

The Annual Quality Assurance Report (AQAR) of the IQAC *(For Affiliated/Constituent Colleges)*

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution RAMMOHAN COLLEGE

- Name of the Head of the institution : DR. SASWATI SANYAL
- Designation: PRINCIPAL and Associate Professor
- Does the institution function from own campus: **YES (Own Campus: 85 A Raja Rammohan Sarani, Kolkata-700009; Sharing Campus with two other colleges: 102/1 Raja Rammohan Sarani, Kolkata-700009)**
- Phone no./Alternate phone no.: 033-2350-5687
- Mobile no.: 9830170834
- Registered e-mail: sanyalsaswati@yahoo.com
- Alternate e-mail :
- Address : 102/1 Raja Rammohan Sarani,
- City/Town : Kolkata
- State/UT : West Bengal
- Pin Code :700009

2. Institutional status:

- Affiliated / Constituent: Affiliated.
- Type of Institution: UG—Women, PG—Co-education
- Location : Rural/Semi-urban/Urban: Urban

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self-financing (please specify) : UG—UGC 2f and 12 (B)
PG--- Self Financing

- Name of the Affiliating University: University of Calcutta
- Name of the IQAC Co-ordinator : Dr. Shantanu Das
- Phone no. :033-

23505687

- Alternate phone no.

033-25769379

- Mobile:9836693635

- IQAC e-mail address: santanudas_rmc@hotmail.com

- Alternate Email address:

3. Website address:

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B+		2007	from:2007 to:2016
2 nd	B++	2.83	2016	from:2016 to:2021
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: 16/10/2015

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Rammohan College, Dept. of Zoology, Dr. Santi Ranjan Dey		DST, Govt. of West Bengal	2017-18, duration 3 years	19,00,000/-
Rammohan College, Dept. of Zoology, Dr. Kaustav Dattachoudhury		DST, Govt. of West Bengal	2017-18, duration 3 years	11,00,000/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 3

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- ☐ Faculty development Programme.
- ☐ Initiatives towards strategic planning.
- ☐ A preparatory team for the RUSA has been formed and it worked accordingly to send proposal for the development of the college.
- ☐ Differently abled students are nominated to achieve scholarships and other financial support (like Kanya Shree etc.)
- ☐ Motivation for beneficial role of Yoga.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Purchase of new books in the college library	Done
2. Purchase of new equipment for various laboratories of the college	Done

14. Whether the AQAR was placed before statutory body? Yes /No: YES

Name of the Statutory body: IQAC Meeting

Date of meeting(s): 25/09/2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year:2017-18

Date of Submission: 23/02/2018

17. Does the Institution have Management Information System?

Yes

No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION 1 – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words					
Use of smart class, use of overhead projector, map, chart, model etc.					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of The Certificate Course	Name of The Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year –N.A.					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B. Com.	UG		2017-18	UG	
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate	Diploma Courses			
No of Students					
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
ENVIS Project+ Zoology (All excursion, + are Botany compu excursion, + lsory Geography course excursion s)			538 +60 +50 +50		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	Yes/ No	Yes/ No	Yes/ No	Yes	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
Feedback was taken from the parents through Parent-Teacher meeting from time to time. Also suggestions were given and taken after the publication of Test examinations of the students. Students 'feedback was taken after annual examination.					

CRITERION II -TEACHING-LEARNING AND EVALUATION**2.1 Student Enrolment and Profile****2.1. 1 Demand Ratio during the year**

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B. Com. (Honours)	105	709	105
B. Com. (General)	105*	254	109 *
English (Honours)	70	309	65
Bengali (Honours)	115	166	55
Sanskrit (Honours)	35	08	03
Pol. Sci (Honours)	70	53	24
History (Honours)	70	79	16
Philosophy(Honours)	58	27	05
Education(Honours)	50	113	21
Economics(Honours)	35	22	02
Geography(Honours)	43	193	31
Physics (Honours)	43	93	18
Chemistry (Honours)	43	49	07
Mathematics(Honours)	56	46	29
Zoology(Honours)	43	474	42
Botany(Honours)	51	94	27
Physiology(Honours)	43	101	34
B.A. General	350	203	171
B.Sc. General	234	45	30

