SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

RAMMOHAN COLLEGE

RAMMOHAN COLLEGE 102/1, 85A, 85B, 85C AND 85D, RAJA RAMMOHAN
ROY SARANI KOLKATA-700009 WEST BENGAL
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Rammohan College, a leading name in women's education, started its journey as the women's department of City College way back in 1943 but exists today in its present independent form since it became a separate college in 1961, affiliated with the University of Calcutta. The college proudly bears the name of the 'Maker of Modern India', Raja Rammohan Roy, who was the pioneering spirit behind the Bengal Renaissance, and who was not afraid to question the social and religious anomalies of the time and most significantly, who fought the highly effective battle against Hindu orthodoxy and prejudices which were responsible for the suffering of women. Originally administered by the Brahmo Samaj Education Society, and now a fully government-aided institution, the college has a rich tradition of nurturing young women from all sections of society, irrespective of class, caste, religious or economic backgrounds, and helping them develop into disciplined, socially aware, community-oriented, truly educated human beings who make important contributions in every sphere. Quite appropriate, therefore, is the motto of the college, "Shraddhavan labhate jnanam" meaning "Wisdom belongeth to the reverent." Opening up the frontiers of knowledge in the sciences, social sciences, humanities as well as exploring avenues to rediscover and rejuvenate our ancient treasures of wisdom is a way in which the institution bridges the gap between modern, technology-enabled skills and an approach shaped by respect towards our culture and tradition.

The institution understands the pressing need of the hour to foster a learning system which will not only create students adept in their specific fields of academic study, but which will develop future citizens endowed with persuasive communication and soft skills, a sympathetic outlook on society and environment and a desire to invent and innovate. Keeping in mind the dual aim to preserve the best of our own age-old value system along with the acquiring of even the most recent advances in knowledge, we believe in inculcating in students the spirit of 'continue, concentrate and conquer'.

Vision

The vision of Rammohan College is audacious as it is ambitious for our teachers dream of building a grand edifice that will serve as a model educational institution for not only the state but also the country to emulate. Following in the footsteps of the Raja who was the earliest proponent of an equitable and inclusive modern India, we will build an institution of the future where women will be trained to perform a leading role in shaping public policy and giving a new, humane direction to the life of the nation. In doing this, the college will contribute to the important task of nation-building by empowering its women in finding their voice. We believe in the innate strength of all women; the vision is based on the trust that this strength can be harnessed for the cause of what is right and just by giving the necessary all-round support. We understand that the road to achieving an egalitarian space where women will find acceptance as leaders is not easy but that is a challenge we are prepared to take as a forward-looking institution. We believe the vision is unique in that we propose a work ethic and course structure such that no student is left out of the ambit of an opportunity to grow.

While the vision of the college is to mould today's young, eager students into intellectually mature, dynamic, digitally-adept, technology-oriented, citizens of tomorrow, it also includes the wish to enable them to become

lifelong learners and adapt to the fast-changing circumstances of the world. We believe the success of our students nurtured in this way and the continued efforts of our teachers and administration will help the college become a leading centre of learning, research and extension activities in the state and the country.

Mission

The mission of the college is to offer a level playing field to all students so that they can circumvent any social disadvantages and realise their true potential. The education imparted is aimed at the holistic development of each individual and courses offered inculcate universal values of equality, freedom and a mind free of prejudice or negativity. Rammohan College was built keeping in mind the principles and convictions of Raja Rammohan Roy, who was not only the moving force behind the raising of the consciousness of his native Bengal but also the architect of the subsequent modernisation of the nation. The college takes seriously its pioneering role in women's higher education and provides a safe, intellectually-stimulating and equitable environment to girl students from a wide spectrum of social, educational, religious, cultural and linguistic groups.

The mission focuses on making students aware of climate, ecological, regional, religious and economic differences among people and rise above such differences to be able to attain the position of global citizens of India. The student would be prepared to face any situation in the personal or public sphere and be undaunted by adversity. They would be equally at ease here in their own surroundings as in any place in the vast multiculturality of India or even the whole wide world. The success of our mission would be tested when our students face every challenge headlong and turn it into an opportunity. The mission also includes the quest for creating an atmosphere of learning that will foster the thirst for knowledge and facilitate the desire to innovate; students would be guided to be able to take a proactive stand against injustice and be a beacon of hope to those suffering in any form. Since we believe in the adage, 'necessity is the mother of invention,' we envisage our students providing innovative solutions to problems, both small and big, that they encounter as responsible and aware participants in social life.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strength

1.   Located on one of the main thoroughfares of central Kolkata, Rammohan College is extremely well-placed and widely connected by several means of communication. The closeness of the Howrah and Sealdah railway stations adds to the accessibility for this eminent women's college.

2.   The timing of classes in the early hours allows for comfortable travelling, fresh atmosphere for academic learning leaving ample scope for extra-curricular activities, hobbies, sports, part-time work and leisure.

3.	Outstation students are housed in impressive 180-seated-hostel nearby.

4.	Rammohan College has a democratic working atmosphere. The Principal, teachers, non-teaching staff are always available to students.

5.	The Governing Body and college administration are committed to the welfare of students and readily accept proposals and initiate beneficial steps.

6.	The highly-qualified and experienced faculty is devoted to enhancing the teaching-learning process working tirelessly for all-round growth and well-being of students. The teachers act as mentors, guides and counsellors in academic, co-curricular and career-related matters.

7.	The institution fosters an excellent research atmosphere. Students are guided and teachers engage in advanced research, participate in seminars and conferences at national and international level and contribute to journals and books.

8.	The institution has adopted a learner-centric teaching approach. Courses under the NEP have been introduced; students' seminars, workshops are held covering aspects of the 4-year degree courses.

9.	Online admission process is transparent.

10.	The second campus at 85A, Raja Rammohan Sarani, Kolkata, includes Raja Rammohun Roy Memorial Museum which is a heritage building.

11.	The new building has upgraded laboratories, seminar rooms, smart classrooms, IT labs and auditorium. A Geography-department-supervised weather-station under the Indian Meteorological Department operates here. The medicinal plant garden, nurtured by the Botany department, is an oasis offering produce to many colleges. The rare animal house, run by the Zoology department, and the sole SPM monitor in a North Kolkata college, set up by IISER, Mohanpur, facilitate research.

12. NSS and NCC units galvanise students towards social outreach and community service.

13. The 'green campus' manages waste, harvests rainwater and has solar panels.

14. UG, PG sections have separate, well-stacked central and seminar libraries.

Institutional Weakness

WEAKNESS

1. The college works primarily at a building which it shares with City College and Ananda Mohan College, and these results in a space crunch for classrooms as also limits the duration of use. Certain facilities like the students' common room and the NCC room cannot be utilised beyond a certain hour.
2. While the New Science Building can comfortably hold the science theory and practical classes, and additional floors constructed have helped them in this regard, the Social Science, Humanities and Commerce departments cannot be accommodated easily. The construction of another building in this new campus, plans for which have been made, needs to be hastened.
3. The central library is continuously engaged in augmenting and updating its collection of books, journals and online resources but is yet to be completely computerised and digitalised in terms of usage and accessibility of resources.
4. A sizeable number of students in this institution are first or second generation learners, hailing from a wide range of social, economic and cultural backgrounds. Hence, their language competencies, both in the mother tongue and English, are sometimes found to be unsound, and this is a hurdle in their academic and career growth pathways.
5. The college has not yet been able to provide a students' common room in the New Building which houses mainly the science and postgraduate departments. However, plans have been proposed to construct a space for rest and leisure for students on the roof-top terrace.
6. Several appointments of teaching and non-teaching staff have been made over the years, yet some departments like Commerce continue to lack the requisite number of permanent teachers and the office too is short-staffed. The scarcity of staff, especially in the Group C and Group D categories, is keenly felt and requires additional effort by the existing members and teachers to ensure optimum service to students.

Institutional Opportunity

OPPORTUNITIES

1. Rammohan College has a vibrant academic atmosphere based on a cordial teacher-student relationship. Students from the Major and Minor streams as well as the postgraduate disciplines will continue to receive guidance from the teachers to improve their learning outcomes, undertake research-based studies, and reach milestones.
2. The college aims to involve students and alumni in developing   ideas to place the college in an

important position as a global centre of modern education.

3. The college fosters research and innovation by the faculty, paving the way for many scientific and humanities papers, projects and contributions to knowledge. With an excellent faculty, the college aims to further develop the research ecosystem by applying for financial assistance and collaborations. More institutional publications can be brought out.

4. A sense of institutional and social responsibilities is instilled in students through extension activities like the NSS and the NCC. The college aims to continue its commitment toward society by engaging its staff and students more towards service to society through enhancing extension activities.

5. The Students' Union maintains contact between students and teachers. It organises Freshers' Welcome and College Social every year to welcome newcomers and forge bonds of friendship and belonging. They also celebrate Saraswati Puja in a traditional way with enthusiastic student participation.

6. The campus will be made more inclusive by conducting gender (the college has already conducted a gender audit) and civic awareness programmes and psychology sessions.

7. Students participate in co-curricular activities and have won prizes in local, national and international events. More participation will be encouraged through motivation.

8. The college has MoUs with many institutions of higher learning, but aims to expand its collaboration with various institutes at the regional and national/ international levels.

9. The college aims to make a complete green campus addressing issues like waste, biodiversity, water and energy management, ban on plastic usage and adopting other environment friendly measures as reflected in the Green Audit Report.

Institutional Challenge

CHALLENGES

1. In view of the paucity of space, it is a major challenge to arrange for the optimum utilisation of available areas for teaching, research, administrative and extension activities without compromising on the quality of output.

2. Since the recruitment of both the teaching and non-teaching staff is the purview of the government, the college often has to function with a depleted workforce on retirement or transfer of incumbents. Under these circumstances, completing administrative work or meeting academic deadlines is a real challenge. The absence of suitable candidates for the reserved positions adds to the challenge of dealing with vacancies.

3. The college hostel requires a fresh infusion of funds to upgrade security and provide modern amenities. It is a challenge to maintain the girls' hostel keeping in mind safety and comfort issues without adequate financial support from outside agencies. We are awaiting the rest of the RUSA funds.

4. Adequate financial support is required for construction of College building for Arts and Commerce stream at 85 B,C,D Raja Rammohan Sarani.

5. Generating revenue for the proper upkeep of existing infrastructure and carrying out green initiatives is a stiff challenge though some avenues for earning through self-financed courses or selling produce generated on campus are being explored. Efforts have been made by the English department to raise

funds through the sale of its departmental magazine, 'Looking Glass' and the Bengali department organised a handicraft exhibition of their alumni association where items were sold.

6. We could explore opportunities of internships in various industries for our students. We have a fruitful collaboration with a software organisation headed by Mr. Sourish Dutta, Assistant Professor, Brainware University, a collaborator in research on AI with Rammohan College. He gave suggestions for 'Learn and Earn' and guided students to software jobs.

