have to be inculcated to make our students to
be responsible citizens. it Covers an all-encompassing domain. To
begin with, basic philosophy of Supreme Law of our land, i.e.,
Indian Constitution has to be taught. Secondly, a clear concept of
citizenship must be there. Students must be aware of their
effective role in the political process. They must be convinced of
the importance of political participation. As a citizen, a clear
perception has to be there in regard to Fundamental Rights and
Fundamental Duties. It is necessary to have a basic understanding
of global pilitics and various social movements with special
emphasis on Human Rights Movements.
```

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

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17
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File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

955

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rammohancollege.ac.in/images/Feedback/Report%20of%20Analysis%20of%20Students%20Feedback%20on%20Curriculum%20Design%20and%20Review%202022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1635

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

60

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is sensitive to the fact that not all the students share same capability to learn and assimilate. Rammohan college takes special care for both the advanced and slow learners. Teaching strategies are tuned to cater students of all categories. Every department takes interim examinations to judge and evaluate student's competence in the respective subjects.

Advanced learners are encouraged to –

1. participate in student seminars.
2. they are same to take part in inter college debates etc.
3. they are provided with links to various online learning resources.
4. they are advised to consult reference books on the subject.
5. carrier prospects and opportunities for further studies are discussed with them.

The institution is very much aware of his responsibilities to the slow learners. For them-

1. remedial classes are arranged.
2. they are convinced to feel free to approach teachers to clear doubts.
3. guardians are informed regarding the performance and are advised to take suitable measure to maintain regular attendance in classes.
4. peer teaching and group studies are arranged.
5. teachers arranged special classes and students are asked to develop self confidence.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2440	**98**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the Departments essentially follow chalk & talk method of teaching for effective communication. In addition all the faculties adopted on-line & off-line method of teaching during the pandemic and post-pandemic period. This blended mode continues to be followed to cater to the needs of the students. Practical & Labbased Courses provide hands-on training for their academic enrichment. Students of the Commerce Programme are trained in IT in the computer lab.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enable tools for effective teaching-learning process. Teachers prepare Power point Presentations of the topics for better communication & understanding. All the Departments have separate WhatsApp Groups for Honours & General students where study materials and all other relevant information are shared on regular basis. Likewise the mail ID of all students are kept by

each & every Departments for effective communication. Smart Boards
are used by teachers as & when needed.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

98

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

98

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality /

D.Sc. / D.Litt. during the year

56

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1279

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a duly constituted Examination Committee for the smooth conduct of the internal and University examinations. The internal examinations are held separately for the Honours and General students of each semester according to a decided schedule in a combination of MCQ and long question formats. The question papers are prepared keeping in mind the syllabus covered and the comprehending levels of students to give them the maximum advantage in gaining experience and improving their learning curve. The papers are corrected in the respective departments after intense consultations. Thereafter, students are individually shown their answer sheets with copious suggestions for correction of errors and good performers are acknowledged. Remedial classes are arranged on the basis of these internal and class test results for the students who need them. Students are given extensive

practice sessions for their viva voce and practical examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.rammohancollege.ac.in/index.php/index.php?option=com_content&view=article&id=406&Itemid=0

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college maintains a sincere endeavor to cater the students of all opportunities needed for their benefit. It includes reevaluation of answer scripts of the internal examinations if any grievances received. Besides, answerscripts of internal examinations are shown to students to clear their doubts. The college has a dedicated Examination Committee to deal with all matters related to internal and University Examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.rammohancollege.ac.in/index.php/index.php?option=com_content&view=article&id=406&Itemid=0

