



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Rammohan College</b>
• Name of the Head of the institution		<b>Dr. Saswati Sanyal</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>03323505687</b>
• Mobile No:		<b>9830170834</b>
• Registered e-mail		<b>rmc.tic85b@yahoo.in</b>
• Alternate e-mail		<b>saswati.sanyal1960@gmail.com</b>
• Address		<b>102/1, Raja Rammohan Sarani</b>
• City/Town		<b>Kolkata</b>
• State/UT		<b>West Bengal</b>
• Pin Code		<b>700009</b>
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		<b>Affiliated College</b>
• Type of Institution		<b>Women</b>
• Location		<b>Urban</b>
• Financial Status		<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	University of Calcutta				
• Name of the IQAC Coordinator	Dr. Krishnendu Sarkar				
• Phone No.	03323505687				
• Alternate phone No.	9830170834				
• Mobile	9830453576				
• IQAC e-mail address	rmc.tic85b@yahoo.in				
• Alternate e-mail address	krishnendusarkar48@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://rammohancollege.ac.in/images/aqar/AQAR%202020-21.pdf">http://rammohancollege.ac.in/images/aqar/AQAR%202020-21.pdf</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="#">The Academic Calendar is printed in the Prospectus of the College</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.30	2007	31/03/2007	31/03/2012
Cycle 2	B++	2.83	2016	10/01/2016	05/11/2021
6.Date of Establishment of IQAC			16/10/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Dr. Samiran Mondal	WBDST-R&D	WBDST	2022 Three years	1365,000	
Dr. Samiran Mondal	RSC_UK	RSC-UK	2021 One year	390915	
Dr. Kaustav Dutta Chowdhury	WBDST-R&	WBDST	2021 Three years	1999600	

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>	<b>08</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>• Institutional and Internal Academic Audit</li> <li>• Collected Feedback of Students &amp; Teachers and SSS. Recommendation to improve academic ambiance of the College.</li> <li>• Submission of AISHE</li> <li>• Establishment of Placement Cell.</li> <li>• Submission of AQAR 2020-2021</li> </ul>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
IQAC has taken initiatives to conduct various Seminars & Workshops in the College	<ul style="list-style-type: none"> <li>• 05-08-2021 to 07-08-2021: Department of English conducted a series of online lectures</li> <li>• 24.09-2021: Department of Geography conducted Seminar on Agroforestry for sustainable crop production</li> <li>• 14-03-2022: Current Environment issues &amp; solution.</li> <li>• 25-03-2022: Rammohan College conducted seminar on hepatic &amp; other primary cell isolation from human &amp; animal tissues</li> </ul>

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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- Name of the statutory body

Name	Date of meeting(s)
IQAC	27/06/2023

<b>14. Whether institutional data submitted to AISHE</b>
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Year	Date of Submission
2021-2022	18/01/2023

<b>15. Multidisciplinary / interdisciplinary</b>
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While the NEP 2020 is a progressive step towards a decidedly scientific, need-specific, practical-oriented and holistic educational system, it requires substantial changes and intelligently devised upgrades in the already existing method of teaching-learning in our institution. Rammohan College is preparing itself with strong measures for a smooth implementation of this curriculum from the academic year 2023-24. As an affiliated college, it has to abide by the structure and regulations prescribed in syllabus and subject combination by the University of Calcutta, but efforts are made to adapt these to the demands and requirements of our students to optimize their learning potential.

Multidisciplinary/ Interdisciplinary - a) The plan of the college

is to enable students from the streams of Commerce, Science and Humanities to take up at least one subject from a different stream than their major. b) The institution is geared towards offering a multidisciplinary form of education by allowing students to take up one major area of study along with two minors which can be chosen from a wide variety across 17 subjects. Students of Geography as a major can now study the STEM subjects of Botany and Zoology, which arrangement was earlier not possible. c) The college offers not only credit-based courses but also community engagement programmes through the NSS activities, NCC (which will start this semester) participation. d) Students can avail themselves of exit options at the end of 1, 2 or 3 years with full access to all these activities. e) Multidisciplinary research among departments to be encouraged. f) Academic collaboration with other institutions through MOU and exchange programmes will promote the multidisciplinary/ interdisciplinary approach.

#### **16.Academic bank of credits (ABC):**

a) The college is guided by the affiliating university to fulfil the requirement of ABC. b) Multiple entries and exits can be easily done by ABC. The college plans to register with the government's ABC so that students' credits can be placed in this digital storehouse and this will facilitate the exit and entry of students at every stage.

#### **17.Skill development:**

a)The college takes convergence efforts to build skill sets of students so that they answer to the needs of industries alongside their academic studies. Add-on courses have been held on Accounting and on Anchoring and media presentation. b) Such courses will be integrated into mainstream education by making them part of our internal evaluation. c) The institution promotes a sense of pride in our heritage by observing the anniversary of thinkers like Rammohan Roy, Rabindranath Tagore, Swami Vivekananda and arranges cultural and artistic programmes through the medium of Bengali and Hindi languages. It organises social outreach initiatives through NSS activities. Soft skills in communication are imparted through workshops held collaboratively. d) The college plans to invite industry veterans from different sectors to upgrade the vocational skills of students according to their aptitude. Willing students may be offered credits within the University guidelines. Hub and spoke model of sharing infrastructure for vocational training with neighbouring institutions may also be explored. Environmental awareness is to be spread through green campus schemes.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture,**

using online course)
<p>Appropriate integration of Indian knowledge system—a) All courses except English are taught simultaneously in English and the local language, Bengali. Material is shared in an online mode so that students can make maximum use of the subject taught in class. Excursions and educational tours are undertaken to places of importance to link their learning with the resources of the region. b) Degree courses taught in Indian languages are Bengali and Hindi as also Urdu in a different institution. Other courses are taught bilingually. A good practice of the college is that teachers cover the entire syllabus bilingually at the same time so that no student is left out.</p>
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
<p>Focus on Outcome based Education (OBE)—As evident from the PO, CO. PSO available on the college website for each department, we believe in Outcome based Education and design the teaching in a time-bound manner to achieve the goals. Initiatives include maintaining the academic calendar of the departments and lesson plans of individual teachers. A good practice is that every department is assigned two mentors to monitor the progress outcomes.</p>
<b>20.Distance education/online education:</b>
<p>Distance education/ Online education—Departments have developed their technological tools according to requirements for a smooth flow of knowledge to students. Google forms are widely used for collection of data and setting of tests. Blended mode of teaching and evaluation is undertaken with webinars, online classes and matter upload. The goal is always to keep the channel of communication open between teacher and learner.</p>