7. With an extremely rich pool of staff and students the college has got the potential to introduce various diploma and certificate courses. Though syllabus-framing is done by the affiliating University of Calcutta, the college can offer suggestions to them and include new aspects of value addition through more add-on courses like language teaching using the state-of-the-art language lab.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects

- Rammohan College is affiliated to Calcutta University and follows their prescribed syllabus. Academic processes in RMC are streamlined, with routine, timetables, workloads of teachers and other administrative staff of the college to provide the holistic development for girls.

- The Academic sub-committee conducts meetings regularly for enrichment of teaching methods and evaluation system of students through internal, theoretical and practical examinations. The Academic sub-committee also conducts meetings to modify the master routine of college for additional classes. The task of preparation of routine (Hons and Gen: BA, BSc, BCom, PG - Bengali and Human Physiology, the syllabi of different subjects are distributed to the different departments and circulated among the students of respective semesters. Seminars and invited lectures are arranged to further increase the interest of the students in various facets of their selected subjects. The library is regularly upgraded so that students have access to books, journals and magazines. Students use the library for borrowing books and carrying out reference work. The Academic sub-committee also gives teaching methods with chalk and talk, Power Point presentations. The students prepare project-work, related to topics in their syllabi. The teachers supervise the projects by extensive brain-storming and discussion sessions.

- The teaching body of RMC is supported by relevant ICT. The college provides robust infrastructure including a well-stocked library, IT lab, well-equipped laboratory.
- Our teachers regularly update their disciplinary knowledge through involvement in faculty development programmes, curriculum reviews, evaluation, and participation in different decision-making bodies of the University.
- Experiential learning through internships, projects work and field trips is specifically facilitated. RMC offers a range of dedicated add-on certificate courses in Data Analysis and Artificial Intelligence, Camera and Photograph.
- Feedback is compiled in online and offline modes. The forms available on website, the data is compiled,

analysed and shared with each Department for proper action and remedy. The IQAC conducts annual internal audits and all Departments are encouraged to undertake self-assessment.

- All the different aspects of the college are treated with utmost care and steps are taken to best utilise the available infrastructure and resources to overcome any constraints.

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Teaching-learning and Evaluation

Teaching, Learning and Evaluation

- The academic system of Rammohan College is structured on appropriate teaching, intricate learning and measured evaluation processes—which has marked this age-old College as an Institution.
- The entry process in the college both in Undergraduate section and in the two Postgraduate Departments, Bengali and Physiology, is absolutely transparent and abides by the Calcutta University norms. The college website *http.//college.ac.in* is regularly updated showing all the notifications displaying each subject's Curricula and Programme outcomes. In the admission process, the reservation norms are strictly followed. The students are provided with different Govt sanctioned scholarships along with the internal support grants.
- Each Department at present has proportionate number of experienced seniors and dynamic younger teachers to fulfil the requirements of the students in the best possible way.
- The College provides a central time table, based on which each department maintains a well-structured class routine. Every Department segregate advanced and slow learners of the class and modifies their teaching methodologies accordingly.
- The development of the students are preliminarily done on the basis of academic performances. They are assisted towards the e-resources available internally and are encouraged for advanced computer learning and exposure to different software as far as practicable.
- The Research laboratories of the Department of Physiology & the Department of Zoology consisting of a group of promising Research Scholars working under various project grants, inspire the students towards a greater academic opportunity.
- All the efforts result in substantial achievement score of students at national and international examinations and placements.
- The students are encouraged to participate in different intra and inter-college activities starting from scientific affairs to sports not only to increase their level of confidence but also to acquire greater perspective of the subject and widening the horizon of knowledge.

However, Students' feedback is granted as the most important criterion for the future progress and development of any academic institution and we also always try to follow that track and record with timely rectification, as far as possible, through individual subcommittee and administrative pathways to land up in a more potent, stronger and advanced future.

Research, Innovations and Extension

- The IQAC and Research Advisory Board (Former Research Committee) of Rammohan College becomes an inseparable unit for last several years. The institution provides support whether administrative or academic in encouraging faculty members to participate in active research. Resources from UGC, BOOST and RUSA are utilized fully in this regard. One **central instrumentatation facility** (with various sophisticated instruments of multidisciplinary use) along with **animal house facility** (the only one at any college in Kolkata) and **Institutional Animal Ethics Committee (approved by CPCSEA, Govt. of India)** have been developed for this purpose. Several students have been awarded the Doctoral degree after successful completion of their research under the proper supervision of our faculty members of different Departments.
- Books and/or book chapters and text books are published in various national and international publications by the faculty along with more than 60 original research articles in peer reviewed international journals. Multi disciplinary research articles have also been published jointly by the under graduate students and teachers of different Departments. Moreover several studies on college facilities, infrastructure and their impacts on incumbent have been published as model study.
- In an innovative approach, the college has established a modern **weather station**, a **SPM monitor** and initiated the project of **rain water harvesting**. This is also the only example in any college at Kolkata. Opportunities are created to support holistic development of students through community outreach programmes organised by NSS and NCC. There is active participation of students in these programmes that mainly contribute to environmental sustainability, awareness regarding health, habits and unscientific taboos, gender inequality, and human values.
- The academic and research expertise of Rammohan College contributes to creating an ecosystem for the sharing of knowledge through collaborations and innovations through motivation and by giving infrastructural support. The college has entered into MoU aiming faculty/student exchange and research collaborations with more than 20 colleges/institutions for sharing of knowledge, library, and research.

Infrastructure and Learning Resources

Rammohan College believes that "Infrastructure is the backbone of a college". The vision of Infrastructure development is to create, a "360? ambiance for all stakeholders". The missions of Infrastructure development are:

- Administrative & Academic Facility and Academic Environment
- Security and Safety
- Extracurricular Activity and mental health of students, teachers and staffs
- Skill Enhancement of Students
- Research and Development for Society

- Ecosystem services for society

Rammohan College has developed the following strategies for the development of infrastructure:

- Systematic feedback analysis by IQAC
- Determination of strategy for infrastructural development by the IQAC
- Recommendation of the proposals by the IQAC to the Finance Committee and Governing Body for approval.
- Implementation of the approved proposals by the college authority through the proper mechanism and official procedure (as per prevailing rules and regulations). Rammohan College has invested approximately 41% of the entire 5-year BUDGET in the development of INFRASTRUCTURE. Based on the "Recommendations" of NAAC 2nd Cycle, Rammohan College has invested in the systematic development of physical infrastructure, using the College Fund and funds from RUSA 2.0. Two New Floors have been constructed from the RUSA 2.0 fund. The entire electrical work, furniture, and flooring have been done by a college fund. Renovation of Rainwater Harvest, Animal House, CIL, differently abled toilet, barrier-free path, etc. has been sponsored by the college fund. All sophisticated instruments are procured from BOOST Grant, RUSA 2.0, and College fund, for skill development of students. The entire IT Facilities have been created, as well as existing facilities upgraded from College Fund. All recurring costs of maintenance have been borne by the College Fund. The Rammohan College Library is an essential resource center and fully UPGRADED and maintained by the College Fund. The library has an extensive collection of scholarly materials (28000+ books). Access to e-journals and e-books [through N-LIST] enhances the availability and accessibility of scholarly materials, ensuring students and faculty have access to the latest research and information. Apart from N-LIST, a huge number of Open Educational Resources (OER) are available on the Institute's webpage, which further assists and guarantees the patrons to access the updated scholarly content.

Student Support and Progression

- Our students are the most important stakeholders of Rammohan College. Many of the students come from middle and lower-middle-class families who need effective support like academic, financial, and many more from the college. Even during the pandemic period, the college authority decided to exempt most of the fees and it amounted to about Rs. 19 lakhs during 2020-21 and about Rs. 27 lakhs during 2021-22. Each year an effective number of students are provided with concessions from the college.
- Fresh students are made aware of the Govt. scholarships they can avail of, like Kanyashree Prakalpa which is meant for all female students. Academically good students are provided with a National scholarship, Swami Vivekananda Merit – cum – Means Scholarship. For all categories of minority students, the 'Aikyashree' Scholarship is provided by the state Govt. Rammohan College also refers SC, ST & OBC students for the 'OASIS' Scholarship provided by the Govt.
- Rammohan College also provides career concealing for the existing students and helps them with the entry-in-services training regularly.
- There are Internal Complaint Cell, Anti Grievance and Redressal Cell, Anti–Ragging Cell, Zero

Tolerance Policy Implementation committee, and Psychological Counseling Cell to help the students regularly. Psychological Counselling is done regularly as they belong to a very sensitive age group. Fresh students are sensitized to Gender Discrimination. Even the college undergoes Gender Audits both internally and externally regularly.

- Apart from the academic activities, the students are also encouraged to participate in co-curricular extension activities like Sports, NCC, NSS, and Yoga classes and they are allowed to use a modern Gym free of cost. They are also encouraged to take part in different cultural activities both intra and inter-institutions. There is effective participation of the students, both fresh and senior, in different decision-making processes of the college.
- Rammoahan College is proud to have a Registered Alumni Association for the pass-out students who are very much active in the welfare of the college. They meet regularly to participate in different programs organized by the College. Rammohan College always stands for its valuable students.

Governance, Leadership and Management

Governance, Leadership and Management

- The objective of education is to develop student's ability to think critically and nurture inherent creativity, to communicate effectively, to develop personal and social responsibility and to appreciate diversity.
- The governance of the Institution is reflective of an effective leadership in tune with the vision and mission of the Institution. It provides students with the opportunity to develop sensitivity to the needs and values of others and a respect for individual and group differences. It helps each student to strive for excellence and instill a desire to reach the limit of her potential.
- The effective leadership is reflected in various institutional practices such as decentralization and participative management.
- The institutional Strategic/ Perspective plan is effectively deployed. The functioning of the institutional bodies is effective and efficient as visible from policies, administrative set up, appointment and service rules, procedures, etc. Implementation of e-governance has been in the areas of operation:

Administration

Finance and Accounts

Student Admission and Support

Examination

- The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression. Internal Quality Assurance Cell (IQAC) has contributed significantly.
- The institution reviews its teaching-learning process, structures & methodologies of operations, and learning outcomes at periodic intervals through IQAC setup as per norms. Quality assurance initiatives of the institution include:

Regular meetings of the Internal Quality Assurance Cell (IQAC),

Feedback collected, analyzed, and used for improvements.

Collaborative quality initiatives with other institutions are also practiced.

Participation in NIRF

ISO 9001: 2015 certification of the Institute.

Green Audit.

Administrative and Academic Audit.