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Rammohan College, originally the Womens' section of City College, Kolkata, became a separate, independent College from 1961. In course of time, Rammohan College emerged premier Womens' educational Institution offering undergraduate programmes in Arts, Commerce & Science with Honours in 16 different subjects-Bengali, English, Sanskrit, Economics, Education, history, Philosophy, Political Science, Commerce, Botany, Chemistry, Geography, Mathematics, Physiology, Physics, Zoology & Hindi (only General). Post Graduate courses in Human Physiology (M. Sc.) & Bengali (M. A.)are offered to both male & female students. The Course & Programme outcome of each Department are given in details in the College website to keep the students & teachers informed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.rammohancollege.ac.in/index.php?option=com_content&view=article&id=385&Itemid=0
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After completion of the formulation of course and programme outcomes by all departments, regular monitoring is conducted by the Academic subcommittee, IQAC and the Principal. The course and programme outcomes have been framed to prepare the students complete their preset curriculums and gain the necessary inputs to guide them for entering the employment sector or pursuing higher education and research. The students' views regarding the course and programme outcomes are sought through the feedback forms carefully designed by the college to ascertain their opinions in a detailed manner. The institution takes initiatives to assess the success of the learning outcomes by holding extensive meetings with the departments after the publication of results of each semester. Through interactions with current students and immediately passed out batches of the general and honours streams before and after the class tests, internal exams, end semester and terminal degree examinations of the University, as applicable, the institution can easily determine whether the goals and objectives of the stated outcomes are being reasonably achieved. Any shortcomings are immediately addressed and the successful measures are taken up for replication in the succeeding years.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.rammohancollege.ac.in/index.php?option=com_content&view=article&id=385&Itemid=0

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

`448`

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.rammohancollege.ac.in/index.php?option=com_content&view=article&id=433&Itemid=0

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rammohancollege.ac.in/images/Feedback/SSS%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`1975000`

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

43

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In 2022-23 academic year,'Har Ghar Tiranga Campaign', under Azadi Ka Amrit Mahotsav, Govt. of India, was celebrated on 8th August, 2022. Procession was conducted to encourage local people to hoist Tiranga on the occasion of 75th India's Independence. On 16th December, 2022, NSS volunteers cleaned the college campus, path adjacent to college and nearby street under 'Swachh Bharat Abhiyan'. This was arranged to raise awareness and to help them understand their duties as responsible citizen of India. NSS Unit also organized programme on17th December, 2022 to increase public consciousness among neighbouring slum people in Rammohan Sarani and the Chaltabagan area, on deadly virus 'AIDS'. To serve unfortunate people, the volunteers helped slum residents and their children by donating old clothes for summer and blankets for winter and different food items like rice and puffed rice, biscuits, chocolates and chips. Drawing competition, cultural programme and drawing classes were conducted to provide artistic skills to slum children who would enhance their dignity and standard of living in the near future. 'Road Safety' rally was carried out on 4th January, 2023 by NSS Unit to make people aware on the wearing helmet, fastening seat belt while driving and maintaining traffic signal.

File Description	Documents
Paste link for additional information	https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&view=article&id=62&Itemid=0
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

443

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

15

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

22

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Rammohan College is having two campuses: Old building, situated at 102/1, Raja Rammohan Sarani (22.5810230N and 88.3701490E), a "Heritage Building" with 150 years history, and New Science Building is situated at 85A, Raja Rammohan Sarani(22.5829520N and 88.3709970E) consisting of "State of Art Research Laboratories" and "Animal House". The new campus is partially supported by Green Energy while Weather Station, Medicinal Garden, Model Ecosystem Pond and Rain Water Harvesting System is also there.

Facilities for Teaching Learning

102/1, Raja Rammohan Sarani

85A, Raja Rammohan Sarani

Gallery (200 Seat Capacity)

03

00

Seminar Hall (100 Seat Capacity)

00

02

AC Seminar Hall (50 seat capacity)

00

01

Laboratories

Physics

4

1

Chemistry

3

1

Mathematics

2

0

Botany

1

3

Zoology

2

2

Physiology

1

3

Geography

0

2

Central Instrument

0

1

Information Tech Lab(Commerce)

0

1

Data Centre

0

1

Language Laboratory

0

1

Post Graduate Laboratory

0

2

Class Room (80 Seat Capacity)

9

1

Class Room (50 Seat Capacity)

14

6

Canteen for students and staff