*with approval from
Calcutta university

2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data) 27:1					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG Courses	Number of teachers teaching both UG and PG courses
2017-18	2191	118	70		05
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT Enabled Classrooms	Number of smart classrooms	E-resources and techniques used
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
Number of students enrolled in the institution			Number of fulltime teachers	Mentor: Mentee Ratio	
2309			70		

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned Positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
96	84	12	05	36
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2017-18	Dr. Madhab Ghosh	Assistant Professor in Education Department	Recognition from Ramakrishna Mission Mandira, Belur Math as First receiver of Ph. D. degree from the Institution.	

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A., B.Sc. B. Com.		2017-18 End sem2017-18	13/04/2018 31/05/2018	28/06/2018 Not yet declared

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

Class test, mid-term examination, session end test.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We follow the academic calendar made by the college and as directed by the University of Calcutta. Please follow attachment.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NCC, NSS, Cultural Programme of the Institution, Annual sports, International day of Yoga celebration.

2.6.2 Pass percentage of students

Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.Com (H)	105	55	52%
	B.Sc (H)	110	90	82%
	B.A (H)	97	75	77%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	2017-2020	DST, WEST BENGAL GOV.	Rs. 30,49,400/-	Rs. 14,45,200/-
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Projects				

Any other(Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges

Page 17

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International

3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	No. of Ph. Ds Awarded

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National		Annexure I	
International			

Research publications in the journals notified on UGC websites during the year

	Department	No. of publication	Average impact factor, if any
National	Education Physiology Zoology Botany	5 01 4 01	1.13

International	English	1	4
	Physics	1	2.3
	Physiology	4	
	Zoology	6	3.967

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the Journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
	SEE Annexure I					

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the
--------------------	--------------------	----------------------	---------------------	---------	--	---

r						publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	8	19	2	10
Presented papers	5	9	2	
Resource Persons	2	1		

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ Collaborating Agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
	NSS unit of Rammohan college	Celebration of International Day of Yoga	3	25

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Research	Ph.D. work	Dept. of Physiology, University of Kalyani	May, 2013-April, 2018	Ms. Srabantika Mullick

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries,

corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
--------------	--------------------	------------------------	---

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure	Budget utilized for infrastructure development augmentation
Rs.5,00,000/-	Rs. 5,25,000/-

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
	SEE Anexure III	
Campus area		
Class rooms		
Laboratories	1 9	
Seminar Halls	1	
Classrooms with LCD facilities	01	
Classrooms with Wi-Fi/ LAN		
Seminar halls with ICT facilities		
Video Centre		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 1,75,000/-
Others	Gymnasium	

4.2 Library as a Learning Resource

4.2.1 Library is automated { Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.18.03	2016

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24739		113	35,095/-	24852	
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Library automation	1000		1706		2706	
Weeding (Hard & Soft)						
Others (specify)						

4.3 IT Infrastructure**4.3.1 Technology Upgradation (overall)**

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	56	02							
Added	4								
Total	60								

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

..... MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the module	Platform on which module is developed	Date of launching e - Content

4.4 Maintenance of Campus Infrastructure**4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year**

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Rs.50,00,000/-	Rs. 51,27,312/-	Rs.25,00,000/-	Rs. 24,00,972/-

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Account section of the college keeps all records of income and expenditure. The annual budget of the college has been prepared and approved by the Finance committee and the Governing Body in due process at the beginning of each financial year. A Chartered Consultancy firm has been appointed to supervise the accounts on quarterly basis.