Gender Audit

Institutional Values and Best Practices

Institutional Values & Best Practices

- Rammohan College, as an independent institution has been catering to Women's education, emancipation and empowerment since 1961. The various practices of the College are multifaceted and socially responsible.
- The annual Gender Audit ensures a safe and secure environment for all women – student and staff. Various Gender Equity programmes are conducted for the benefit of students and staff.
- In terms of Environmental Consciousness and alternative energy initiatives, a Solar Energy Harvesting set-up has been installed in the New Science Building of the college. All degradable and non-degradable wastes are disposed of with the help of the Kolkata Municipal Corporation. E-waste is handed over to the registered companies for recycling. Quality audits on energy and environment are regularly undertaken by the institution.
- As an eco-friendly campus, there is a ban on the use of plastic and the entry of automobiles. The institution provides a disabled-friendly, barrier-free environment with ramps, lifts for easy access to classrooms.
- The Institution celebrates and organizes national and international commemorative days, events and festivals. The NSS unit of Rammohan College mainly makes arrangements to celebrate various national and international commemorative days, like Republic Day, Raja Rammohan Roy's Birth Anniversary and his Death Anniversary, Independence Day etc.
- The Institution has a prescribed Code of Conduct for students, teachers, non-teaching staff, administrators and other stakeholders of the college and this is strictly abided by. The Women's Cell, ICC, RTI, Grievance Redressal and Anti Ragging Cell work in close association to redress complaints if any.
- The sensitization of the students and employees of the Institution to the constitutional obligations, such as, values, rights, duties and responsibilities of the citizens, is undertaken by the Electoral Literacy Club. The Constitution of India is taught to sensitize the students about their responsibility and role in the electoral process. This helps them to become aware and dutiful citizens.
- The two Best Practices of the College include the Raja Rammohan Roy Memorial Museum and the Medicinal Plant Garden.
- Overall, as a socially responsible institution, the College tries to inculcate values to create socio-politically responsible individuals who will serve the nation.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAMMOHAN COLLEGE
Address	Rammohan College 102/1, 85A, 85B, 85C and 85D, Raja Rammohan Roy Sarani Kolkata-700009 West Bengal
City	Kolkata
State	West Bengal
Pin	700009
Website	www.rammohancollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Saswati Sanyal	9133-23505687	9830453576	-	rmc.tic85b@yahoo.in
IQAC / CIQA coordinator	Krishnendu Sarkar	033-23505687	9830453576	-	krishnendusarkar48@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Calcutta	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	28-07-1961	[View Document](#)
12B of UGC	28-07-1961	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Kanyashee Prakalpa Govt of West Bengal and Skill India in collaboration with CREDO
Date of recognition	05-09-2014

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Rammohan College 102/1, 85A, 85B, 85C and 85D, Raja Rammohan Roy Sarani Kolkata-700009 West Bengal	Urban	1.768	12607.35

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali,	36	Higher secondary	Bengali	115	19
UG	BA,English,	36	Higher secondary	English	70	49
UG	BA,Sanskrit,	36	Higher secondary	Sanskrit	35	1
UG	BA,History,	36	Higher secondary	English	70	43
UG	BA,Political Science,	36	Higher secondary	English	70	37
UG	BA,Philosophy,	36	Higher secondary	English	59	3
UG	BA,Education,	36	Higher secondary	English	55	38
UG	BSc,Geography,	36	Higher secondary	English	40	37
UG	BA,Geography,	36	Higher secondary	English	8	3
UG	BA,Hindi,	36	Higher secondary	Hindi	300	154
UG	BSc,Economics,	36	Higher secondary	English	35	3
UG	BSc,Botany,	36	Higher secondary	English	51	27
UG	BSc,Chemistry,	36	Higher secondary	English,Bengali	43	36
UG	BSc,Mathematics,	36	Higher secondary	English	56	11
UG	BSc,Physics,	36	Higher secondary	English	43	9
UG	BSc,Physiology,	36	Higher secondary	English	43	35

UG	BSc,Zoology,	36	Higher secondary	English	43	42
UG	BCom,Bcom,	36	Higher secondary	English	225	135
PG	MA,Bengali,	36	Higher secondary	Bengali	50	48
PG	MSc,Physiology,Human Physiology	36	Higher secondary	English	25	24

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				37				50			
Recruited	0	0	0	0	7	30	0	37	27	13	0	40
Yet to Recruit	0				0				10			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				21			
Recruited	0	0	0	0	0	0	0	0	5	16	0	21
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				30
Recruited	14	3	0	17
Yet to Recruit				13
Sanctioned by the Management/Society or Other Authorized Bodies				28
Recruited	24	4	0	28
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	6	16	0	21	13	0	56
M.Phil.	0	0	0	1	7	0	4	6	0	18
PG	0	0	0	0	5	0	7	12	0	24
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

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Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	1	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	650	0	0	0	650
	Others	0	0	0	0	0
PG	Male	8	0	0	0	8
	Female	65	0	0	0	65
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	41	61	44	59
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	3	3	2	2
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	3	49	54	26
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	603	649	749	654
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		650	762	849	741

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	While the NEP 2020 is a progressive step towards a decidedly scientific, need-specific, practical-oriented and holistic educational system, it requires substantial changes and intelligently devised upgrades in the already existing method of teaching-learning in our institution. Rammohan College is preparing itself with strong measures for a smooth implementation of this curriculum from the academic year 2023-2024. The plan of the college is to enable students from the streams of Commerce, Science and Humanities to take up at least one subject from a different stream other than their Major. The aim is to bring in a holistic and multidisciplinary education system into practice that will help to develop an integrated

	personality of our students. This will also nurture academic, intellectual, aesthetic, social, physical, emotional and ethical abilities of students. The institution is geared towards offering a multidisciplinary form of education by allowing students to take up one major area of study along with two minors which can be chosen from a wide variety across 17 subjects. Students of Philosophy as a Major, for example, can now study the STEM subject of Botany or Zoology—an arrangement, that was earlier not possible. Several departments in our institution practice interdisciplinary and multidisciplinary teaching, for instance, the departments of English, Bengali and Education conducted a certificate course on 'News Reading and Anchoring', in collaboration with the organisation, Bratati Parampara. The college offers not only credit-based courses but also community engagement programmes through the NSS activities and NCC (which has received approval to start this semester) participation. Students can avail themselves of exit options at the end of 1st, 2nd or 3rd years with full access to all these activities. The Career Counseling Cell of the college organizes programmes to provide the students career opportunities and proper guidance to build up their abilities for the tough job market. The college has academic collaboration with other institutions through MOU and exchange programmes that will promote the multidisciplinary/ interdisciplinary approach.
2. Academic bank of credits (ABC):	Academic Bank of Credits (ABC): The college is guided by the affiliating university to fulfill the requirement of Academic Bank of Credits. Multiple entries and exits can be done by ABC. The college plans to register with the Government's ABC system so that students' credits can be placed in this digital storehouse and this will facilitate the entry and exit of students at every stage, without loss of academic learning time. The college intends to use traditional and online channels to promote Academic Bank of Credit for the benefit of students from other colleges and ours. Implementation of the ABC at the degree level will be possible only through intensive collaboration between institutions and regulatory organizations. It is a prospective idea to introduce the ABC that will allow students to transfer credits across universities and receive credits for non-

	traditional courses. The college has collaborated and signed MOUs with various academic and research institutes to offer a variety of certificate programmes. The University of Calcutta has issued its circular number C/42/Circular on 15 February, 2024, entitled 'Introduction of ABC Scheme for the students registering for undergraduate course from the session 2024-25' directing colleges to mandatorily register their students in accordance with this. Rammohan College will initiate all necessary steps in this regard. We believe that the fundamental goals of the NEP to facilitate an uninterrupted learning process for interested students will be met through the implementation of ABC.
3. Skill development:	Skill Development: The college takes convergence efforts to build skill sets for students so that they answer the needs of the industries alongside their academic studies. The institution along with IQAC has already taken multiple initiatives for employability and skill development of students. Skill development courses include opportunities for entrepreneurship, internships and experiential learning through certificate/add-on/ value- added courses, field works etc. The college organizes career workshops, practice interviews and offers networking opportunities along with seminars, training camps and workshops for developing professionalism and skill. Add-on courses have been held on Accounting and on Anchoring and Media Presentation. Such courses maybe integrated into mainstream education by making them part of our internal evaluation system. The institution promotes a sense of pride in our heritage by observing the anniversary of thinkers like Rammohan Roy, Swami Vivekananda, Rabindranath Tagore and arranges cultural and artistic programmes through the medium of Bengali, English and Hindi languages. The college observes important occasions like the National Science Day on 28 February, International Women's Day on 8 March, Librarians' Day on the birth anniversary of S.R. Ranganathan on 12 August, Hindi Diwas in September and Shakespeare Day in April. It organizes social outreach initiatives through NSS activities. Soft skills in communication are imparted through workshops held collaboratively, as done with Gurudas College and Victoria Institution (College). The college plans to invite industry veterans from

	different sectors to upgrade the vocational skills of students according to their aptitude. Willing students maybe offered credits within the University guidelines. Hub and spoke model of sharing infrastructure for vocational training with neighbouring institutions may also be explored. Environmental awareness is to be spread through green campus schemes and strict enforcement of No Plastic Zone.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Appropriate Integration of Indian Knowledge System (teaching in Indian Language, Culture, using online course): All courses except English are taught simultaneously in English and the local language, Bengali. Material is shared in an online mode so that students can make the maximum use of the subject taught in class. Excursions and educational tours are undertaken to places of importance to link their learning with the resources of the region. Degree courses are taught in Indian languages like Bengali, Hindi and Sanskrit, as also Urdu in a neighbouring institution (following the guidelines of the University of Calcutta). Other courses are taught bilingually. A good practice of the college is that teachers cover the entire syllabus bilingually at the same time so that no student is left out. The values of Rammohan Roy regarding the rights and status of women are inculcated in the students during Orientation by the Principal and by Professors and invited guest speakers on other occasions. Sanskrit and Philosophy transmit the values of the Vedas, Upanishads, Bhagavat Gita and other philosophical literatures which serve as the foundation of the Indian Knowledge System (IKS). The college has adopted a holistic approach in bringing together various aspects of human life, across physical, mental, emotional and spiritual components. The Honours courses in Political Science, History and Geography impart the knowledge of diversity through philosophical viewpoints and principles of various schools of thought. The departments of Economics, Geography and Political Science encourage the intellectual development of students in the spirit of IKS, allowing students to understand the diverse economic and geo-political scenario. The subjects like Botany, Zoology, Physiology, Physics, Chemistry and Mathematics focus on advancement of science and technology. The archives developed out of RUSA fund reflect the