## Extended Profile

### 1.Programme

1.1 19

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 **2325**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **728**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **753**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 **79**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **87**

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	19
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	2325
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	753
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	79
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>



3.2	87
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	67
Total number of Classrooms and Seminar halls	
4.2	117.34
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	105
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Rammohan College is affiliated to the University of Calcutta & follows the curriculum as mentioned in the guidelines as designed by the university. However, the College takes several steps like preparation of Time Table, Routine, Academic Calendar, Lesson Plan & arrangement of teaching method with chalk & talk & PPT Presentation. The IQAC evaluate the steps taken & make arrangement for improvement. The departmental routine & time table are approved by Principal, Academic Subcommittee & IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

## Internal Evaluation (CIE)

The Academic Subcommittee and IQAC instruct all the Departments to prepare Academic Calendar regarding commencement of classes (Theoretical as well as Practical classes), Internal Assessment & University Examinations following University guidelines. In addition, different academic activities like seminars, invited lectures, tutorial, special class, Parent-Teacher meeting, educational tours are also included within the Academic Calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

19

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

# Peace, human ethics, awareness about the social responsibility topics are covered within the curriculum of the subject Education.

# Different types of environmental issues such as wildlife management, conservation of biodiversity (flora and fauna), environmental pollutions are included within the curriculum of the subjects of Zoology and Botany.

#Fundamental values have to be inculcated to make our students to be responsible citizens. it Covers an all-encompassing domain. To begin with, basic philosophy of Supreme Law of our land, i.e., Indian Constitution has to be taught. Secondly, a clear concept of citizenship must be there. Students must be aware of their effective role in the political process. They must be convinced of the importance of political participation. As a citizen, a clear perception has to be there in regard to Fundamental Rights and Fundamental Duties. It is necessary to have a basic understanding of global politics and various social movements with special emphasis on Human Rights Movements.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

9

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

#### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.rammohancollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=387&amp;Itemid=0">https://www.rammohancollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=387&amp;Itemid=0</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1635

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

112

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Remedial classes
- Mentoring of slow learners
- Special classes as and when required
- Parent-teacher meetings
- Periodic assessment of students

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2435	79

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the Departments essentially follow chalk & talk method of teaching for effective communication. In addition all the faculties adopted on-line & off-line method of teaching during the pandemic and post-pandemic period. This blended mode continues to be followed to cater to the needs of the students. Practical & Lab-based Courses provide hands-on training for their academic enrichment. Students of the Commerce Programme are trained in IT in the computer lab.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for effective teaching-learning process. Teachers prepare Power point Presentations of the topics for better communication & understanding. All the Departments have separate WhatsApp Groups for Honours & General students where study materials and all other relevant information are shared on regular basis. Likewise the mail ID of all students are kept by each & every Departments for effective communication. Smart Boards are used by teachers as & when needed.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**



79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

45

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

1021

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

- We take class test frequently.
- Internal Assessment in accordance with the CSR of University of Calcutta.
- Tutorials in accordance with the CSR of University of Calcutta.
- Remedial classes are taken as and when needed.
- Discussion regarding Viva Voce before the Final Practical Examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the completion of Internal Assessments teachers of each department conduct re-evaluate the answer scripts in regular basis if any greivances received

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Rammohan College, originally the Womens' section of City College, Kolkata, became a separate, independent College from 1961. In course of time, Rammohan College emerged premier Womens' educational Institution offering undergraduate programmes in Arts, Commerce & Science with Honours in 16 different subjects-Bengali, English, Sanskrit, Economics, Education, history, Philosophy, Political Science, Commerce, Botany, Chemistry, Geography, Mathematics, Physiology, Physics, Zoology & Hindi (only General). Post Graduate courses in Human Physiology (M. Sc.) & Bengali (M. A.) are offered to both male & female students. The Course & Programme outcome of each Department are given in details in the College website to keep the students & teachers informed.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional information	<a href="https://www.rammohancollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=386&amp;Itemid=0">https://www.rammohancollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=386&amp;Itemid=0</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**After compilation of the Course and Programme outcome by all Departments regular monitoring is done by Academic Subcommittee, IQAC & Principal. Details given in the attached file.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&amp;view=article&amp;id=386&amp;Itemid=0">https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&amp;view=article&amp;id=386&amp;Itemid=0</a>

### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**740**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<b>Nil</b>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.rammohancollege.ac.in/images/Feedback/Students%20Satisfaction%20Survey%202021-22.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

1367915

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

## 3.3 - Extension Activities

### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

In 2021-22 academic year, various activities were performed by the NSS volunteers. A health checkup program was conducted for benefit of the students. Volunteers visited slum areas, Mother's House and participated in different social awareness program highlighting issues like women education, child labor, hygiene, Gender studies etc. These activities provided students with the opportunity to work towards community service and make a positive impact on society. The program assisted students to understand the community's needs and contribute towards addressing them. A tree plantation programme and Swachh Bharat Abhiyan programme was also conducted. These type of awareness activities helps students to become active citizens by providing opportunities to engage in civic activities and helping them develop a sense of civic responsibility. Various resource person delivered talks on different social topics namely Mental Health issues of adolescent girls, Domestic violence, Gender Inequality etc. This aims at providing an understanding of the community's social and economic needs and encourage them to work towards solutions of the problems. Personality development program like extempore, quiz competition helped them develop leadership and social skills. It also aims to strengthen their career advancements and a sense of responsibility towards society and nurture the spirit of volunteerism.