```
3

1

Computer Assisted Laboratory

3 (Physics, Chemistry, Mathematics)

7 (Geography, Zoology, Commerce, Physiology, Botany, Physics,

Chemistry)

Total Computer in Laboratory for students

30

70

Computer for General& Arts students

5 (Library)

25 (Data Centre & Language Laboratory)

Computer in office and accounts

10

3

Computer in Principal's office

2

1
```

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.rammohancollege.ac.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Besides catering education to section of society, irrespective of creed, race and caste, Rammohan College is also conscious and taking care of the mental health of the students through various extracurricular activities. The following Facilities are available with Rammohan College: 1. One AC Auditorium for conducting workshop/students seminar 800 Ft2 2. Two Auditorium for small cultural activities in New Building 1200 Ft2 each 3. Two Auditorium for conducting small cultural activities in old building 1500 Ft2 each 4. One "Open Air Stage" for Cultural Activities 5. One Large "Courtyard" for Outdoor Games viz. Badminton & Volleyball 6. One Large Common Room (300 Ft2) for Indoor Games viz. Carom, Chess, Table Tennis 7. One 300 Ft2 Yoga Centre & Multispecialty Gymnasium with modern machine and Yoga accessories. 8. One Language Laboratory for the students 9. One Data Centre for the students 10. One IT Room for MOOCS/Film Club/SWAYAM 11. Among the Gymnasium user 92.6% has an opinion that, physical activities gradually increased their attention in study. 40 % students regularly use Gymnasium

12. We are going to start the NCC programme of "C" certificate for students of Rammohan College under the category of 2nd Bengal Battalion

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.rammohancollege.ac.in/index.php?option=com_content&view=article&id=63&Itemid=0

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,77,27,844/-

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Rammohan College Central Library is well equipped with books on each subject and with periodicals, magazines of generalized and specialized interest. Teachers and students equally benefit from library. At present library has a huge collection of books, reference books, magazines, newspapers etc. to provide various types of information to its users. The main objective of library is to disseminate information to faculty, research scholars, students, teaching and non-teaching staff of college.

Along with central library, seminar libraries are also maintained by various departments. The Departmental libraries have been built up to provide easy access to books to students. The departmental libraries consist mainly of text books and a few reference books. Students can borrow books from Departmental Library or Seminar

Library with permission of concerned teacher of the Department.

In 2016, college installed KOHA, an open source integrated library management software customized by Bengal Library Association [BLA] and very soon we are going to upload upgraded stable version of KOHA [21.05.12].

An E-learning space is established separately within library for student as well as staff for accessing of web resources.

· Name of ILMS Software: KOHA

· Nature of Automation: Partially

· KOHA version: 3.18.03

· Year of Automation: 2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.rammohancollege.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

250000/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Rammohan College maintains the IT facilities and Wi Fi system in the following ways

1. **By Annual Maintenance Contract with a company. The annual maintenance contract covers all repair, maintenance of all computers and servers.**
2. **By regular subscription of internet package from a company**
3. **By maintaining contract with a software company for regular website support**

In IQAC on Software Company Project Head Mr. Sourish Dutta, MCA has been included. He provides regular updated information about the ICT facilities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

01-04-2024 01:10:32

4.3.2 - Number of Computers

146

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7,35,000/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. **For maintenance of class room 4 sweeper/cleaner has been engaged in contractual basis**
2. **For maintenance of medicinal garden, one mali has been engaged in contractual basis**

3. For maintenance of laboratories 15 laboratory attendant has been engaged in contractual basis
4. For Surveillance of campus CCTV coverage is there
5. By Annual Maintenance Contract with a company. The annual maintenance contract covers all repair, maintenance of all computers and servers.
6. By regular subscription of internet package from a company wi Fi has been maintained
7. By maintaining contract with a software company for regular website support and maintenance has been covered
8. AMC for lift is regularly renewed
9. AMC for AC is regularly renewed
10. AMC for Water purifier and cooler has been renewed regularly

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

522

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

60

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

421

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

421

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

09