	inclination of the college towards adaptation of the values of IKS.
5. Focus on Outcome based education (OBE):	Focus on Outcome Based Education (OBE): Outcome based education is of utmost importance with reference to the modern education system. OBE naturally shifts the attention from a teacher-centered education to a learner-centered one, primarily focusing on what is to be learned and its outcome. Choice Based Credit System (CBCS) and National Education Policy 2020 (NEP) focuses on the learners' interests, abilities and skill development making learning process interactive and innovative. The college has always followed an interactive teaching-learning method for education to have maximum outcome. As evident from the PO, CO, PSO available on the college website for each department, we believe in Outcome Based Education and design the teaching in a time-bound manner to achieve the goals. Initiatives include maintaining the academic calendar of the departments and lesson plans of individual teachers. Each student is assigned a mentor to guide them in all spheres, academic and non-academic, and to make them aware of existing opportunities and facilities in the institution so that they grow into well-rounded individuals capable of contributing to society, nation-building and environment. Another good practice is that every department is assigned two mentors (peers from other departments) to monitor the progress outcomes and oversee academic audit. The college organises ICT based teaching, extension-lectures, seminars, workshops as well as field trips, excursions, group discussions, quiz, oral and poster presentation by students that exhibit outcome-based education. This allows students to think freely, critically and with reasoning. This allows better assessment of students. The OBE also emphasises on feedback of both students and teachers on curriculum delivery and methods of teaching. Necessary action is taken to modify and upgrade the system wherever possible. This includes redesigning lesson plans, teaching methods etc. for a fruitful and effective Outcome Based Education in the institution.
6. Distance education/online education:	Distance Education/ Online Education: During the pandemic online education was largely promoted by the college. Departments have developed their technological tools according to requirements for a

smooth flow of knowledge to students. Google forms are widely used for collection of data and setting of tests. Blended mode of teaching and evaluation is undertaken with webinars, online classes and matter upload. The goal is always to keep the channel of communication open between teacher and learner. Students have a choice of synchronous virtual classrooms and other online lectures through the college. The college provides an effective in-person and online learning system. The college has created virtual learning environment through Google Classroom and Zoom that replicates the in-person classroom experience allowing students to communicate with one another and their professors in real-time through group discussions and student seminar presentations in the virtual mode.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	An Electoral Literacy Club (ELC) has been set up in the college on 05.012023 as a constructive step towards promoting civic and electoral awareness belonging to the 18-21 age group.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Rammohan College believes that electoral literacy is crucial for maintaining the integrity of of the electoral process. Composition of Electoral Literacy Club meet the requirement of representation from various relevant corners. 3. Composition of ELC ELC Rammohan College Committee Composition 1. Dr. Saswati Sanyal, Principal 2. Dr. Krishnendu Sarkar, IQAC Co-ordinator 3. Dr. Samarendra Nath Banerjee, NAAC Co-ordinator 4. Mrs. Sudipta Ghoshal, Convenor 5. Mr. Tapas Narayan Ray 6. Dr. Sayonti Mitra 7. Mr. Manabendra Saha 8. Mrs. Antara Mukherjee 9. Mrs. Suratna Ganguly 10. Dr. Saurav Dutta 11. Dr. Samiran Mondal, Teachers' Representative, GB 12. Dr. Kaustav Dutta CHoudhury, Teachers' Representative, GB 13. Dr. Md Ahamedullah, Teachers' Council Secretary 14. Mrs. Chayanika Ray 15. Mr. Debapriya Sen, ex DGM, SAIL, Environment Management Decision, Member, IQAC, Rammohan College 16. Mrs. Minakshi Gupta, Councillor, KMC, Ward no 27 17. Mrs. Sadhana Basu, Councillor, KMC, Ward no. 38 18. Ms. Jhanjhar Gupta, Sem IV (History Honors) 19.

	Ms. Anuva Goswami, Sem IV (English Honors)
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Actions plans are prepared by the Executive Committee, in tune with ECI Guidelines and Instructions. ELC of Rammohan College works to foster the spirit of democracy through following drives: An Awareness Programme was organized on 16th January, 2023. Chief objectives were: Encouraging Voter Registration and Educating about Electoral Process. Awareness Program on 20th January, 2023 was with a distinct Mission. Focus was to encourage EVM and VVPAT familiarization.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Department of Political Science and IQAC of Rammohan College have conducted three lectures for the students of Sem I & III on 18th January, 2023 and 2nd March, 2023 for the students of Sem IV, VI respectively and on 15th May, 2023...to make our students aware on certain basic issues such as the Core Structure of Constitution of India, Awareness on Fundamental Duties of Citizens of India & Concept of Political Participation.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	We maintain a constant effort to make our students aware of significant role to be played by each and every individual and their responsibility to enhance quality of democracy of India. Importance of electoral participation is very much highlighted.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2467	2606	2611	2605	2798

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 101

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
97	98	96	98	88

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
236.23266	126.34059	298.16	65.24	76.67

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Rammohan College is affiliated to the University of Calcutta and follows the curriculum as mentioned in the guidelines, as designed by the University. However, the College takes several steps like:

- The Academic sub-committee conducts meetings regularly for enrichment of teaching methods and evaluation system of students through internal, theoretical and practical examinations. The Academic sub-committee also conducts meeting to modify the master routine of college for additional classes for the benefit of the students. The task of preparation of routine (Hons and Gen : BA, BSc, BCom, PG - Bengali and Human Physiology, the syllabi of different subjects (as followed by the University guidelines) are distributed to the different departments and circulated among the students of respective semesters. Seminars and invited lectures are arranged to further increase the interest of the students in various facets of their selected subjects. The library (both central and seminar) is regularly upgraded for the benefit of the students so that they have access to books, journals and magazines. Students use the library for borrowing books and carrying out reference work. The library sub-committee conducts meetings regularly for addition of new books for the benefit of the students. Fresh proposals for purchasing new books with latest editions are prepared and submitted to IQAC for approval. Continuous evaluation of students is carried out through class-tests and tutorials in order to enrich the learning experience of the students. The answer scripts are corrected and shared with them and their errors pointed out with suggestions for improvement.
- Year wise academic calendar is prepared by the Academic subcommittee stating the different events such as Admission, Examination i.e. class test, internal examination, University theoretical, Tutorial and practical examination, different national holidays and red-letter days.
- The Academic sub-committee also gives emphasis about the arrangement of teaching methods with chalk and talk, Power Point presentations etc. The students also prepare project- work, related to topics given in their syllabi. The teachers supervise the project by extensive brain-storming and discussion sessions.
- Excursions or field work or academic tours are undertaken so as to widen the knowledge base of the students. These excursions and visits to important places are not restricted to departments which have them in their syllabus, but also other departments. The college considers such tours an integral part of the students' education, which can bring alive their learning from the written text.
- Parent-teacher meetings are organized by the respective departments of the college, so that pertinent issues relating to the academic performance and overall development of the students can be communicated to their parents/guardians. Queries of the parents/guardians of the students are also addressed by the teachers of the department. Issues relating to regularity of attendance and

preparation for tests are thoroughly discussed.

The IQAC evaluates the steps taken and makes arrangements for improvement. All the different aspects of the college life of the students are treated with utmost care and steps are taken to best utilise the available infrastructure and resources to overcome any constraints.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 02

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0.81

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
106	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

- Peace, human ethics, awareness about the social responsibility topics are covered within the curriculum of the subject Education.
- Different types of environmental issues such as wildlife management, conservation of biodiversity (flora and fauna), and environmental pollutions are included within the curriculum of the subjects of Zoology and Botany.
- Fundamental values have to be inculcated to make our students to be responsible citizens. it Covers an all-encompassing domain. To begin with, basic philosophy of Supreme Law of our land, i.e., Indian Constitution has to be taught. Secondly, a clear concept of citizenship must be there. Students must be aware of their effective role in the political process. They must be convinced of the importance of political participation. As a citizen, a clear perception has to be there in regard to Fundamental Rights and Fundamental Duties. It is necessary to have a basic understanding of global politics and various social movements with special emphasis on Human Rights Movements.
- Knowledge about physical and human elements of environment including climate change and vulnerability, disaster hazard, and disaster management, human development, social values, tribal groups, gender related development issues and political geography are covered within the curriculum of the subject - geography. The discipline also includes hydrology, forest and wild life management, biodiversity, soil geography and population Geography.
- The curriculum of Bengali (Honours and General) course covers Human Ethics and Values, Awareness about the social responsibility, Environmental issues, Philosophical Thought.
- The Curriculum of Economics covers the topics Issues of Sustainable Development and related

> Environmental issues, Idea of inequality in the process of development of the society and related human values / gender   inequality, Idea of distribution of National output leading to social equity.

- The multidisciplinary nature of environmental studies makes it possible to give an idea to students about the natural ecosystems as well as the importance of renewable and non- renewable resources. Students learn the concept of preserving water bodies, conservation of bio-diversity, and the pressing problem of air, water, soil and noise pollution. The subject of Environmental Studies addresses issues of climate danger and the role of the human community in not only becoming aware of them but also to take active measures to combat these perils.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 34.82

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 859

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 50.86

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
710	793	942	850	865

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1636	1636	1636	1636	1636

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 17.52

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
101	120	115	155	160

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
743	743	743	743	743

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 25.43

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

All the Departments essentially follow chalk & talk method of teaching along with the Overhead and Laptop projector for effective communication. In addition all the faculties adopted on-line & off-line method of teaching during the pandemic and post-pandemic period. This blended mode continues to be followed to cater to the needs of the students. Practical & Lab - based Courses provide hands-on training for their academic enrichment. Students of the Commerce Programme are trained in IT in the computer lab. Educational excursions and field study trips are conducted by almost all the departments, particulary department of Botany, Physiology, Zoology and Geography on a comulsory basis. During excursion and field trip students collect data of plant and animal diversity, plant association, soil type, rock type, human epidemiological study, climatic and environmental effects on different physiological parameters etc. Students of Botany collect plant specimens as voucher and prepare herbarium sheets as a reference to the plant diversity of the study locality and survey data of different physiological important sectors including nutritive status of the local people are collected and compared for the betterment of the society.

Students analyze the plant community structure by the quadrat method. Study of Plant Community Structure- include

1.Determination of the **minimal size of the quadrat**.

2.Determination of **frequency** of the components of the community. It is calculated by the formula:

Frequency (%) = x 100

3. Determination of **density** of the components of the community. It is expressed in relation to a definite unit space.

4. Determination of **abundance** of the components of the community.

Students of the department of Zoology carry out different types of field-oriented studies, such as wild life management, conservation of biodiversity, study of habit and habitat of different group of organisms. In addition, study in relation to different behaviour, morphology of animalsin zoological garden. Students of the department of Geography collect soil samples from separate places and after returning analyze the soil samples in the laboratory to record pH, constitution, textecture etc. Students compare the soil samples collected from fertile and non-arable lands. The collected rock samples are identified and stored in the department of Geography. Leaves of the plants of the study area are collected and later identified to prepare an inventory of the plants of the study area. Students of the department of Physiology carry out Nutritioal as well as epidemiological survey works,anthropometric and other parametric studies in different parts of India as required ,under the choice-based credit system (CBCS) and New Education Policy, Students of Social Sciences like History and Political Science have to visit Museums and archives as apart of their skill enhancement course.