#### Student Credit Card Scheme adopted

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

13

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

479

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

05

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**General Description:** Rammohan College is having two campuses which are 200 m apart. One is situated at 102/1, Raja Rammohan Sarani (22.5810230 N and 88.3701490 E), a "Heritage Building" with 150 years history, another is situated at 85A, Raja Rammohan Sarani (22.5829520 N and 88.3709970 E) consisting of "State of Art Research Laboratories" and "Animal House". The new campus is partially supported by Green Energy, Weather Station, Medicinal



Garden, Model Ecosystem Pond and Rain Water Harvesting System is also there.

#### Facilities for Teaching Learning

102/1, Raja Rammohan Sarani

85A, Raja Rammohan Sarani

Gallery (200 Seat Capacity)

03

00

Seminar Hall (100 Seat Capacity)

00

02

AC Seminar Hall (50 seat capacity)

00

01

#### Laboratories

##### Physics

4

1

##### Chemistry

3

1

##### Mathematics

2

0

Botany

1

3

Zoology

2

2

Physiology

1

3

Geography

0

1

Central Instrument

0

1

Information Tech Lab(Commerce)

0

1

Data Centre

0

1

Language Laboratory

0

1

Post Graduate Laboratory

0

2

Class Room (80 Seat Capacity)

9

0

Class Room (50 Seat Capacity)

14

7

Computer Assisted Laboratory

3 (Physics, Chemistry, Mathematics)

7 (Geography, Zoology, Commerce, Physiology, Botany, Physics, Chemistry)

Total Computer in Laboratory for students

30

45

Computer for General & Arts students

5 (Library)

25 (Data Centre & Language Laboratory)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Besides catering education to section of society, irrespective of creed, race and caste, Rammohan College is also conscious and taking care of the mental health of the students through various extracurricular activities. The following Facilities are available with Rammohan College:

1. One AC Auditorium for conducting workshop/students seminar 800 Ft<sup>2</sup>
2. Two Auditorium for small cultural activities in New Building 1200 Ft<sup>2</sup> each
3. Two Auditorium for conducting small cultural activities in old building 1500 Ft<sup>2</sup> each
4. One "Open Air Stage" for Cultural Activities
5. One Large "Courtyard" for Outdoor Games viz. Badminton & Volleyball
6. One Large Common Room (300 Ft<sup>2</sup>) for Indoor Games viz. Carom, Chess, Table Tennis
7. One 300 Ft<sup>2</sup> Yoga Centre & Multispecialty Gymnasium with modern machine and Yoga accessories.
8. 40 % students regularly use Gymnasium
9. Among the Gymnasium user 92.6% has an opinion that, physical activities gradually increased their attention in study
10. The College has regular communication with KMDA and University Institute Hall for regular arrangement of field and Large Auditorium for Annual General Sports, Freshers' Welcome and Annual Social Programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4295426

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Rammohan College Central Library is well equipped with books on each subject and with

periodicals, magazines of generalized and specialized interest. Teachers and students equally benefit from the library. At present the library has a huge collection of books, reference books, magazines, newspapers etc. to provide various types of information to its users. The main objective of the library is to disseminate

information to the faculty, research scholars, students, teaching and non-teaching staff of this college.

Along with the central library, seminar libraries are also maintained by the various departments. The Departmental libraries have been built up to provide easy access to books to the students. The departmental libraries consist mainly of text books and a few reference books. Students can borrow books from the Departmental Library with the permission of the concerned teacher of the Department.

In 2016, college installed KOHA, an open source integrated library management software customized by Bengal Library Association [BLA].

An E-learning space is established separately within the library for the student as well as staff for accessing of web resources.

- Name of ILMS Software: KOHA
- Nature of Automation: Partially
- Koha version: 3.18.03
- Year of Automation: 2016

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

300000

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

4.69

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Both the campuses are WiFi enabled
- Softwares used in the Office, Accounts & Library are also updated according to the need.
- Tally software is updated regularly

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4295426

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The College ensures the availability of latest advanced equipments for practical classes.
- The computers are regularly updated.
- The College regularly maintains the clean class room & laboratories.
- The washrooms are also cleaned with disinfectants

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

508

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3449

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**100**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**100**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**B. Any 3 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Traditionally Rammoohan College facilitates students' representation & engagement in various administrative, co-curricular & extra-curricular activities too. For example, atleast one elected representative from the Students' Council is incorporated in the Governing Body of the Institution. There are many Sub-committees, like Students' Welfare, Sports, Academic Achievements, where students are included as members. Students are encouraged by the elected Students' representatives to participate in both intra- & inter-College extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association :Engagement**

There was an Alumni Association of Rammohan College in 2021 - 2022 which was not registered at that time. However, we have applied for registration which is under process. Moreover, the alumni association contributes significantly to the development of the institution academically. For example, a good number of students were and are teachers of this institution who are contributing effectively to the development of both the institution and the students. In addition, some of the members of the alumni association visit our institution to deliver lecture for the benefit of the students. We also receive valuable advices from ex-students regarding the academic development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In Rammohan College, governance is reflective of an in tune with vision and mission of the institute.

The Vision of the college is "Sradhaban Lavate Gyanam" or "Wisdom Belongthe to Reverence". The goal of the college is to make a comprehensive training of mind, body and soul for girl students of all strata of society. Relentless effort is there to ensure an environment conducive for attaining self-respect for the students to trigger their inner strength to attain independence in thought to be aware of their rights so that in time they would be able to make an identity of themselves.

The Mission of the institution is reflected in its policies. Principal and committed faculty members and non-teaching staff render their utmost efforts to ensure transparency in the functioning of the college and to maintain core values of the institution. If Vision is the Goal, Mission is the road-map. That pathway is not mere imparting of syllabus oriented lectures in class rooms. The College aspires to train students to be responsible citizens having a wider and positive vision of life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

: In our college, decentralized mode of operation is followed in all endeavours.

a) Provident fund is managed by PF committee. Secretary PF committee arranged for audit works and other loan related activities of all subscribers.

b) Executions of recommendation of IQAC is usually done through different subcommittees, such as Academic subcommittee, Result and Examination committee, Code and Conduct Committee, etc.

c) Office work is supervised by Head clerk and Bursar supervises the financial transaction and records of accounts section.

d) All activities are done under the leadership of honourable Principal, Rammohan College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Sl. No.