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Traditionally Rammohan College facilitates students' representation and engagement in various adminstrative, co-curricular and extra-curricular activities, too. For example at least one elected representative from the students' council is incorporated in the governing body of the institution.There are many subcommittes like students' welfare, sports, cultural activities, academic achievements where students are included as members as well as teachers. Students are encouraged by the class representatives and teachers to participate in both intra- and inter-college extra curricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	[View File]
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association has been registered under the West Bengal Societies Registration Act, 1961 on 1.02. 2023 and is located at 85A, Raja Rammohan Sarani, Kolkata- 9. The Association has an Alumni Board of seven members to advise on strategies required to increase and enhance the engagement of Alumni members. Rammohan College Alumni Association is committed to fostering an inclusive culture which promotes equality, values, diversity and maintains a social environment in which the rights and dignity of all members of the Association are respected. Our Alumni are the College's greatest advocates and ambassadors and are a source of great pride.

Our Alumni members are from all walks of life and are engaged in various professions, contributing largely to the benefit of our society. The Association works to develop and maintain a strong bond between the past and the present students. Regular meetings are held to discuss the strategies required to connect with all the ex-students of the institute and organize get-togethers to strengthen the bond.

The Association aims to collect donations and help the poor by providing their necessities. The Alumni members contribute generously with books and study materials for the present students who cannot afford to buy all.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of Rammohan College is "Shradhaban Lavate Gyanam" or "Wisdom Belonged to Reverence". The college has been following this pathway throughout and will continue to do so. The aim of the college is to make education, a comprehensive training of mind, body and soul to girl students of all strata of society irrespective of caste, creed, religion and economic status. The leadership and governance ensure an environment conducive for attaining self-respect for the students to trigger their inner strength to attain independence in thought, to be aware of their rights so that in time they would be able to make an identity of themselves. The Mission of Rammohan College is to make students confident of their inherent capabilities. Secondly, they must be made aware of their significance as citizens of the State. Thirdly, they must know their Country, its Constitution; have to respect its cultural heritage. To be an important part of their country they must know citizens' Fundamental Rights and Fundamental Duties too. Fourthly, they have to be aware of their inner strength. To translate such mission in reality, various policies are framed in adherence to promises of the Institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Rammohan College follows the practice of decentralization and participative management in academics, administration and extra-curricular activities. The GB is headed by the President, Govt. Nominees, and Members of the Higher education council, University Nominee, Principal, three Teachers' representatives, one non-teaching representative and one student representative. The GB looks after the strategic level issues related to quality of education, management and consultancy. The Principal works on the advice and active co-operation of the IQAC, Teachers' Council Secretary and different sub-committees delegated with distinct responsibilities.

Decentralization in academic matters

1) The IQAC proposes different policies for quality improvement in teaching-learning

2) An active role is also played by the Teachers' Council. It discusses different academic issues like examination, result consideration, attendance etc.

3) The Admission Committee and the Academic Sub-Committee conjointly shoulder the responsibility related to admission. The Routine Committee prepares the timetable by co-ordinating with each of the department. The Library Committee looks after the purchase, subscription, maintenance and upgradation of library facilities. The Sports Committee organizes Annual Sports.

4) The Departmental Head of each department maintains liaison with the Principal and other members of the departmental faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan aligns with the Vision anf Mission of the institution which are the constant driving factors for improving academic quality policies and strategies.At the beginning of the academic year,the IQAC,chalks out the strategic plan of events and activities related to quality enhancement.At the end of the year,a review is taken about the implementation and the outcomes of the perspective plans. Development of library facilities constitute the backbone of effective teaching-learning.The Institutional Perspective and Long-term Strategic Plan related to library upgradation has been implemented with the active support of Library Committee through the deployment of Action Plan for the following initiatives:: 1)Barcoding 2) Accessing NLIST database 3) Checking new arrivals at library 4) Accessing syllabus and University questions 5) Access to a large number of e-books and e-resources in the library 6) Organization of seminars on Librarians' Day.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of Rammohan College reflects the democratic character of governance. The organizational structure of the college consists of the Governing Body, the Principal, the Teaching Staff, the Non-Teaching Staff and the students.