File Description	Document
Provide Link for Additional information	[View Document]()

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 88.17

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
108	108	108	108	109

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 78.83

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
80	80	75	74	67

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Rammohan College is affiliated to the University of Calcutta and is guided by the regulations set by the University regarding all the assessment, evaluations and examinations.

To build up a graded academic development among students, a well-structured internal evaluating system works in the college. Basically this is a monitored transparent procedure consisting of different types of assay systems for different streams and different levels of students, slow and advanced learners.

Internal assessment methods include class tests, tutorial tests, MCQ tests, viva voce, project preparations, seminar presentations, group discussions and other innovative testing or methodologies implemented according to the class, subject and advancement of the students.

With the introduction of CBCS system in 2018 of 6 semesters undergraduate course, in each subject 20% marks are awarded through internal evaluation,15% through project and rest 65% by the external examiners in the University conducted end semester examinations. In Practical based subjects 'the distribution of marks includes 20% for internal, 30% for practical and 50% for external evaluation. In the Postgraduate course of four semesters, one or two full papers of practical and project of 50 marks are there in each semester, along with theoretical papers where also 20% marks are allocated from internal assessment.

However all the internal assessment processes are absolutely transparent and maintain consistency with the Calcutta University set evaluation standard. Even during Pandemic the system worked as per the University guidance.

All types of internal marks of each student are kept in the Department record book to find out the

development of the student. Evaluated copies are shown to the students for their understanding and any confusion is taken care of in the best possible way.

Students' attendance is recorded for each class in the attendance register and calculated on a regular timeframe to keep them aware of the low percentages. Parent teachers meetings are called by each Department to make the parents /guardians aware of their wards' performances.

However, Rammohan College always considers any non-attendance of classes or internal examination by any student on proper medical grounds or for participating in any college or personal level extracurricular activities in a positive mode.

All the internal performance records are sent to the central Examination Committee as and when required. This Examination Committee not only centrally monitors internal assessments and conducts University Examinations but also ensures all the redressal of any examination related grievances, for internal or external evaluations. Any kind of University level end semester examination related grievances on the part of a student is forwarded through the College authority to the University for review, scrutiny, or other university redressal of grievance, for re-evaluation, permitted as per university law, against a fees paid to the University for the process.

The dissatisfied students also are provided with the photocopy of his/her evaluated answer sheet by the university,against Right to Information and takes adequate steps for redressal.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The curricula of all the programmes taught in Rammohan College are structured by the University of Calcutta.But University has given enough freedom to the academic institutions affiliated to it to propagate the learning outcomes in the best possible way implemented by themselves.

Rammohan College being an age-old Institution has its own vision towards the programme outcomes of the curricula and accordingly it has sketched the best possible outcomes for Humanities,Science and Commerce streams.

The Programme and Course outcomes are properly displayed on the college website.

The Departmental faculty along with the members of the IQAC frame the learning outcomes and the ways to insert and propagate that in the student keeping in mind the UGC guideline and National Education Policy.

The outline of the Programme Outcome is mentioned by the Head of the Institution on the very first day while addressing the newly admitted students on the day of commencement of the academic session.

However the details of the outcomes are further clarified in the individual department by the Head of the Department and other teachers in the students' orientation session. While giving the Class schedules,the students are clearly stated by individual faculty about the expected course outcome and the guideline for the students for achieving the target.

 Departmental as well as College freshers' welcome like programmes are organized to increase the adaptability of the newly admitted students in the college environment and greater exposure towards understanding the ultimate motto of the overall outcomes during the learning period in the college.

The mixing with the senior students through those programmes and other department organized seminars,workshops etc make the newly admitted students understand the co curricular facets of the Programme and Course outcomes to make the study a pleasure.

The part of each Programme are targeted towards implementation and identification of various skills among the students in various fields utilizing the curricula and allied.

To find out qualities like leadership,sports expertise,acting skills along with other performance orientations through proper activities ,are also a standard protocol of the college for proper assessment of a student's overall learning outcome.

The College and Departments open an window to the students to interact with eminent personalities of different fields not only by organizing different intra-college academic programmes but also encouraging them to participate in inter-college/university programmes to widen their spectrum of understanding and outward exposure provide them with the ultimate Programme and Course outcomes on a comparative platform.

The overall Programme outcome of the age old Institution like this also clearly guide the students regarding the Institute's expectation from a student,which includes the responsibility of a student towards academics and College,the good behavior and respect for each other and the seniors,the social responsibility,to abide by the civil rules,developing knowledge about preservation of natural resources,and above all to be a 'Respectable Citizen of India'.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Course outcomes and Programme outcomes are statements that specify what a learner will know or be able to do as a result of a learning activity. Outcomes are usually expressed in terms of knowledge, skills or attitudes. It is a measurable, observable and specific statement that clearly indicates what a student should know and be able to achieve as a consequence. Outcomes describe what students are able to demonstrate and accomplish upon completion of a course/a span of several courses. Clear articulation of course outcomes, POs and PSOs serve as the foundation for evaluating the effectiveness of the teaching-learning process.

Humanities stream, the language-based courses like English, Bengali, Hindi, Sanskrit aim to develop the students' reading, writing, comprehension and communication skills. Courses like Education, History, Political Science, Philosophy, Economics imbibe moral and humane values in the learners. All the above courses develop a critical aptitude in the students - they become aware of the political, economic, historical and cultural background and philosophical tradition of their country and of countries abroad.Apart from Higher studies in they are absorbed as teachers , in administrative services, translation work, editorial job, medi journalism and computer work.

Courses like Physics, Chemistry, Mathematics enable students in identifying physical laws and principles to problems, developing conceptual understanding of basic science. All these are essential in understanding the role of technology in society and implementing policy issues. In the future all of them can have versatile job opportunities starting from Research Institutes,Technological sectors, Banks, Industry, insurance and investment sectors,and their logical and innovative thinking, programming capability help them in achieving their objective.

The courses like Geography, Botany, Physiology and Zoology create in the students a deep understanding of man-nature interaction. Geography has a vast sector of studying parameters of nature and high scale of job opportunity, whereas Botany and Zoology work on important sector of nature and biodiversity study.

Physiology helps to understand the human system and its cellular organization. Practical exposure to basic Physiological parameters' measurement, Nutritional Survey work, Haematological techniques gear up the students for career opportunities .

All the Biological sectors have wide open opportunities for students starting from higher academic research to industrial and technological developments.

Students pursuing the Commerce course become aware of the contemporary commerce and business world. In the course of study, they are acquainted with the handling of direct and indirect commercial skills. Commerce graduates are eligible to join West Bengal Audit and Accounts service and the job

market is wide in Corporate and other sectors

Environmental studies foster in the students an awareness and sensitivity about the environment and the challenges inherent in it. This helps them to study the environment well and maintaining environmental sanctity.Environmental studies in this context emerge as a beacon of hope for both human society and our planet.

So all the streams above inspire the students to explore greater fields of academics as well as help them to a job oriented independent future.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 79.05

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
448	555	541	380	347

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
657	567	558	556	535

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.56

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 50.1

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
2.1	14.85761	4.1972	5.24393	23.702

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

IKS: Debates, students' seminars, workshops, webinars, etc. are organized by the college to give the exposures to students about oral transmission of information towards audience. Faculty exchange programmes, cultural events, heritage place visit, collaborative academic endeavours helped college to propagate ancient Indian culture/ heritage. INFLIBNET provides sufficient resources for benefit of faculties and students.

Research hub and CCSEA registered Animal House: The institution created an ecosystem for the creation and transfer of knowledge by encouraging students, faculties and researchers to conduct hands-on researches. Institute provides infrastructure like Central Instrumentation Centre, ICT enabled laboratories, new classrooms and necessary scientific equipments. College developed CCSEA authorized

animal house where research scholars are actively working on animal research. Also both UG and PG students of our and other colleges of surroundings regularly visit animal house to gather knowledge regarding aspects of animal ethics and care.

The faculties are encouraged to apply for Government (UGC, ICSSR, DST) and non- Government projects, grants, fellowships, for research seed money and related works.

IPR: The institution's IPR policy has been drafted by Institutional Innovative Council (IIC) and approved by the GB. Members of GB suggested Institution to organize IPR seminars to generate awareness.

Incubation Centre: It is functional through IIC to provide a platform of discussions among incumbents of institute. Now we are going to strive for provision of industry interaction and access to support incubators with skills for commercialization of their products.

Relaxation and Study leaves for completion of Doctoral degree or Research projects: Faculties are encouraged to apply for various fellowships and sponsorships to complete their research (PhD).

Publications: Institution encourages publishing research works in UGC Care listed journals and indexed academic journals with ISSN as well as in books with ISBN.

College also conducts survey based analysis on academic/administrative infrastructure and published in the journals (https://www.rammohancollege.ac.in/index.php/index.php?option=com_content&view=article&id=451&Itemid=0. Post Graduate Section. Bengali Department published 'Prabaho' that contained the topics related to curriculum of the same.

Students are encouraged to publish their field works and dissertations in internationally recognized journals. Wall magazines and college magazine are enriched with students' writings.

Workshops and Seminars: IQAC in collaboration with RDC, Career Counselling Cell (CCC) and departments organizes workshops/seminars/debates/quizzes for networking, mentoring, and learning from peers. Institution celebrates events like International Mother Language Day, Independence Day, Birth and Death Anniversary of Raja Rammohan Roy each year. Raja Rammohan Roy Memorial Museum located within college campus also enriches incumbents about tradition and heritage of our country.

Outcome: IPR policy is expected to protect institution's intellectual property rights while also

encouraging innovation and collaboration. It will guide our students about the licensing, patenting, and commercialization of intellectual property. College organised one seminar and planning for more for awareness among the incumbents. Incubation centre is going to develop an industry-academia interface to support and commercialize the innovative products in future. MoUs/linkages with other institutes enrich faculties and students in every aspect and as per need of the institution.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 51

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	08	12	04	06

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.72

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
22	9	14	12	16

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.36

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	9	8	4	8

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The NSS Unit of Rammohan College believes that the college and the community are inseparably connected. It pledges to enhance the well-being of both the campus and the society by encouraging students to become an aware and responsible citizen of the nation. Through the various regular and special camps and activities, the NSS volunteers developed a kind outlook towards the people, especially the deprived people. Our volunteers have taken part in diverse activities to educate and increase consciousness among the future generations, youth, women, old people and the backward sections of the society. Different ventures were organized on a regular basis to make students aware about the various socio-economic issues as follows:

1. **Awareness Programme:** NSS unit of Rammohan College has conducted many types of awareness programmes. The NSS Unit had organized a women's health and hygiene awareness programme. The event was marked with the distribution of napkins and soaps to the women for maintaining personal hygiene. Rammohan College's NSS Unit had also organized several awareness campaigns on mosquito-borne disease, mainly dengue and malaria, 'AIDS', 'Save water', 'road safety', 'Sustainable use of drug' etc.
2. **Social welfare:** The NSS Unit of Rammohan College has tried their best to help the deprived people by various donations. The NSS Unit aimed at providing clothes and blankets to the impoverished people and also gave them food items ranging from rice to basic items.
3. **Responsible citizen:** Rammohan College's NSS Unit celebrates the NSS day, annually. As a solemn dedication towards the motherland, the volunteers of NSS Unit celebrated 'Azadi Ka Amrit Mahotsav with a vibrant cultural programme. Processions were organised to promote the 'Har Ghar Tiranga' campaign, initiated by the Government of India on the occasion of India's 75th Independence Anniversary. Even during the pandemic times, an e-quiz was held to celebrate the Independence Day.
4. **Environmental awareness:** The NSS Unit of Rammohan College organized a programme on

'Plantation' in which the volunteers demonstrated to the common people about the need of plantation for sustainable development of the environment and also, the volunteers planted medicinal plants in the garden of the college.