Strategy Development

Strategy Deployment

#### 1. Administrative

To maintain safe distance and to adopt safety measures to prevent spreading of COVID - 19

Administration decided to hold (Recorded) on line meeting of different subcommittee to maintain safe distance.

#### 2. Financial

To give financial relief to dear students to continue their study during COVIDperiod.

To deploy the strategy of financial relief administrative authorities waive sports fee, laboratory fee, Gym fee, library fee etc.

Finally, around Rs. 26 Lakhs was excused during (2021 - 22) academic session.

#### 3. Blended mode of online and offline mode of teaching

Objective of administrative authority

For deployment of this strategy, Rammohan College purchased G suit and rented server for that

#### 4. Cleaning and Sanitization

To maintain COVID Protocol

The process of cleaning and sanitization was done on regular basis, Mask were distributed among the students at zero cost.



File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. No single report of COVID related death among the students, teaching and non- teaching staffs

2. smooth completion of the syllabus allotted by CU and CU examinations.

3. Zero dropout rate

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **There is Staff Benevolent Fund in the Institute to extend the support to the Teaching & Non-teaching Staff who need financial assistance.**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**nilnil**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<b>No File Uploaded</b>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**nil**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

20

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**1. Through CAS**

**2. 6 Teachers has been promoted to stage one to Stage two**

**3. One teacher has been promoted to Stage II to Stage III**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College regularly makes arrangements for internal & external financial audits by concerned agencies. After completion of internal audit College send requisition for external auditor to the Department of Higher Education, Govt. of West Bengal. However audit of the PF for teaching & non-teaching staff for (Substantive posts) are regularly audited by external auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

nil

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution achieves funds from two sources:

Government Grant in aid as Salary Component and student fee collection. Salary grant has been managed directly through the HRMS. The student fee collection has been mobilized as per directive of Finance committee and Governing Body for maximum value addition strategies.

Strategies

Action

Increase infrastructure for teaching learning purpose.

36.6% of the total financial transaction was invested for infrastructure development.

Increase infrastructure for administrative support system for the students.

Admission, Examination, Evaluation of scripts were done by additional infrastructure created during 2021-22 by hiring two extra server and purchase of proper software.

Financial assistance to students of economically weaker section.

Rs. 26, 86, 771/- has been spent as passive assistant (Fee reduction) for economic relief.

Promotion of extracurricular activities for proper psychological development of students

Online and offline seminar,

Up-gradation of Gymnasium, promotion of indoor games and procurement of reference books as support system for students' psychological development

Fund mobilization for future campus development

For future development Arts building, substantial amount has been fixed as "Building Development Fund"

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Members of the IQAC of Rammohan College meet regularly to discuss & review different issues of Academic & Administrative matter.
- The IQAC also has taken initiatives to develop teaching method for the benefit of the students.
- The IQAC encourages the teachers to undertake Research Projects and to write proposals for funding from different agencies, like UGC, WBDST, Biodiversity Board etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Members of IQAC meet regularly to review the activities of teachers.
- IQAC monitor the regularity of classes
- The IQAC analyzes the performance of the Faculties in respect to Theory & Practical classes.
- Review of teaching learning processes are also carried out by collecting feedback from students & Faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- 22nd March 2022: Awareness Campaigne on Womens' Education
- 25th March 2022: Seminar on Gender Equity
- 25th March 2022: Awareness Programme on Domestic Violence

File Description	Documents
Annual gender sensitization action plan	<p><u>Event name: Awareness campaign on 'Women's education'</u> Brief description: The NSS Unit of Rammohan College arranged an awareness programme to aware the people on 'Women's education' on 22nd March, 2022. The campaign started from 2.30 pm. Total 15 volunteers and 2 teachers attended the campaign. The volunteers made several placards on this topic and also raised slogans during the campaign. They visited the slum of neighbouring area. They gathered the crowd and told them about the importance of women's education. This programme raised awareness among people in the slum area, also helped the volunteers in boosting their confidence.</p> <p><u>Event name: Awareness programme on Gender inequality</u> Brief description: On 25th March, 2022, Dr. Mehfuz Alam, professor of department of education in Rammohan College had delivered a speech on gender inequality. Total 69 students and 8 teachers attended the programme. He stated how in this 21st century, gender inequality still exists in society. He also discussed about the possible reason behind this discrimination. He presented some example like gender inequality in girls' education, that girls are more likely than boys to never set foot in classroom and be denied equal opportunities. He also stated how in most of the households, girl child is treated inferiorly than boy, how household works are mostly done by females etc. He then interacted with the students and students shared their experience, their views on the topic. The session ended with a note that gender discrimination must be stopped and all genders must be treated equally to make a progressive society and to achieve that, public awareness is very important.</p> <p><u>Event name: Awareness programme on 'Domestic</u></p>



	<p><u>Violence'. Brief description: The NSS Unit of Rammohan College arranged an awareness programme on 'Domestic Violence' at New Science building of Rammohan College on 25th March, 2022. Total 74 students and 8 teachers attended the programme. Dr. Rajib Saha was invited as chief guest in the programme. Dr. Rajib Saha is an assistant professor of department of Education at West Bengal University of Teachers' Training, Education Planning and Administration. The session started from 10 am in the morning. During this session, he discussed about different types or different forms of domestic violence, gave some statistics regarding the current status of domestic violence as well as the previous scenario. With people being educated over time, the number of cases has whether been increased or decreased etc. He also gave some suggestions to the NSS volunteers on what they should do, if they ever encounter any kind of domestic violence. After his speech, he interacted with the volunteers. The volunteers shared their views about the domestic violence that they have experienced at their home or at neighbors. At the end of the session, he called up the volunteers to be a responsible youth and stand against any form of domestic violence.</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>a, b &amp; c</u>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- All biomedical wastes are collected & dumped separately in marked containers by concerned Departments. These are finally collected by Calcutta Municipal Corporation. However, the COVID pandemic have stopped all offline activities in College laboratories between March 2020 to June 2021.
- The College generally does not sell off ewastes as junk material. Old computers are upgraded. If upgradation is not possible these are kept in godown. After proper administrative inspection the ewastes are handed over to registered companies for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**C. Any 2 of the above**

**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies**  
**of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**From the Principal's Desk**

**A note on inclusive environment in College:**

All stakeholders of Rammohan College, Teaching & Non-teaching staff, Students & Guardians are hereby informed taht the College beloeves in unity in diversity. It does not allow any discrimination on the basis of cast, creed, community and status. Any person, who is discriminated against, exploited or ill-treated, must submit a complaint to the Greivance Redressal Cell and the problem would be looked into and redressed promptly.