The statutory audit has been done by the Statutory Auditor appointed by the Director of Public Instructor, Higher Education Department, Govt. of West Bengal, regularly in every year. Statutory audit of the college and duly submitted to the Govt. after the approval of the Governing Body of the college upto the financial year 2016-17.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Book Grant/ Students' AID fund/Students' concession	30	Rs. 18,600/-
Financial support from other sources			
KANYASREE PROKOLPA(State Govt.)		133	Rs.33,25,000/-
a) National			
b) International			

Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges

Page 21

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal

Major Grievances:

1. More drinking water facilities, canteen in New Science Building, Wi-fi in New Science Building, better toilet facilities in both the buildings etc. to be redressed during 2017-18.
2. More smart class rooms, better equipped laboratories etc.

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students	Number of Students	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

	Participate d	Placed			

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		

GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Annual sports, intercollege sports	College level, University level	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018	First fire fighter in Air force	National				Ms. Tanya Sanyal

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student members of Students' union of the college are involved in various committees of the college for dealing with various problems of the students to run the college smoothly. General Secretary of the students' union is member of admission committee, academic sub-committee, College G.B.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): NO.

5.3.2 No. of ~~registered~~ enrolled Alumni:

5.3.3 Alumni contribution during the year (in Rupees) :

5.3.4 Meetings/activities organized by Alumni Association :

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT 6.1 Institutional

Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.2 Does the institution have a Management Information System (MIS)?
Yes/No/Partial: No

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):



Curriculum Development

Teaching and Learning:

1. Continuous internal assessment.
2. Departmental seminars conducted by the students.
3. Enrichment lectures given by external experts.
4. Regular monitoring of students' attendance.
5. Promotion of co-curricular and extra-curricular activities.

6. Student collaborative research.



Examination and Evaluation:

1. Feedback from students, parents are taken from the parent-teacher meetings held on regular basis.
2. Use of ICT.
3. Use of library.
4. Mid-term examination, class tests, Session end test.
5. Regular IQAC meetings are held and different issues are discussed.



Research and Development:

Initiative of IQAC in promotion of research atmosphere in the institute:

1. The college has a research committee under the supervision of Dr. Samarendra Nath Banerjee.
2. Many students pursue their research in different field funded by different agencies/ organizations.
3. Research scholars are pursuing Ph. D. work under the guidance of different faculties of the college.
4. Short term internship programmes has also been conducted by the faculties.
5. Faculties are encouraged to undertake research projects, Ph.D. works and also to participate in various national and international seminars and conferences in India and abroad.
6. One student has been awarded Ph.D. from the University of Calcutta, who worked under the guidance of Dr. Gouri Prasad Dutta of Department of Physiology of the College.
7. One scholar has submitted her Ph.D. thesis at the University of Kalyani, West Bengal, who worked under the supervision of Dr. Samarendra Nath Banerjee of the Department of Zoology of the College.



Library, ICT and Physical Infrastructure / Instrumentation:

1. Purchase of new books and equipment.
2. Renovation of building at New Science Campus.
3. Medicinal plant garden maintenance.
4. Fish pond (for academic purposes) maintenance.