5. **Vocational learning and fellow feeling:** Drawing competitions, cultural programmes and drawing classes were organised to train the slum children with artistic skills which would enhance their dignity and standard of living in the society in the near future.
6. **Cleanliness programme:** Volunteers of the NSS Unit tries to keep the city clean by taking up regular campaigns for removing the garbage from the road, sweeping the area and spreading bleaching powder.
7. **Pandemic time duty:** The NSS Unit, Rammohan College conducted COVID-19 awareness programme through online mode in which posters with effective captions, highlighting the need for social distancing, washing hands frequently, wearing proper mask and protecting old people from the deadly virus, were made which were then shared on the social media platforms. Campaigns on 'COVID-19' were also organised in slum areas to inform the crowd about the causes of COVID-19 and its preventive measures.

File Description	Document
Upload Additional information	[View Document]
Provide Link for Additional information	[View Document]

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Extension Awards

1. Government of West Bengal recognizes Rammohan College as Best Performer of Kanyasree Prakalpa in 2014. Rammohan College has been awarded in Netaji Indoor-Stadium by Honourable Chief –minister for securing 1st position.
2. Skill India, in collaboration with CREDO (Centre of Excellence) falicitates, Principal Dr. Saswati Sanyal, on behalf of Rammohan College, Principal took this award from Skill India to give access to world class training, designing, retail and promotion facilities to its students.

Research achievements and awards

Faculty achievement

Prof. Chayanika Roy

3rd in presentation in National Seminar on "Water conservation and harvesting: Focusing biodiversity issues and management"

Dr. Samiran Mondal

Indian chemical society research excellence award in International seminar on "Recent advances in chemistry and material sciences-2020"

Fellow of Indian chemical society (2017)

Member of Royal Society of Chemistry

Outstanding paper award in 3rd Regional Science and Technology Congress (Southern Region, 2018)

Dr. Kaustav Dutta Chowdhury

Best Researcher Award in the International Scientist Awards on Engineering, Science and Medicine, organized by VDGOOD Professional Association

Selected as Asian Admirable Achievers, 2023 under the section Educationist and Researcher by Rifacimento International

Dr. Santi Ranjan Dey

C V Raman Prize, 2023 for outstanding professional and research achievements in Zoology by Institute of Researchers

Research Scholar achievement

Dr. Moumita Das

Prof. Sacchidananda Banerjee Memorial Young Scientist Award, 2019 by the Physiological Society of India on the published paper "Hepatoprotective effects of green Capsicum annum against ethanol induced oxidative stress, inflammation and apoptosis in rats" in *Journal of Ethnopharmacology*

Mr. Kartik Shaw

Outstanding paper award in 5th Regional Science and Technology Congress

Ms. Pujita Ghosh

Best paper award in Conference on Inter-disciplinary Biological Sciences "BioColloq" organized by Department of Zoology, Ramakrishna Mission Vivekananda Centenary College (Rahara) & Academy of Biodiversity Conservation (ABC)

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 47

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	15	0	7	14

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 21

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Response:

Rammohan College is having four different campuses of 1.768 Acre in total, **the heritage "Old Building"** (G+4) is of 0.333 Acre, the **"New Science Building (G+4) & Museum"** is of 0.7613 Acre, **Sadhana Sarkar Memorial Hostel** is of 0.171 Acre and a land for future development is of 0.5024 Acre.

The built up area of "Old Building" is 7364 M2, "New Science Building" is 2514.65 M2, Museum is of 1246.78 M2 and Hostel is of 1481.92 M2. Two floors have been newly constructed with the help of RUSA Fund 2.0. The College provides a number of physical facilities for an effective ambience in curricular, co-curricular and administrative activities.

The College ensures basic facilities like clean drinking water, adequate number of toilet, uninterrupted electricity supply, sufficient light & fan (Air Conditioning System, where required) and well furnished class rooms with **ergonomically designed** sitting arrangement.

All science departments have adequate equipments, own computer laboratory and Research facilities. A **State of Art** "Central Instrument Facility" and an **"Animal House"** serve our students to conduct their "**Summer Training"** and **"Research".**

All Arts departments are equipped with **Laptops and a "Linguistic Laboratory" has been established.**

Beside **Central Library and Post Graduate Library,** all departments are having their own **"Seminar Library".**

The College ensures optimal level of infrastructural and physical facilities for teaching learning

1. Well furnished, well ventilated class rooms and well equipped laboratories in both the building.
2. **Hostel** with all amenities for the students, outside students.
3. **Differentially abled** friendly campus viz. Rail, Ramp, wheel chair, **Lift** and special toilet is available. 50% of campus is almost **"Barrier Free".**
4. **Heat signature** & **Discomfort** measurement by **Thom Index** and AC/Cooler and Water Cooler, are installed.

5. **One Auditorium and One conference room** with audio visual facility.
6. **Eight ICT enabled class rooms, one with Smart Board**
7. Wi Fi enabled campus or **Smart Campus**
8. Both the campus are equipped with adequate **Fire Safety.**
9. **CCTV surveillance with Night Vision.**
10. Central Library with 28000+ books, **RFID system, KOHA enabled** and N-LIST subscribed
11. Central Instrument Facility with Autoclave Room.
12. **Animal House facility.**
13. Eight Under Graduate and two postgraduate departments with well-developed Computer Laboratories
14. Xerox or Photocopy facility.
15. Entire administrative work is computerized, data stored in cloud, Students Scholarship Section/Help Desk is well maintained
16. Students information system regarding Examination/Class/Routine/Test is software based
17. Student Common room with **Vending Machine** and Indoor Games.
18. Open Air Stage named **Mukta Moncho**
19. **Large Courtyard for NCC and other programme**
20. ERNET registered domain, G-SUIT, AIIMS CLOUD, GOOGLE Security for cloud computing
21. Psychological Counselling Cell and Grievance Cell with "**Complain BOX**"
22. Well Equipped **Gymnasium**
23. **Museum at the "Home of Raja Rammohan Roy", being declared as HERITAGE BUILDING,** visit for students to increase their moral values
24. Rain Water Harvest System and **"Artificial Model Pond Ecosystem" for Teaching and Research**
25. **Ethno-botany and Ethno-medicine Garden**
26. **Aphid Garden,** to study **"Population dynamics"**
27. Health Check up and Blood Donation Camp system, by NSS.
28. Green Zone to "Increase Environmental awareness" among students
29. Model **"Weather Station"** associated with **IMD**
30. **AIR POLLUTION MEASUREMENT** system in collaboration with **IISER**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 50.46

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
232.9	42.59	26.13	26.79	76.63

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Name Of ILMS Software	Nature Of Automation	Version	Year Of Automation
KOHA	Partially	21.05.12	2016

The learning hub of the Institute's academic activity is the Central Library of Rammohan College, Kolkata. It occupies 1200 square feet on the first floor of the main Building. The sitting capacity of the reading room of the library is for 30 readers. Local Area Network (LAN) connection exists in the library. The Central Library of Rammohan College is well-stocked with books on all subjects as well as periodicals and publications with both general and specialised interest. The library is equally beneficial to teachers and students. The library currently contains an enormous collection of books, reference books, magazines, newspapers, and other materials to offer its patrons a wide range of information. The college library also considering to build up a special collection on "*Raja Rammohan Roy"* and "*Women Studies"* to enhance the students' knowledge on these particular topics. Additionally, the college library has a wide range of *coins of different countries, antique stamps etc*. The primary goal of the college library is to provide information to the teaching and non-teaching personnel, research scholars, students, and professors.

The various departments also maintain seminar libraries in addition to the central library. The departmental libraries were established to give students convenient access to books. A small number of reference books and mostly text materials make up the departmental libraries. With permission from the relevant Department HODs, students are able to check out books from the Departmental Library.

In 2016, college installed **KOHA [3.16.08], an open source integrated library management software** customized by Bengal Library Association [BLA] which was recently replaced by the latest stable version 21.05.12 that was released on March 10, 2022. This web enabled Integrated library software have SQL database and it follows MARC cataloguing format. KOHA's catching feature continues to amplify and expand to meet the needs of its sponsoring libraries. Also, RFID Technology has been implemented in Rammohan College Library by Stallion OneByte Private Limited with Anti-theft gate Reader [Qty-1] and Staff station Reader [Qty-2]. The entire library premise is under CCTV surveillance as library provides open access. Computers in the library area, CCTV system and other machines in the library are maintained by centralized agencies.

An E-learning space is established separately within the library for the student as well as staff for accessing of web resources.

- Name of ILMS Software: KOHA
- Nature of Automation: Partially
- KOHA version: 21.05.12
- Year of Automation: 2016

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The Rammohan College has always focused consistently on best possible IT infrastructure for Academic, Research and Administrative support. IT infrastructure has been updated regularly and new procurement as well as up-gradation of old infrastructure has been done on regular basis:

UPGRADATION (2018-2023)

1. **The Rammohan College has a dedicated committee, approved by Governing Body, "Website Committee", which in collaboration with IQAC regularly monitors the IT**

infrastructure.

2. In addition, the "Admission Committee", the Accounts Section, Office and Library are also involved in regular upgradation of IT Infrastructure.

3. In 2016, only one "Smart Class Room" has been introduced in Rammohan College with the help of fund provided by Government of West Bengal.

4. In 2017, "One Table Top Projector" was procured by Post Graduate Department of Physiology.

5. From 2018 to 2023, Rammohan College upgraded the IT Infrastructure with huge effort from "College Fund".

6. Now the college is having, One Auditorium, One Linguistic Laboratory, one Data centre, Eleven (11) IT enabled Class Rooms, equipped with various devices.

7. These devices include Ceiling Mount Projectors, Table Top Projectors, LED TVs, Audio System with Equalizer and Sound box, Collar & Table Microphone, 180? Recording Camera.

8. In 2016, the college was having only two broadband connections, one in the office and accounts, another in the New Science Building.

9. From 2018 to 2023, the college has built a network of 10 dedicated broadband connections in both the Old and New campus from College Fund.