However, in the long journey of the College since1961, no such complaint has been lodged and there is harmony and peaceful coexistance of all in the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Fundamental values have to be inculcated to make them responsible citizens. This encompasses a huge domain and the college is trying its best to fulfill its duties.
- The basic philosophy of the Supreme Law of India, i.e., the Constitution has to be taught.
- Clear concept of citizenship must be there so that the students become aware of their role in the political process.
- As citizen they must have clear perception of Fundamental Rights and duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The college celebrates the anniversary of great thinkers and luminaries as listed below:

- August 15, 2021 - The Independence Day
- September 27, 2023 - the death anniversary of Raja Rammohan Roy
- January 12, 2022 - Students and teachers participated in a walk to commemorate the birth anniversary of Swami Vivekananda.
- January 23, 2022- The birth anniversary of Netaji Subhash Chandra Bose
- January 26, 2022- The Republic Day was celebrated by hoisting the national flag by the President of the Governing Body at the premises of the New Science Building.
- May 9, 2022- The birthday of Gurudev Rabindranath Tagore was celebrated by the department of English.
- May 22, 2022- The birth anniversary of Raja Rammohan Roy.

## Conclusion

It is to be noted that the college always tries to imbibe the spirit of harmony in the students by involving them in different programmes relating to the lines of great people who have contributions to nation building.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICES

1. Title of the Practice: Spread of Cultural Heritage: Rammohan Roy Memorial Museum

## 2. Title of the Practice: Medicinal Plant Garden

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution prioritises the empowerment of women by providing education to girls coming from all walks of life. The quality education provided by the Institution to these girls enables them to embark on a career of their choice. The College provides a safe and secure environment which enables the students to pursue their studies without facing any hindrance. The students are encouraged to participate in extracurricular activities to help them develop their potential in areas beyond academia. Sports facilities including Gymnasium and Yoga classes encourage the students in developing their physical fitness and help them maintain a healthy lifestyle. The NSS unit of the College inculcates in the students a sense of social responsibility and patriotism and makes them aware of their duties as responsible citizens of the country. The needy sections of the students are provided with fellowship and financial assistance by the College from different grants, which enables them to overcome their financial restraints and helps them finish their graduation and achieve their goal in life. Career counselling programs provided by the College helps students to explore various career opportunities after their graduation. Thus the College promotes the overall growth of its students and helps them achieve their highest potential in life.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Rammohan College is affiliated to the University of Calcutta & follows the curriculum as mentioned in the guidelines as designed by the university. However, the College takes several steps like preparation of Time Table, Routine, Academic Calendar, Lesson Plan & arrangement of teaching method with chalk & talk & PPT Presentation. The IQAC evaluate the steps taken & make arrangement for improvement. The departmental routine & time table are approved by Principal, Academic Subcommittee & IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Subcommittee and IQAC instruct all the Departments to prepare Academic Calendar regarding commencement of classes (Theoretical as well as Practical classes), Internal Assessment & University Examinations following University guidelines. In addition, different academic activities like seminars, invited lectures, tutorial, special class, Parent-Teacher meeting, educational tours are also included within the Academic Calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to**

**A. All of the above**



curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  
Setting of question papers for UG/PG programs  
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

# Peace, human ethics, awareness about the social responsibility topics are covered within the curriculum of the subject Education.

# Different types of environmental issues such as wildlife management, conservation of biodiversity (flora and fauna), environmental pollutions are included within the curriculum of the subjects of Zoology and Botany.

#Fundamental values have to be inculcated to make our students to be responsible citizens. it Covers an all-encompassing domain. To begin with, basic philosophy of Supreme Law of our land, i.e., Indian Constitution has to be taught. Secondly, a clear concept of citizenship must be there. Students must be aware of their effective role in the political process. They

must be convinced of the importance of political participation. As a citizen, a clear perception has to be there in regard to Fundamental Rights and Fundamental Duties. It is necessary to have a basic understanding of global politics and various social movements with special emphasis on Human Rights Movements.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

9

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.rammohancollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=387&amp;Itemid=0">https://www.rammohancollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=387&amp;Itemid=0</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

1635

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

112

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Remedial classes
- Mentoring of slow learners
- Special classes as and when required
- Parent-teacher meetings
- Periodic assessment of students

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2435	79

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the Departments essentially follow chalk & talk method of teaching for effective communication. In addition all the faculties adopted on-line & off-line method of teaching during the pandemic and post-pandemic period. This blended mode continues to be followed to cater to the needs of the students. Practical & Lab-based Courses provide hands-on training for their academic enrichment. Students of the Commerce Programme are trained in IT in the computer lab.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for effective teaching-learning process. Teachers prepare Power point Presentations of the topics for better communication & understanding. All the Departments have separate WhatsApp Groups for Honours & General students where study materials and all other relevant information are shared on regular basis. Likewise the mail ID of all students are kept by each & every Departments for effective communication. Smart Boards are used by teachers as & when needed.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year )

**2.3.3.1 - Number of mentors**

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

45

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1021

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- We take class test frequently.
- Internal Assessment in accordance with the CSR of University of Calcutta.
- Tutorials in accordance with the CSR of University of Calcutta.
- Remedila classes are taken as and when needed.
- Discussion regarding Viva Voce before the Final Practical Examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After the completion of Internal Assessments teachers of each department conduct re-evaluate the answer scripts in regular basis if any greivances received