❖	Human Resource Management			
❖	Industry Interaction / Collaboration			
❖	Admission of Students: Admission of student is done totally online basis.			
❖	6.2.2 : Implementation of e-governance in areas of operations:			
❖	Planning and Development:			
	1. Feedbacks are taken from parents and students (stakeholders) in parent-teacher meetings held on regular basis.			
	2. Grievance cell receives complaints and suggestions from students.			
	3. A preparatory team for the RUSA has been formed and it worked accordingly to send the proposal.			
	4. Teachers, administrative staff, office staff, community representatives, external experts have been included in IQAC (according to new regulations of UGC).			
	5. IQAC held meetings three times during the academic year. It could not hold meetings on regular intervals after October 2017 as the previous Governing Body of the college which was run by Brahma Samaj Education Society (BSES) was dissolved by the Department of Higher education, Govt. of West Bengal and the newly formed Governing Body started functioning since.....			
	Significant activities and contributions made by IQAC:			
	1. Faculty development programme encouraging teachers to participate in Orientation Programme and Refreshers Courses.			
	2. Initiative towards strategic planning.			
	3. Differently abled students were sent to different organization for scholarships and other financial support.			
	4. Beneficial role of Yoga highlighted to motivate students.			
	5. Initiative taken towards control of mosquito borne diseases.			
	Networking and e-Governance etc.:			
	1. The college provides computer internet access to Students, teachers and non-teaching staff.			
	2. Wi-fi facility is available in the college office, Principal's room and its adjoining areas of the Main campus.			
	3. CCTV in the corridor, office area of the main campus.			
	4. Audio-visual system in Smart Class room.			
	5. Salary through HRMS.			
❖				
❖	Administration			
	Finance and Accounts: Account section of the college keeps all records of income and expenditure. The annual budget of the college has been prepared and approved by the Finance committee and the Governing Body in due process at the beginning of each financial year. A Chartered Consultancy firm has been appointed to supervise the accounts on quarterly basis.			
❖	The statutory audit has been done by the Statutory Auditor appointed by the Director of Public Instructor, Higher Education Department, Govt. of West Bengal, regularly in every year. Statutory audit of the college and duly submitted to the Govt. after the approval of the Governing Body of the college upto the financial tear 2016-17			
❖				
❖	Student Admission and Support: Admission of student is done totally online basis.			
6.	Examination: Mid-term examination, class tests, Session end test.			
❖				
6.3 Faculty Empowerment Strategies				
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year				
Ye ar	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017	"CAS and current scenario"- - Speaker Dr. Tushar Kanti Ghara, Joint DPI, Govt. of W.B		09/12/2017	65	
2018	Choice Based Credit System- - Speaker, Mr. Debashis Biswas, Inspector of Colleges, Calcutta University.		27/04/2018	80	2

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
SEE ANNEXURE II		

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary

6.3.5 Welfare schemes for

Teaching	
Non teaching	
Students	

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each): Account section of the college keeps all records of income and expenditure. The annual budget of the college has been prepared and approved by the Finance committee and the Governing Body in due process at the beginning of each financial year. A Chartered Consultancy firm has been appointed to supervise the accounts on quarterly basis.

The statutory audit has been done by the Statutory Auditor appointed by the Director of Public Instruction, Higher Education Department, Govt. of West Bengal, regularly in every year. Statutory audit of the college and duly submitted to the Govt. after the approval of the Governing Body of the college upto the financial year 2016-17

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding	Funds/ Grants received in Rs.	Purpose
------------------------------------	-------------------------------	---------

agencies/ individuals		se
6.4.2 Total corpus fund generated		

6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	No	Agency	Yes/No	Authority
Academic				
Administrative				
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
6.5.3 Development programmes for support staff (at least three)				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5 a. Submission of Data for AISHE portal : (Yes /No) YES b. Participation in NIRF : (Yes /No) c. ISO Certification : (Yes /No) d. NBA or any other quality audit : (Yes /No)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
	Independence Day celebration.	15/08/2017		
	Swami Vivekananda's birth day celebration by NSS (12 th January).	12/01/2018		
	College annual sports was held at Deshbandhu park of Kolkata.	10/01/2018		
	NSS observed World Environment Day, Human Right's Day, Women's Day AIDS Day.	05/06/2018		
	Celebration of International Day of YOGA at the college premises	21/06/2018		
	Sent students to participate in intercollege sports / games activities conducted by Calcutta			