The Governing Body of the college under the leadership of the President discusses issues relating to finance, infrastructure, faculty recruitment and the matters related to the overall development of college.

The Principal, as the chief administrator of the college, supervises and manages the overall functioning of the college. The Principal is assisted by the Departmental-in- Charges, the IQAC, the Teachers' Council and the Non -Teaching Staff which comprises of the Head Clerk, Accountant and Office Assistants. The Librarians also work with the Library Committee to upgrade academic resources and facilities in the library.

The Student Council though at present not existing owing to the Governmental order, is supposed to address student related issues and organises extracurricular activities in collaboration with NSS, NCC, Cultural Committee, Sports Committee, Magazine Committee etc.

The administrative decisions are implemented through Head of the Institution, assisted by the Head Clerk, Accountant, Cashier and a team of staff from the administration and the account section

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measures for Teaching Staff

Financial

Teachers are eligible to obtain the benefits of Group Insurance Scheme, Staff Cooperative, and Provident Fund as per Government

rules

Professional development Programmes for skill upgradation and training are organized for teaching staff. Permission is duly granted to participate in Refresher Courses/Orientation Programmes/Short-Term Courses to the teaching staff for professional development.

ICT Facilities

The college has a fully Wi-Fi enabled college campus. The college provides infrastructural support, desktop facilities, Canteen , refrigerators are provided in Teachers' Lounge. Facilities such as elevator, ramps, wheelchair etc. are provided for differently abled teachers.

Recreational Activities for Physical and Emotional Wellbeing

Annual picnic is organized for both teaching and non-teaching staff. Separate departmental rooms are provided to the teaching staff of Science stream. Gymnasium facilities are provided along with trained instructors for teachers. Both teaching and non-teaching staff and students participate in games on Annual Sports Day.

Welfare Measures for Non-Teaching Staff

Non-teaching staff are eligible to obtain benefits of Group Insurance Scheme. Non-teaching staff are members of registered Staff Cooperative and can avail loan facility as and when required. They are also under the scheme of Employees' Provident Fund. There is a Staff Benevolent Fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. Through CAS 2. 5Teachers has been promoted to stage one to Stage two 3. One teacher has been promoted to Stage II to Stage III

Teachers' appraisals arebasedon CAS. CAS for all teachers were assessed on the basis of academic, administrative activities of each teacher under the critical scrutiny of IQAC and finally recommendedby the Governing Body for the approval of DPI, Govt. of West Bengal. Rammohan College has also maintained the attendance registered for the record of regular attendance, leave statement of teacher and their stipulated duty to conduct examination-bothinternal and university examination.

Appraisal of non-teaching staff: Appraisal of non-teaching staff is done by respective head of department, head clerk. The principal meets with the non-teaching staffs for improvement their performances.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College regularly makes arrangements for internal & external financial audits by concerned agencies. After completion of internal audit College sendrequisition for external auditor to the Department of Higher Education, Govt. of West Bengal. However audit of the PF for teaching & nonteaching staff for (Substantive posts) are regularly audited by external auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution achieves funds from two sources: Government Grant in aid as Salary Component and student fee collection. Salary grant has been managed directly through the HRMS. The student fee collection has been mobilized as per directive of Finance committee and Governing Body for maximum value addition strategies. Strategies Action Increase infrastructure for teaching learning purpose. 36.6% of the total financial transaction was invested for infrastructure development. Increase infrastructure for administrative support system forthe students. Admission, Examination, Evaluation of scripts were done by additional infrastructure created during 2022-23by hiring two extra server and purchase of proper software. Financial assistance to students of economically weaker section. Rs. 85000/- has been spent as