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil



## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Rammohan College, originally the Womens' section of City College, Kolkata, became a separate, independent College from 1961. In course of time, Rammohan College emerged premier Womens' educational Institution offering undergraduate programmes in Arts, Commerce & Science with Honours in 16 different subjects-Bengali, English, Sanskrit, Economics, Education, history, Philosophy, Political Science, Commerce, Botany, Chemistry, Geography, Mathematics, Physiology, Physics, Zoology & Hindi (only General). Post Graduate courses in Human Physiology (M. Sc.) & Bengali (M. A.) are offered to both male & female students. The Course & Programme outcome of each Department are given in details in the College website to keep the students & teachers informed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.rammohancollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=386&amp;Itemid=0">https://www.rammohancollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=386&amp;Itemid=0</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After compilation of the Course and Programme outcome by all Departments regular monitoring is done by Academic Subcommittee, IQAC & Principal. Details given in the attached file.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&amp;view=article&amp;id=386&amp;Itemid=0">https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&amp;view=article&amp;id=386&amp;Itemid=0</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****740**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<b>Nil</b>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.rammohancollege.ac.in/images/Feedback/Students%20Satisfaction%20Survey%202021-22.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****1367915**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non**

**government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****2**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****4**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****15**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In 2021-22 academic year, various activities were performed by the NSS volunteers. A health checkup program was conducted for benefit of the students. Volunteers visited slum areas, Mother's House and participated in different social awareness program highlighting issues like women education, child labor, hygiene, Gender studies etc. These activities provided students with the opportunity to work towards community service and make a positive impact on society. The program assisted students to understand the community's needs and contribute towards addressing them. A tree plantation programme and Swachh Bharat Abhiyan programme was also conducted. These type of awareness activities helps students to become active citizens by providing opportunities to engage in civic activities and helping them develop a sense of civic responsibility. Various resource person delivered talks on different social topics namely Mental Health issues of adolescent girls, Domestic violence, Gender Inequality etc. This aims at providing an understanding of the community's social and economic needs and encourage them to work towards solutions of the

problems. Personality development program like extempore, quiz competition helped them develop leadership and social skills. It also aims to strengthen their career advancements and a sense of responsibility towards society and nurture the spirit of volunteerism.

#### Student Credit Card Scheme adopted

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

479

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

05

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**General Description:** Rammohan College is having two campuses which are 200 m apart. One is situated at 102/1, Raja Rammohan Sarani (22.5810230 N and 88.3701490 E), a "Heritage Building" with 150 years history, another is situated at 85A, Raja Rammohan Sarani (22.5829520 N and 88.3709970 E) consisting of "State of Art Research Laboratories" and "Animal House". The new campus is partially supported by Green Energy, Weather Station, Medicinal Garden, Model Ecosystem Pond and Rain Water Harvesting System is also there.

#### Facilities for Teaching Learning

102/1, Raja Rammohan Sarani

85A, Raja Rammohan Sarani

Gallery (200 Seat Capacity)

03

00

Seminar Hall (100 Seat Capacity)

00

02

AC Seminar Hall (50 seat capacity)

00

01

Laboratories

Physics

4

1

Chemistry

3

1

Mathematics

2

0

Botany

1

3

Zoology

2

2

Physiology



1	
3	
Geography	
0	
1	
Central Instrument	
0	
1	
Information Tech Lab(Commerce)	
0	
1	
Data Centre	
0	
1	
Language Laboratory	
0	
1	
Post Graduate Laboratory	
0	
2	
Class Room (80 Seat Capacity)	
9	
0	

Class Room (50 Seat Capacity)

14

7

Computer Assisted Laboratory

3 (Physics, Chemistry, Mathematics)

7 (Geography, Zoology, Commerce, Physiology, Botany, Physics, Chemistry)

Total Computer in Laboratory for students

30

45

Computer for General & Arts students

5 (Library)

25 (Data Centre & Language Laboratory)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Besides catering education to section of society, irrespective of creed, race and caste, Rammohan College is also conscious and taking care of the mental health of the students through various extracurricular activities. The following Facilities are available with Rammohan College:

1. One AC Auditorium for conducting workshop/students seminar 800 Ft<sup>2</sup>
2. Two Auditorium for small cultural activities in New

Building 1200 Ft<sup>2</sup>each

3. Two Auditorium for conducting small cultural activities in old building 1500 Ft<sup>2</sup>each
4. One "Open Air Stage" for Cultural Activities
5. One Large "Courtyard" for Outdoor Games viz. Badminton & Volleyball
6. One Large Common Room (300 Ft<sup>2</sup>) for Indoor Games viz. Carom, Chess, Table Tennis
7. One 300 Ft<sup>2</sup>Yoga Centre & Multispecialty Gymnasium with modern machine and Yoga accessories.
8. 40 % students regularly use Gymnasium
9. Among the Gymnasium user 92.6% has an opinion that, physical activities gradually increased their attention in study
10. The College has regular communication with KMDA and University Institute Hall for regular arrangement of field and Large Auditorium for Annual General Sports, Freshers' Welcome and Annual Social Programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****4295426**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<b>No File Uploaded</b>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Rammohan College Central Library is well equipped with books on each subject and with

periodicals, magazines of generalized and specialized interest. Teachers and students equally benefit from the library. At present the library has a huge collection of books, reference books, magazines, newspapers etc. to provide various types of information to its users. The main objective of the library is to disseminate information to the faculty, research scholars, students, teaching and non-teaching staff of this college.

Along with the central library, seminar libraries are also maintained by the various departments. The Departmental libraries have been built up to provide easy access to books to the students. The departmental libraries consist mainly of text books and a few reference books. Students can borrow books from the Departmental Library with the permission of the concerned teacher of the Department.

In 2016, college installed KOHA, an open source integrated library management software customized by Bengal Library Association [BLA].

An E-learning space is established separately within the

library for the student as well as staff for accessing of web resources.