	University.			
--	-------------	--	--	--

1. During the year number of seminars were organized by the college:

	Name of the Seminar	Organized by	Date	
	a) “Quest for Man Making: Education in the footsteps of Swami Vivekananda”	Department of Education	13/09/2017	
	b) Film and screening of Thomas Hardy’s The Mayor of Casterbridge	English Department	05/12/2017	
	c) “CAS and current scenario”—Speaker Dr. Tushar Kanti Ghara, Joint DPI, Govt. of W.B.	Rammohan College	09/12/2017	
	d) “Life and death of a cell, A global perview”—Speaker Dr. Prasun Guha, John Hopkins University.	Department of Zoology	08/01/2018	
	e) Talk on “Bangla Samoyik Potrikar Duso Bachhar”	Department of Bengali	07/02/2018	
	f) Choice Based Credit System —Speaker, Mr. Debashis Biswas, Inspector of Colleges, Calcutta University.	Rammohan College	27/04/2018	
	g) “General awareness, prevention and control of vector borne diseases: Dengue and Chikungunia” speaker was Dr. Samarendra Nath Banerjee.	NSS unit of the college.	11/05/2018	

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES 7.1 -

Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

Hostel of Rammohan College is provided with solar energy for supplying hot water and other purposes.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift		

Ramp/ Rails			
Braille Software/facilities			
Rest Rooms			
Scribes for examination			
Special skill development for differently abled students			
Any other similar facility			

7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

7.1.5 Human Values and Professional Ethics		
Code of conduct (handbooks) for various stakeholders		
Title	Date of Publication	Follow up (maximum 100 words each)

7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-----to)	Number of participants

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)	
1. No smoking zone, 2. No use of plastics in the campus 3. Plantation (medicinal plant garden), 4. Maintenance of pond inside the campus, 5. Proper disposal of laboratory wastes.	

7.2 Best Practices
Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 Institutional Distinctiveness
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

8. Future Plans of action for next academic year (500 words)

1. Biometric system of attendance in both the buildings.
 2. Use of more bins for waste disposal
 3. Construction for expansion and renovation work at NEW Science Campus as per fund receive from RUSA
 4. Purchase of new equipment.
 5. Purchase of new books.
 6. Construction of new canteen at new science campus.
 7. Second smart class room/ auditorium.
 8. Central library at new science campus
 9. Installation of Solar Panel at new science campus
 10. Wi-fi at new science campus.
-

Name _____ *DR. SHANTANU DAS* _____

Name _____ *DR. SASWATI SANYAL* _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

VISIT OF NAAC PEER TEAM



NAAC Team in College



NAAC Peer Team, Principal and NAAC Co-ordinator



NAAC Team interacting with students



Students performing for NAAC Team



Exit Meeting



UNIVERSITY ACADEMIC AUDIT

UNIVERSITY OF CALCUTTA

Academic Calendar for the B.A., B.Sc., B.Com. and B.Mus. Courses of Studies (under 1+1+1 System of Examinations) for the Academic Session 2017-2018

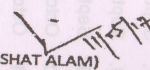
Last date of admission to the 1st year Degree Co.
Last date of change of subject(s)/ stream : 25.8.2018

Course of Studies	Date of Commencement of Classes	Submission of Registration Form to C.U. by the College	Mid-term Exam	College Test	Result of College Test	Filling-up of Form for University Exam.	Date of Examinations (Tentative)		F. of Result (Tentative)
							Theoretical	practical	
Part-I	3 rd week of July '17	05.9.2017 (without late fine) (Application forms for Registration be submitted by the students to the college within 28.8.17) 15.09.17 with late fine, 07.9.17 (by the Student to the College)	Oct.'17	1 st week of March, 2018	Last week of March, 2018	1 st week of April, 2018	B.Com. (H+G) (For the students of previous academic sessions)*** 06.7.18-19.7.18 B.A./B.Sc. (H & Major) & B.Com. (Major) 24.7.18-27.7.18 B.A./B.Sc. (G) 01.8.18-10.8.18	B.A./B.Sc. (H & Major) & B.Com. (Major) 14.8.18-06.9.18	Within 90 days from the last date of Exam.
Part-II	within 7 days from the completion of Part-I Exam.	-----	Oct.'17	Last week of January, 2018	2 nd week of February, 2018	Last week of February, 2018	B.Com. (G+H) 03.5.18-25.5.18 B.A./B.Sc. (H & Major) & B.Com. (Major) 31.5.18-05.6.18 B.A./B.Sc. (G) 08.6.18-03.7.18	B.Com. (G+H) 29.3.18-24.4.18 B.A./B.Sc. (H & Major) & B.Com. (Major) 02.5.18-22.5.18 Genl. 05.7.18-24.7.18	-Do-
Part-III	within 7 days from the completion of Part-II Exam.	-----	Oct.'17	2 nd week Of December, 2017	1 st week of January 2017	Last week of January, 2018	BA/B.Sc./B.Com. (Hons. & Major) 04.04.18-13.4.18 (General) 16.4.18-23.4.18	(Honours & Major) 08.3.18-28.3.18 Genl. 29.3.18-13.4.18	Within June, 2018
Part-I Compulsory Language, 2018							20.2.18-27.2.18	-----	
Part-I & II Supplementary Examination, 2017							08.2.18-18.2.18	20.02.18-05.3.18	