passive assistant (Fee reduction) for economic relief. Promotion of extracurricular activities for proper psychological development of students Online and offline seminar, Up-gradation of Gymnasium, promotion of indoor games and procurement ofreference books as support system for students' psychological development Fund mobilization for future campus development For future development Arts building, substantial amount has been fixed as "Building Development Fund".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Members of the IQAC of Rammohan College meet regularly to discuss & review different issues ofAcademic & Administrative matter. The IQAC also has taken initiatives to develop teaching method fo the benifit of the students. The IQAC encourges the teachers to undertake Research Projects and to write proposals for funding fromdifferent agencies, like UGC, WBDST, Biodiversity Board etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Members of IQAC meet regularly to review the ativities of teachers.
- IQAC monitor the regularity of classes The IQAC analyzes the performance of the Faculties in respect to Theory & Practical classes.
- Review of teaching learning processes are also carried out

- by collecting feedback from students & Faculties.
- The IQAC instructs the departments to conduct workshops, seminars and presentations, so that students are encouraged to take part in them and hone their academic research and public speaking skills.
- The students' feedback is taken and this allows the IQAC to get a clear estimate of the successful strategies as well as shortcomings, so that these can be remedied.
- The IQAC also advises the departments to organize syllabus based quiz programmes and show films and documentaries related to the syllabus and important social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1) 03.11.2022 – Awareness Programme on 'Human Rights' with special emphasis on Women's Rights.

2) 08.12.2022 – Awareness Programme on Cancer – including cancer types that mainly affect women, such as, breast cancer, cervical cancer and uterine cancer.

3) 13.12.2022 – Awareness Programme on Mental health, especially the mental health of women.

4) 17.12.2022 - Health check up for students, conducted by NSS

5) 11-03-23 - Film screening oeganized for gender sensitization of students. Two films were shown- The Bandit Queen & 12 Years as Slave. The Programme was organized by Department of Political Science

6) 03.05.2023 - Rammohan Roy Memorial Lecture Series, Organized by Seminar & Publicatin Committee & IQAC, Rammohan College. Speaker was Prof. Tapati Mukherjee, Vice President, Asiatic Society, Kolkata. The lecture was on " Prasanga Nari: Rammohan & Vidyasagar-sadrisya o baisadrisya".

7) 13.05.2023 - Smt Moumie Banerjee, Assistant Professor, Serampore College spoke on the topic the"Right to say 'NO' ". organized by Women's Cell & ICC in collaboration with IQAC, Rammohan College.

File Description	Documents
Annual gender sensitization action plan	Event Name: Awareness Programme on Human Rights with special emphasis on Women's Rights, held on 03.11. 2022. The NSS Unit of Rammohan College arranged this programme. It was attended by 48 students and 17 teachers. Lecture on 'Human Rights with special emphasis on Women's Rights' was delivered by Dr Mahfuz Alam, Department of Education, Rammohan College. It was followed by an interactive session with the students. Event Name: Awareness Programme on Cancer, especially breast, cervical and uterine cancer, which affect women mostly, was arranged by the NSS Unit of Rammohan College on 08.12.2022. It was attended by 48 students and 17 teachers. Dr S.N.Banerjee, Department of Zoology, Rammohan College, delivered his informative lecture on Cancer. The types of Cancer – breast, cervical and uterine, which affect women most, were specially highlighted and discussed in detail. Certain lifestyle changes were suggested to the girl students that would help reduce the risk of contracting this fatal disease. Event Name: Awareness Programme on 'Mental Health' especially the mental health of women was arranged by the NSS Unit of Rammohan College on 13.12. 2022. It was attended by 47 students and 16 teachers. The main speaker in the programme was Mr Mohit Ranadip, renowned Psychiatric Social Worker at Mon Foundation, Kolkata. He explained that mental health issues are as, if not more important than physical health and need to be addressed with all seriousness. He highlighted the need to attach even greater importance to the mental health of women, who form the backbone of the family and consequently the society. He highlighted the steps to be taken to nurture the mental health of the girl

	child which would ultimately lead to gender equity in society. This programme was followed by a counselling session where Mr Ranadip interacted with students and teachers individually and gave them valuable advice to tackle their personal problems. 17.12.2022 - Health check up for students, conducted by NSS 5) 11-03-23 - Film screening oeganized for gender sensitization of students. Two films were shown- The Bandit Queen & 12 Years as Slave. The Programme was organized by Department of Political Science 6) 03.05.2023 - Rammohan Roy Memorial Lecture Series, Organized by Seminar & Publicatin Committee & IQAC, Rammohan College. Speaker was Prof. Tapati Mukherjee, Vice President, Asiatic Society, Kolkata. The lecture was on
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a,b & c

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

All biomedical wastes are collected & dumped separately in marked containers by concerned Departments. These are finally collected by Calcutta Municipal Corporation.