- Name of ILMS Software: KOHA
- Nature of Automation: Partially
- Koha version: 3.18.03
- Year of Automation: 2016

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

300000

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

4.69

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Both the campuses are WiFi enabled
- Softwares used in the Office, Accounts & Library are also updated according to the need.
- Tally software is updated regularly

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution		A. ? 50MBPS
File Description	Documents	
Upload any additional Information	No File Uploaded	
Details of available bandwidth of internet connection in the Institution	No File Uploaded	
4.4 - Maintenance of Campus Infrastructure		
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)		
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)		
4295426		
File Description	Documents	
Upload any additional information	No File Uploaded	
Audited statements of accounts.	<a href="#">View File</a>	
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded	
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.		
<ul style="list-style-type: none"><li>• The College ensures the availability of latest advanced equipments for practical classes.</li><li>• The computers are regulay updated.</li><li>• The College regularly maintains the clean class room &amp; laboratories.</li><li>• The washrooms are also cleaned with disinfectants</li></ul>		

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

508

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3449

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>



<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
100	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
100	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Traditionally Rammoohan College facilitates students' representation & engagement in various administrative, co-curricular & extra-curricular activities too. For example, atleast one elected representative from the Students' Council is incorporated in the Governing Body of the Institution. There are many Sub-committees, like Students' Welfare, Sports, Academic Achievements, where students are included as members. Students are encouraged by the elected Students' representatives to participate in both intra- & inter-College extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### Alumni Association :Engagement

There was an Alumni Association of Rammohan College in 2021 - 2022 which was not registered at that time. However, we have applied for registration which is under process. Moreover, the alumni association contributes significantly to the development of the institution academically. For example, a good number of students were and are teachers of this institution who are contributing effectively to the development of both the institution and the students. In addition, some of the members of the alumni association visit our institution to deliver lecture for the benefit of the students. We also receive valuable advices from ex-students regarding the academic development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In Rammohan College, governance is reflective of an in tune with vision and mission of the institute.

The Vision of the college is "Sradhaban Lavate Gyanam" or "Wisdom Belongthe to Reverence". The goal of the college is to make a comprehensive training of mind, body and soul for girl students of all strata of society. Relentless effort is there to ensure an environment conducive for attaining self-respect for the students to trigger their inner strength to attain independence in thought to be aware of their rights so that in time they would be able to make an identity of themselves.

The Mission of the institution is reflected in its policies. Principal and committed faculty members and non-teaching staff render their utmost efforts to ensure transparency in the functioning of the college and to maintain core values of the institution. If Vision is the Goal, Mission is the road-map. That pathway is not mere imparting of syllabus oriented lectures in class rooms. The College aspires to train students to be responsible citizens having a wider and positive vision of life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

: In our college, decentralized mode of operation is followed in all endeavours.

a) Provident fund is managed by PF committee. Secretary PF committee arranged for audit works and other loan related activities of all subscribers.

b) Executions of recommendation of IQAC is usually done through different subcommittees, such as Academic subcommittee, Result and Examination committee, Code and Conduct Committee, etc.

c) Office work is supervised by Head clerk and Bursar supervises the financial transaction and records of accounts section.

d) All activities are done under the leadership of honourable Principal, Rammohan College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

S1. No.

Strategy Development

Strategy Deployment

1. Administrative

To maintain safe distance and to adopt safety measures to prevent spreading of COVID - 19

Administration decided to hold (Recorded) on line meeting of different subcommittee to maintain safe distance.

## 2. Financial

To give financial relief to dear students to continue their study during COVIDperiod.

To deploy the strategy of financial relief administrative authorities waive sports fee, laboratory fee, Gym fee, library fee etc.

Finally, around Rs. 26 Lakhs was excused during (2021 - 22) academic session.

## 3. Blended mode of online and offline mode of teaching

Objective of administrative authority

For deployment of this strategy, Rammohan College purchased G suit and rented server for that

## 4. Cleaning and Sanitization

To maintain COVID Protocol

The process of cleaning and sanitization was done on regular basis, Mask were distributed among the students at zero cost.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. No single report of COVID related death among the students, teaching and non- teaching staffs

2. smooth completion of the syllabus allotted by CU and CU examinations.

3. Zero dropout rate

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- There is Staff Benevolent Fund in the Institute to extend the support to the Teaching & Non-teaching Staff who need financial assistance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/**



**workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****nilnil**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<b>No File Uploaded</b>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****nil**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<b>No File Uploaded</b>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz.,**

**Orientation / Induction Programme, Refresher Course, Short Term Course during the year****20**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff****1. Through CAS**

2. 6 Teachers has been promoted to stage one to Stage two

3. One teacher has been promoted to Stage II to Stage III

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College regularly makes arrangements for internal & external financial audits by concerned agencies. After completion of internal audit College send requisition for external auditor to the Department of Higher Education, Govt. of West Bengal. However audit of the PF for teaching & non-teaching staff for (Substantive posts) are regularly audited by external auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution achieves funds from two sources:

Government Grant in aid as Salary Component and student fee collection. Salary grant has been managed directly through the HRMS. The student fee collection has been mobilized as per directive of Finance committee and Governing Body for maximum value addition strategies.

Strategies

Action

Increase infrastructure for teaching learning purpose.

36.6% of the total financial transaction was invested for infrastructure development.

Increase infrastructure for administrative support system for

the students.

Admission, Examination, Evaluation of scripts were done by additional infrastructure created during 2021-22 by hiring two extra server and purchase of proper software.

Financial assistance to students of economically weaker section.

Rs. 26, 86, 771/- has been spent as passive assistant (Fee reduction) for economic relief.

Promotion of extracurricular activities for proper psychological development of students

Online and offline seminar,

Up-gradation of Gymnasium, promotion of indoor games and procurement of reference books as support system for students' psychological development

Fund mobilization for future campus development

For future development Arts building, substantial amount has been fixed as "Building Development Fund"

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Members of the IQAC of Rammohan College meet regularly to discuss & review different issues of Academic & Administrative matter.
- The IQAC also has taken initiatives to develop teaching method for the benefit of the students.
- The IQAC encourages the teachers to undertake Research Projects and to write proposals for funding from

different agencies, like UGC, WBDST, Biodiversity Board etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Members of IQAC meet regularly to review the activities of teachers.
- IQAC monitor the regularity of classes
- The IQAC analyzes the performance of the Faculties in respect to Theory & Practical classes.
- Review of teaching learning processes are also carried out by collecting feedback from students & Faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<b>Nil</b>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<b>No File Uploaded</b>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **22nd March 2022: Awareness Campaigne on Womens' Education**
- **25th March 2022: Seminar on Gender Equity**
- **25th March 2022: Awareness Programme on Domestic Violence**