Filling up of check list: 3rd week of December, 2017

***Schedule for the B.Com. (H&G) fresh candidates (Academic Session 2017-18) will be published later on.

(NISHAT ALAM)
Secretary


 (NISHAT ALAM)
 Secretary

Annexure I

Bibliometrics of the publications during the last academic year based on average citation index in scopus/ web of science or Pub Med/ Indian citation index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation index	Institutional affiliation as mentioned in the paper	Number of citations excluding self citation
1) Novel Combination of 2 Methoxestradiol(M E) and Cyclophosphamide enhances the antineoplastic and proapoptotic effects on S- 180 mouse tumour cells.	Mallick, S. Barua, A., Paul, G. and Banerjee, S.N.	Journal of Cell Communication and Signalling (Springer)	2018	2.75	Rammohan College,Kolkata-700009	
2) Study of Haemoglobin Level and Tumour Growth on Mouse Ascites Tumour in Response to Combination Effect of 2- Methoxyestradiol & Cyclophosphamide	Mallick, S. Banerjee,S.N. and Paul, G.	Saudi Journal of Life Sciences.	2018 DOI: 10.21276/haya.2018.3.2.2 P-105-110.	0.36	Rammohan College,Kolkata-700009	

3)	Gobinda Bhakta	The creative Launcher (ISSN – 24556580)	2017			
4) Viral marketing on social network: An epidemiological perspective	Sayantari Ghosh	Physics A: Statistical mechanics and its applications	Under final revision 2017		Department of physics , Rammohan College	
5) Modulation of adenylyate cyclase signaling in association with MKK3/6 stabilization under combination of SAC and berberine to reduce HepG2 cell survivability	Kaustav Dutta Chowdhury	Apoptosis			Rammohan College	
6) .A Review on Ornithology of Kolkata Metropolitan Area.			2017 2017 2017 2017			
7) Population Dynamics on Soil Insects in Greater Kolkata, West Bengal	Sanjay Kumar Paul, Chayanika Roy, Kaustav Dutta Chowdhury and Santi Ranjan Dey.	International Journal of Experimental Research and Review	2017 2017			
8) Population Dynamics on Soil Insects in Greater Kolkata, West Bengal: A Review.	Chayanika Roy, Sanjay Kumar Paul, Kaustav Dutta Choudhury and Santi Ranjan Dey	International Journal of Experimental Research and Review				
9) A Review on Ornithology of						