10. Adequate number of WI-FI modems has been installed in both the campuses.

11. LAN connections has been established, where it is required

12. The Old Computers were upgraded by installation of 128GB SSD, in each computer, step by step in last three years.

13. New Desktop Computers has been procured, with special budget allocation from Governing Body for all the science departments.

14. In total, from 60 computers in 2017, Rammohan College is now having 146 computers (2023).

15. Rammohan College is now equipped with Computer Enabled Laboratories in each Science Departments and Department of Commerce.

16. LINGUISTIC LABORATORY is having 16 computers, one is for Teacher/Instructor and 15 others for students.

17. Dedicated data centre in PG Library and UG Library is having 18 computers.

18. **Provision of WEB-OPAC services in other words, searching of library catalogue at anytime from anywhere through cloud hosting of KOHA is continuing from 2022.**

19. **During Pandemic, additional server space has been procured for Teaching, Learning and Evaluation.**

20. **Now Rammohan College is having TWO separate, rented USA based server, one for running website: https.www.rammohancollege.ac.in (Domain registered in the name of Rammohan College to ERNET) and another for operating AIMES Cloud.**

21. **Additional GOOGLE security has been procured, so that the domain can be operated from any device with safety and security.**

22. **All the modules used for Admission, Registration, Examination, Evaluation, Uploading, Accounts & Office are software supported.**

23. **College has 360? performance appraisal system**

24. **College has an online Feed Back mechanism for stakeholders like students, teachers, alumni and employers.**

25. **CU Previous year question papers are regularly uploaded for the students**

26. **Library maintains a repository of E-BOOK and E-CONTENT in website.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 16.9

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 146

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 4.94

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
3.33804	19.0572	6.61895	8.55535	2.04319

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 43.41

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
552	2604	1841	447	237

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.28

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
238	60	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 4.49

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	31	30	10	13

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
448	555	541	380	346

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.38

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
05	06	04	10	05

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 13

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
04	04	03	02	0

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	14	1	3	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association:

The Alumni Association has been registered under the West Bengal Societies Registration Act, 1961 on 1.02. 2023 and is located at 85A, Raja Rammohan Sarani, Kolkata- 9. The Association has an Alumni Board of seven members to advise on strategies required to increase and enhance the engagement of Alumni members. Rammohan College Alumni Association is committed to fostering an inclusive culture which promotes equality, values, diversity and maintains a social environment in which the rights and dignity of all members of the Association are respected. Our Alumni are the College's greatest advocates and ambassadors and are a source of great pride.

Our Alumni members are from all walks of life and are engaged in various professions, contributing largely to the benefit of our society. Owing its origin to City College, Calcutta, Rammohan College became separately affiliated to the Calcutta University in 1961 with the vision of educating and empowering girl students. The enriched Alumni list stands as evidence to the fulfilment of the vision. The Alumni Association contributes significantly to the development of the institution with their feedback on the academic and non-academic factors. The Association works to develop and maintain a strong bond between the past and the present students. Regular meetings are held to discuss the strategies required to connect with all the ex-students of the institute and organize get-togethers to strengthen the bond.

The Association aims to collect donations and help the poor by providing them with daily essentials, clothes, medicines etc. The Association also aims at charitable activities for the underpriviledged women and children in the neighbouring localities by supporting them with food and clothing. The Alumni members contribute generously with books and study materials for the present students who cannot afford to buy all.

The members of the Association have offered voluntary services whenever required in order to maintain a strong relationship with the College.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Response

The Vision of Rammohan College is "Shradhaban Lavate Gyanam" or "Wisdom Belongeth to Reverence". The college has been following this pathway throughout and will continue to do so. The aim of the college is to make education, a comprehensive training of mind, body and soul to girl students of all strata of society irrespective of caste, creed, religion and economic status. The leadership and governance ensure an environment conducive for attaining self-respect for the students to trigger their inner strength to attain independence in thought, to be aware of their rights so that in time they would be able to make an identity of themselves.

The Mission of Rammohan College is to make students confident of their inherent capabilities. Secondly, they must be made aware of their significance as citizens of the State.

Thirdly, they must know their Country, its Constitution; they have to respect its cultural heritage. To be an important part of their country they must know citizens' Fundamental Rights and Fundamental Duties too.

Fourthly, they have to be aware of their inner strength.

To translate such mission in reality, various policies are framed in adherence to promises of the Institution. We have a plan to shift our building to 85, Raja Rammohon Sarani, Kolkata: 700009.

A plan to build an auditorium, having an accommodation of two hundred people, this not only would cater to our own requirements to arrange for different seminars, conferences, workshops of our own, college cherishes a plan to rent that venue to earn money which would help to bear maintenance cost. Paid parking space for staff and the visitors and a coffee shop run by the students, subsidised by the college are our future plans.

Our college has a plan to build a Badminton/Tennis Court for the students, not only for entertainment, at the same time to enkindle their inner cravings.

The Governing Body, Principal, IQAC and Teachers' Council together work to uphold the vision and mission of the college.

Different Committees under the convenorship of a teacher assist the Principal to work for overall management of the various operations of the college, such as admission, academic coordination, conducting examinations, promotion of research and extension activities, etc.

The management mobilizes funds for upgradation of infrastructure, laboratory, library and office, along with creating environment friendly campus.

Perspective plans toward accomplishing the Vision and Mission of Rammohan College

a) To enhance the quality of education ,the college has introduced Post -Graduation and Certificate Courses.

b) To broaden the exposure of students the college has entered into MoU with other institutions, arranges for faculty exchange, talks by eminent experts.

c) To inculcate research culture, faculty development programmes are arranged.

d) High speed internet facility

e) L.E.D T.V in Zoology department

f) To promote inclusivity, different awareness programmes, seminars, Language Day are organized.

g) Sports infrastructure and gymnasium are facilitated for physical fitness of students.

h) Psychological counselling is arranged to ensure the overall well-being of the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Response
The organogram of Rammohan College reflects the democratic character of governance.The organizational structure of the college consists of the Governing Body, the Principal,the Teaching

Staff,the Non-Teaching Staff and the students.

The Governing Body of the college under the leadership of the President discusses issues relating to finance, infrastructure,faculty recruitment and the matters related to the overall development of college.

The Principal,as the chief administrator of the college,supervises and manages the overall functioning of the college.The Principal is also the ex-officio chairperson of the Teachers' Council.The Principal is assisted by the Departmental-in- Charges,the IQAC,the Teachers' Council and the Non -Teaching Staff which comprises of the Head Clerk,Accountant and Office Assistants .The HOI monitors the campus through close circuit cameras and thus e-surveillance is active.

The Teachers' Council plays an active role in effective planning and implementation of academic activities like teaching-learning,academic administration,curricular and extra-curricular activities.The Departmental-in- Charges work in collaboration with the Principal and their respective departments in accomplishing the academic,financial and co-curricular requirements of the departments.

The IQAC works towards realization of the goals of quality enhancement and sustenance.The IQAC plays an important role for monitoring the internal quality of the institution.The IQAC conducts internal academic and administrative audit of departments and physical verification of laboratories to monitor and ensure quality in the college. Various skill-based and quality events are also conducted by the college under the aegis of IQAC.

The Bursar is appointed by the Governing Body on the recommendation of the Principal.The Bursar manages matters related to internal finances and financilal audit of the college.The Bursar also ensures effective utilization of funds available for developmental purposes.Financial decisions are taken by the Bursar abd the Principal in consultation with GB

The Library is headed by two librarians who supervise the library assistants and attendants in maintaining the upkeeping of the library.The Librarians also work with the Library Committee to upgrade academic resources and facilities in the library.

The Institutional Perspective and Long-term Strategic Plan related to library upgradation has been implemented with the active support of Library Committee through the deployment of Action Plan for the following initiatives::

1) Barcoding

2) Accessing NLIST database

3) Checking new arrivals at library

4) Accessing syllabus and University questions

5) Access to a large number of e-books and e-resources in the library

6) Organization of seminars on Librarians' Day.

Rammohan College follows the stipulated pathway of N.E.P 2023 diligently.

The Student Council though at present not existing owing to the Governmental order,is supposed to address student related issues and organises extra curricular activities in collaboratin with NSS,NCC,Cultural Committee,Sports Committee,Magazine Committee etc

The Administrative Staff of the college is also characterised by a well-defined organizational structure with positions according to the University of Calcutta rules and the rules of UGC.The administrative decisions are implemented through Head of the Institution,assisted by the Head Clerk,

Accountant,Cashier and a team of staff from the administration and the account section.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Response

Welfare Measures for Teaching Staff

Financial::

1.Teachers are eligible to obtain the benefits of Group Insurance Scheme

2.Teachers are members of registered   City College Cooperative Credit Society Ltd and can avail loan facility as and when required--100% of those who applied have availed the benefit.

3.They can also avail loan facilities from Provident Fund as per Government rules.

4.Superannuated teachers and non-teaching staff have been felicitated in appreciation of the services they had rendered.

Professional Development

1.Professional development Programmes for skill upgradation and training are organized for teaching staff.

2.Permission is duly granted to participate in Refresher Courses/Orientation Programmes/Short-Term Courses to the teaching staff for professional development.

ICT Facilities

1.The college has a fully Wi-Fi enabled college campus

2.The college provides infrastructural support in Physics and Chemistry laboratories to facilitate research work by faculty

3.The college has provided laptops to every teacher appointed on a substantive basis

4.Desktop facilities are also provided in the Library and Teachers' Lounge for their use.

5.The college has a Canteen that serves nutritious and hygienic food

6.R.O based water purifier for clean drinking water,refrigerator are provided in Teachers' Lounge.

7.Facilities such as elevator, ramps,wheelchair etc are provided for differently abled teachers.

Recreational Activities for Physical and Emotional Wellbeing

1.Annual picnic is organized for both teaching and non-teaching staff.

2.Separate departmental rooms are provided to the teaching staff of Science stream.

3.Gymnasium facilities are provided along with trained instructors for teachers.

4.Both teaching and non-teaching staff and students participate in games on Annual Sports Day.

Welfare Measures for Non-Teaching Staff

1.Non-teaching staff are eligible to obtain benefits of Group Insurance Scheme

2.Non-teaching staff are also members of the registered City College Cooperative Credit Society Ltd and can avail loan facility as and when required.

3. The college provides facilities of the scheme of Employees' Provident Fund for the causal staff.

4.There is also a Staff Benevolent Fund in the College. All non-teaching permanent and casual staff can take loan maximum amount of Rs. 10000/- during their financial crisis as an urgent basis.

5.They are provided opportunity for their professional Development

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 53.67

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
66	57	59	46	28

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 19.35

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
19	20	41	41	11

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
41	41	41	41	41

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Rammohan College is government aided college. In last five years the college was having the following fund flow and followed the appropriate fund management policies:

Salary and College Fund:

1. Salary for full time teaching and non-teaching staff come from Government and has been managed though HRMS portal. College submit claims of salary, increment and arrear, within due time. After receiving sanction memo of the same, college disburse the amount through HRMS portal.