The College generally does not sell off e-wastes as junk material. Old computers are upgraded. If upgradation is not possible these are kept in godown. After proper administrative inspection the e-wastes are handed over to registered companies for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

From the Principal's Desk

A note on inclusive environment in College:

Rammohan College follows the principles of equality, empowerment and inclusiveness of all. All stakeholders of Rammohan College, Teaching & Non-teaching staff, Students & Guardians are hereby informed that the College believes in unity in diversity. It does not allow any discrimination on the basis of cast, creed, community and status. Any person, who is discriminated against, exploited or ill-treated, must submit a complaint to the Greivance Redressal Cell and the problem would be looked into and redressed promptly.

However, in the long journey of the College since 1961, no such complaint has been lodged and there is harmony and peaceful coexistance of all in the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college promotes education in the widest sense to make it a comprehensive training of the mind, heart and body, that is conducive to the 'greatest good of the greatest number'.

Fundamental values like honesty, integrity, sincerity and discipline are inculcated to make the students responsible citizens aware of their Fundamental Rights and Duties. The college is trying its best to fulfil its duties.

The Constitution of India which contains the basic philosophy and supreme law of the land is also being taught.

The students are sensitized about their responsibility and role in the electoral process. This helps them to become aware and dutiful citizens. University syllabi contain important topics concerning the values, rights, duties and reponsibilities of citizens which sensitize the students about their positive role in society.

The Electoral Literacy Club (ELC) sensitizes students about the electoral process and their role in it, through lecture sessions. This helps the students to become aware of their significant role to be responsible cilitizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates the anniversary of great thinkers and luminaries as listed below:

1) Har Ghar Tiranga Campaign under Azadi ka Amrit Mahotsav was held on 8th August 2022

2) Independence Day celebrated on 15th August 2022

3) 189th Death Anniversary of Raja Rammohan Roy commemorated on 27th September 2022

4) Birth Anniversary of Swami Vivekananda was celebrated on 12th January 2023

5) Birth Anniversary of Netaji Subhas Chandra Bose was celebrated on 23rd January 2023

6) Republic Day celebrations took place on 26th January 2023

7) The Rammohan Roy Memorial lecture series was inaugurated on 3rd May, 2023

8) Birth Anniversary of Rabindranath Tagore was celebrated on 9th May, 2023

9) The 251st Birth Anniversary of Raja Rammohan Roy was celebrated on 22nd May, 2023

Conclusion

It is to be noted that the college always tries to imbibe the spirit of harmony in the students by involving them in different programmes relating to the lines of great people who have contributions to nation building.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A. Title of the Practice: Spread of Cultural Heritage: Rammohan Roy Memorial Museum [started in 2009-2010 and is a continuous process]

B.Title of the Practice: Medicinal Plant Garden [started in 2010-2011 and is a continuous process]

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rammohan College tries to inculcate the principles and beliefs of Raja Rammohan Roy, 'The First Modern Man of India'. The Institution prioritises the empowerment of women by providing education to girls coming from all walks of life. The quality education provided by the Institution to these girls enables them to embark on a career of their choice.

The students are encouraged to participate in extracurricular activities to help them develop their potential in areas beyond academia. Sports facilities including Gymnasium and Yoga classes encourage the students in developing their physical fitness and help them maintain a healthy lifestyle. The NSS unit of the College inculcates in the students a sense of social responsibility and patriotism and makes them aware of their duties

as responsible citizens of the country. The needy sections of the students are provided with fellowship and financial assistance by the College from different grants, which enables them to overcome their financial restraints and helps them finish their graduation and achieve their goal in life. Career counselling programs provided by the College helps students to explore various career opportunities after their graduation. Thus the College promotes the overall growth of its students and helps them achieve their highest potential in life.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Post Graduate Programme in Zoology – already applied to Department of Higher Education, Government of West Bengal

Post Graduate Programme in Education – already applied to Department of Higher Education, Government of West Bengal

SSR preparation for the IIIrd cycle of NAAC

Submission of the project proposal for Academic Star College in a joint venture of Zoology, Botany, Chemistry and Physiology

Fully-functioning Weather Station by the Department of Geography to be initiated

Air Quality Index monitoring system to be set up by the Department of Botany

Process for setting up NCC Unit under the 2nd Bengal battalion