Kolkata Metropolitan Area		S. R . Dey				
10)	Documentation and Diversity Analysis by DNA Fingerprinting of the indigenous Mango (<i>Mangifera indica</i> L.) Germplasm of West Bengal	S. R . Dey	<i>Int. J. Exp. Res. Rev.</i> , (ISSN- 2455-4855)	2017	RIF 1.13	
11)	Effect of Variable Concentration of Dissolved Oxygen (DO) on Population Growth Rate and food Conversion Ratio in Fish: Model "Molly" [<i>Poecilia spheonops</i> (Valenciennes), 1846].	S. R . Dey	<i>Int. J. Exp. Res. Rev.</i> , (ISSN- 2455-4855),	2017		
12)	Biology and feeding efficacy of <i>Brumoides suturalis</i> (Fabricius) (Coccinellidae: Coleoptera), a native predator of whitefly, <i>Aleuroclava pentatuberculata</i> (Sundarraj & David), a mulberry pest: In search of an effective bio-control agent for sericulture in West Bengal.	S. R . Dey	<i>Indian Journal of Biology</i> (p-ISSN 2394-1391, e-ISSN 2455-8249)		SJ 3.3	
13)	Role of α -1 Anti Trypsin, a Constitutive Form of Nitric Oxide Synthase in Cyclic AMP Mediated Inhibition of Platelet Aggregation	S. R . Dey	<i>J. Environ.& Sociobiol.</i> (eISSN 2454-2601)		0.3	
14)	Impact Study of Nutritional Education as a Controlling Measure of Iron Deficiency Anemia	Debipriya Banerjee and Sahana Mazumder,	<i>Haematology International Journal</i> , Volume 1, Issue 1, Sept			
15)	Does Effective Counseling Play an Important Role in Controlling Iron Deficiency Anemia Among Pregnant Women					
16)	Does Socioeconomic Status of Women Play an Important Role in Controlling Iron Deficiency Anaemia	Saha J, Mazumder Sen Sahana, Samanta A, 4057-4064	<i>International Journal of Community Medicine and Public Health</i> , Nov 2017: 4(11):			
17)	Impact Study of Hygiene and Health Counseling as a Controlling Measure of Iron	Saha J, Mazumder S, Samanta A,	<i>National Journal of Physiology, Pharmacy and Pharmacology</i> , 2018: 8(6): 840-847			

Deficiency Anemia 18) Computation of global reactivity descriptors and first hyper polarisability as a function of torsional angle of donor-acceptor substituted biphenyl ring system.	Saha J, Mazumder (Sen) Sahana, Samanta A,	<i>International Journal of Physiology, Nutrition and Physical Education</i> , 2018: 3(1): 313-317				
19) Contribution of Macromycetes of West Bengal, India: 18-22"	Saha J, Mazumder (Sen) Sahana, Samanta A,	<i>International Journal of Medical Research and Review</i> , Volume 6, Issue 1, Jan 2018				
		MolecularPhysics, 2017				
	Debkumar Mandal, Rakesh Maity, Hasibul Beg, Guillermo Salgado-Morán , Ajay Misra					
	Krishnendu Acharya, Entaj Tarafdar, Prakash Pradhan, Arun Kumar Dutta, Soumitra Paloi, Moumita Datta, Anirban Roy.	Research J' Pharm. an Tech. 10(9): September 2017, pp 3061-3068.				

ANNEXURE II

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
1. 109 th orientation programme, univ of Burdwan	01	15/02/2018 to 14/03/2018
2. UGC sponsored orientation programme 121, Univ. of Calcutta	01	01/02/2018 to 28/02/2018
3. UGC sponsored orientation programme 121, Univ. of Calcutta	01	30/01/2018 to 26/02/2018
4. 108 th orientation programme, univ of Burdwan	01	07/11/2017 to 04/12/2017

Annexure III

Location: Urban			
Sl No.	Campus area	Address	Area
1.	City College /Rammohan College	102/1 Raja Rammohan Sarani, Kolkata-700009	20 cottah, 02 ch., 32 sq.ft.
2.	Rammohan College New Science Building	85, A,B,C,D Raja Rammohan Sarani, Kolkata-700009	75 cottah, 13 ch., 13 sq.ft.
3.	Sadhana Sarkar Memorial hostel for Rammohan College	35, Abhedananda Road, Kolkata-700009	1481.91 sq.m.
Built up Area		102/1 Raja Rammohan Sarani, Kolkata-700009 (old building): 7364 sq. m.	
		85, A Raja Rammohan Sarani, Kolkata-700009 (New building) :1380 sq. m.	

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: director.naac@gmail.com

Website: www.naac.gov.in