File Description	Documents
Annual gender sensitization action plan	<p><u>Event name: Awareness campaign on 'Women's education'</u> Brief description: The NSS Unit of Rammohan College arranged an awareness programme to aware the people on 'Women's education' on 22nd March, 2022. The campaign started from 2.30 pm. Total 15 volunteers and 2 teachers attended the campaign. The volunteers made several placards on this topic and also raised slogans during the campaign. They visited the slum of neighbouring area. They gathered the crowd and told them about the importance of women's education. This programme raised awareness among people in the slum area, also helped the volunteers in boosting their confidence.</p> <p><u>Event name: Awareness programme on Gender inequality</u> Brief description: On 25th March, 2022, Dr. Mehfuz Alam, professor of department of education in Rammohan College had delivered a speech on gender inequality. Total 69 students and 8 teachers attended the programme. He stated how in this 21st century, gender inequality still exists in society. He also discussed about the possible reason behind this discrimination. He presented some example like gender inequality in girls' education, that girls are more likely than boys to never set foot in classroom and be denied equal opportunities. He also stated how in most of the households, girl child is treated inferiorly than boy, how household works are mostly done by females etc. He then interacted with the students and students shared their experience, their views on the topic. The session ended with a note that gender discrimination must be stopped and all genders must be treated equally to make a progressive society and to achieve that, public awareness is very important. Event</p>

	<p><u>name: Awareness programme on 'Domestic Violence'. Brief description: The NSS Unit of Rammohan College arranged an awareness programme on 'Domestic Violence' at New Science building of Rammohan College on 25th March, 2022. Total 74 students and 8 teachers attended the programme. Dr. Rajib Saha was invited as chief guest in the programme. Dr. Rajib Saha is an assistant professor of department of Education at West Bengal University of Teachers' Training, Education Planning and Administration. The session started from 10 am in the morning. During this session, he discussed about different types or different forms of domestic violence, gave some statistics regarding the current status of domestic violence as well as the previous scenario. With people being educated over time, the number of cases has whether been increased or decreased etc. He also gave some suggestions to the NSS volunteers on what they should do, if they ever encounter any kind of domestic violence. After his speech, he interacted with the volunteers. The volunteers shared their views about the domestic violence that they have experienced at their home or at neighbors. At the end of the session, he called up the volunteers to be a responsible youth and stand against any form of domestic violence.</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>a, b &amp; c</u>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the</b>	<b>C. Any 2 of the above</b>



**Grid Sensor-based energy conservation  
Use of LED bulbs/ power efficient  
equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- All biomedical wastes are collected & dumped separately in marked containers by concerned Departments. These are finally collected by Calcutta Municipal Corporation. However, the COVID pandemic have stopped all offline activities in College laboratories between March 2020 to June 2021.
- The College generally does not sell off ewastes as junk material. Old computers are upgraded. If upgradation is not possible these are kept in godown. After proper administrative inspection the ewastes are handed over to registered companies for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

#### From the Principal's Desk

A note on inclusive environment in College:

All stakeholders of Rammohan College, Teaching & Non-teaching staff, Students & Guardians are hereby informed taht the College beloeves in unity in diversity. It does not allow any discrimination on the basis of cast, creed, community and status. Any person, who is discriminated against, exploited or ill-treated, must submit a complaint to the Greivance Redressal Cell and the problem would be looked into and redressed promptly.

However, in the long journey of the College since1961, no such complaint has been lodged and there is harmony and peaceful

coexistence of all in the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Fundamental values have to be inculcated to make them responsible citizens. This encompasses a huge domain and the college is trying its best to fulfill its duties.
- The basic philosophy of the Supreme Law of India, i.e., the Constitution has to be taught.
- Clear concept of citizenship must be there so that the students become aware of their role in the political process.
- As citizen they must have clear perception of Fundamental Rights and duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates the anniversary of great thinkers and luminaries as listed below:

- August 15, 2021 - The Independence Day
- September 27, 2023 - the death anniversary of Raja Rammohan Roy
- January 12, 2022 - Students and teachers participated in a walk to commemorate the birth anniversary of Swami Vivekananda.
- January 23, 2022- The birth anniversary of Netaji Subhash Chandra Bose
- January 26, 2022- The Republic Day was celebrated by hoisting the national flag by the President of the Governing Body at the premises of the New Science Building.
- May 9, 2022- The birthday of Gurudev Rabindranath Tagore was celebrated by the department of English.
- May 22. 2022- The birth anniversary of Raja Rammohan Roy.

#### Conclusion

It is to be noted that the college always tries to imbibe the spirit of harmony in the students by involving them in different programmes relating to the lines of great people who have contributions to nation building.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICES

1. Title of the Practice: Spread of Cultural Heritage: Rammohan Roy Memorial Museum

2. Title of the Practice: Medicinal Plant Garden

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution prioritises the empowerment of women by providing education to girls coming from all walks of life. The quality education provided by the Institution to these girls enables them to embark on a career of their choice. The College provides a safe and secure environment which enables the students to pursue their studies without facing any hindrance. The students are encouraged to participate in extracurricular activities to help them develop their potential in areas beyond academia. Sports facilities including Gymnasium and Yoga classes encourage the students in developing their physical fitness and help them maintain a healthy lifestyle. The NSS unit of the College inculcates in the students a sense of

social responsibility and patriotism and makes them aware of their duties as responsible citizens of the country. The needy sections of the students are provided with fellowship and financial assistance by the College from different grants, which enables them to overcome their financial restraints and helps them finish their graduation and achieve their goal in life. Career counselling programs provided by the College helps students to explore various career opportunities after their graduation. Thus the College promotes the overall growth of its students and helps them achieve their highest potential in life.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- Post Graduate Programme in Zoology
- Post Graduate Programme in Education
- SSR preparation for the 3rd cycle of NAAC
- Submission of the project proposal for Academic Star College in a joint venture of Zoology, Botany, Chemistry & Physiology