2. The main source of College development is "Fee collected from students". College review fee, every year, **provide considerable amount of fee concession for Economically Backward** (**Free for BPL**). The collection is completely maintained by E-Governance system through College portal linked with Nationalized Bank.

3. Finance Committee is formed by Governing Body and the execution is done by Purchase Committee following "Government of West Bengal Financial Rule and Purchase Policy" [No. 5400-F(Y), Dated: 25.06.2012].

4. The college is having some "Fixed Deposit", used for development "as and when required".

5. So far, all statutory audits are complete and reports submitted to Higher Education Department, Government of West Bengal by Auditor. Regular internal Audit has been done by Auditor Farm of repute.

Hostel Management

1. Hostel is run by Hostel Managing Committee which manage all costs out of fees collected from the boarders.
2. Regular Audit has been done by "Audit Farm of repute".

RUSA

1. From RUSA 2.0, Rupees 2 crore has been sanctioned to College. Initially College received 1.5 Crore rupees for college development
2. Audit has been done by Auditor of repute.
3. UC submitted to competent authority, and rest amount has been claimed, yet to be disbursed.

DST-BOOST

1. Rammohan College received Rs.25 lakh from Government of West Bengal for development of laboratories. A "BOOST COMMITTEE" has been formed and the amount has been executed successfully.
2. The expenditure has been audited and U/C submitted to "DST & Biotechnology", Government of WB.

Fund from Private Body

1. College received Rs. 1,00,000/- from Radha Madhab Trust for installation of Cooler and drinking water system.
2. The fund has been executed as per mandate and U/C submitted.

Fund for Research and Development

1. Government grant for various Research Projects has been sanctioned to a number of teachers. Project instruments were procured following government rules.
2. The amount has been received through college and disbursed to respective Principal Investigator.
3. The College has separate system to disburse honorarium of Research Fellow.
4. After completion of project all U/C are submitted successfully through College.

Fund from UGC

1. All UGC funds have been utilized successfully.

2. All previously submitted U/C's have been cleared in the year 2022 (as per directives of UGC-ERO).

Fund from Foreign Government

1. College received fund for research from Royal Society of Chemistry, London, U.K. twice.
2. The funds has been transferred though FCR process, to a current account of College.
3. One project has been completed successfully by Principal Investigator and Proper U/C has been submitted in time through College to RSC UK.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

- Members of IQAC meet regularly to review the ativities of teachers.
- IQAC monitor the regularity of classes The IQAC analyzes the performance of the Faculties in respect to Theory & Practical classes.
- Review of teaching learning processes are also carried out by collecting feedback from students & Faculties.
- The IQAC instructs the departments to conduct workshops, seminars and presentations, so that students are encouraged to take part in them and hone their academic research and public speaking skills.
- The students' feedback is taken and this allows the IQAC to get a clear estimate of the successful strategies as well as shortcomings, so that these can be remedied.
- The IQAC also advises the departments to organize syllabus based quiz programmes and show films and documentaries related to the syllabus and important social issues.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender audit of educational institutions is a process for organizational assessment and a tool of action planning from a gender perspective. It examines the capacity and willingness of the institution to ensure a 'safe and secure' environment for women and girl students, faculty and administrative staff. The participatory audit process helps to identify institutional strengths and challenges to integrating gender, as well as gender equity in the institution's systems and operations and in programmes and activities. Moreover, gender audit encourages a dialogue between all stake holders in an educational institution from a positive, gender oriented angle.

Rammohan College, Kolkata provides equal educational and co-curricular opportunities to girl students, regardless of their socio-economic status and religio-cultural roots. Moreover, the College conducts a series of programmes towards gender equity and sensitization each year and provides a number of facilities for the girl student.

Gender sensitization programmes – Curricular and Co-curricular

1. Gender sensitive topics are included in the curricula of the Departments of Education, Political Science and Philosophy and form an integral part of their respective courses of study. This helps in the gender sensitization of the students.
2. The NSS (National Service Scheme) conducts a series of programmes each year to inculcate discipline, collective activity, gender sensitization and awareness among students as responsible citizens. The NSS Special Camp every year encourages students to reach outside the campus and conduct sensitization and awareness campaigns in local slums.
3. RTI Cell, Women's Cell and Internal Complaints Committee, Grievance Redressal and Anti-Ragging Cell and NSS work together on gender equity and sensitization programmes to sustain a harmonious, fear-free ambience in College.
4. The NCC (National Cadet Corps) has been reintroduced in 2023 under the aegis of the 2nd Bengal Battalion to inculcate a sense of 'Unity and Discipline' among students.
5. Psychological Counselling Programmes and the Psychological Counselling Cell help in ensuring the mental well-being of the students, teaching and non-teaching staff of the College.
6. Observing the following Special days every year help students to internalize the themes and

ideologies of luminaries who have contributed significantly to female education.

1) 12th January-   World Youth Day - Birth Anniversary of Swami Vivekananda

   2) 8th May -   Rabindra Jayanti

   3) 22nd May -   Birth Anniversary of Raja Rammohan Roy

   4) 27th September -   Rammohan Roy's Death Anniversary

Facilities on Campus

a) Safety and security of the students are ensured in both the Old (102/1, Rammohan Sarani, Kolkata 700009) and New Science Building Campus (85 A,B,C,D, Rammohan Sarani, Kolkata 700009) and College hostel. Security personnel from reputed companies are appointed to monitor the entry of visitors.

b) Common Room – The College has a well-furnished Common room with basic amenities.

c) Canteen – The College Canteen provides nourishment to students in both Old and New campus.

d) Gymnasium – A multi-gym allows students to build up a healthy body which would help nurture an active mind. Yoga sessions help students and teachers to remain fit.

e) Annual Sports Programme is held every year to promote and engage students in extra-curricular activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Response

Rammohan College has adopted an all pervasive, inclusive policy for all – students and staff. 'Unity in Diversity' is the motto of the college and any discrimination on the grounds of caste, creed, community, language and status is considered a punishable offence.

Every year, the Principal addresses the freshers and conducts an Orientation Programme on their first day of College. She gives them a detailed idea about their assigned role and duties in college. The Code of Conduct to be followed by all is explained. The Ethics Monitoring Committee and its functions is clearly chalked out and the students are informed accordingly. They are also instructed about how to register their complaints / grievances against discrimination in any form with the Grievance Redressal Cell. They are also advised to report any instance of ragging to the Anti-Ragging cell. They are informed about the functioning of the RTI Cell, Women's Cell and the Internal Complaints Committee. The "Zero Tolerance Policy" of the College towards ragging and sexual harassment in any form, is clearly highlighted. This entire matter, apart from informing the students, is put up on the College website for the perusal of all.

The students and staff (both teaching and non-teaching) celebrate Youth Day (12th January, Birthday of Swami Vivekananda), Republic Day, Independence Day, Birth and Death Anniversary of Raja Rammohan Roy every year in complete harmony. The NSS Unit of the College plays a pivotal role in organizing these events. The student and staff profile of the College is varied and yet in its long journey from 1961, Rammohan College has not recorded a single case of discrimination, ragging and sexual harassment in both campuses and hostel.

The College has students coming from all walks of life, belonging to different social, economic and cultural backgrounds. However, the inclusive environment of the College is proven by the fact that all students enjoy equality and harmony in the college campus. The vision of the College to maintain Unity in Harmony is thereby realized fully.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Response

1. Title of the Practice – Spread of Cultural Heritage – Rammohan Roy Memorial Museum [A continuous process that started in 2009-2010]

2. Objectives of the Practice: Raja Rammohan Roy (1772-1883), the great scholar, reformer and a leading figure in the 19th century Bengal Renaissance attempted to inspire and modernize contemporary Indian society through social and educational reforms, particularly directed to the emancipation and empowerment of women. His adoption of the basic tenets of Sanatan Dharma gave rise to the Brahmo religion and Brahmo educationists played a significant role in educating and reforming society.

3. The context: The Museum was inaugurated on 22nd May 2009. The Govt of West Bengal and the Ministry of Culture, Govt of India have rendered financial assistance for the promotion and development of the museum. The Museum has also received financial assistance from the M. P. Lad fund.

4. The practice: Rammohan College acquired, renovated and restored the family residence of Raja Rammohan Roy at 85A, Raja Rammohan Roy Sarani, Kolkata 700009 for the purpose of converting the building into the Raja Rammohan Roy Memorial Museum. The Kolkata Municipal Corporation declared it as a heritage building.

5. Evidence of success: The Museum is dedicated to the social reformer Raja Rammohan Roy. There are six segments in the Museum – commemorative items, books, paintings and sketches, period furniture, panels and dioramas and death mask of Rammohan. Folder, picture post card, DVD, CD produced and published by the Museum are on sale from the Museum Sales Counter. The West Bengal Tourism Department has included the Museum in their City Tour. The Museum is regularly visited by the students of Rammohan College as well as by students of other colleges. The Choice Based Education System (introduced by the University of Calcutta) and the New Education Policy has made Skill Enhanced Courses mandatory. The Social Science departments have to study about Museums and Archives exhaustively along with compulsory visits to these places. So Rammohan Roy Memorial Museum is visited almost regularly by College students in order to understand the construction and functioning of a Museum and the importance of Heritage Studies. MOUs with Victoria College, Vidyasagar College for Women, Baghbazar Women's College, Bangabashi College, Umesh Chandra College and City College help to spread the need to visit the Museum and to study the life and deeds of the Raja, the first 'Modern Man of India'.

6. Problems Encountered and Resources Required– Financial Assistance is needed for expansion works including the setting up of galleries. Staff shortage is required to be settled. To protect the exhibits the Museum requires a centrally air-conditioned set-up. Efforts must be made to introduce internships in

Museology, Curatorship, Preservation Studies and Public Programming. This would be remunerative for the museum and would also generate employment for the students.The concept of "learning to earning" has been exemplified by Ms Jhimli Saha, ex-student of Rammohan College and presently guided lecturer of the Museum. Regular audio-visual programmes must be arranged to build up public awareness about the need for Museums in society.

1. **Title of the Practice: Medicinal Plant Garden**

2. **Objectives of the Practice**: The Medicinal Plant Garden displays more than 80 medicinal plants of our country with their vernacular name, scientific name, parts used and major medicinal uses. The major objective is to expose the students to the medicinal plant wealth of our country, which is one of megadiversity centre of the world.

3. **The context**: Medicinal plants are mentioned in Rigveda, the oldest document (it was composed about 3500 years ago). The plants have been the chief source of drugs used in treatment of various ailments. India is a repository of innumerable medicinal plants of immense values.

4. **The Practice**: More than 80 Medicinal herbs and shrubs are grown in the Garden. Some of the important medicinal plants of the Medicinal Plant Garden are listed in the following table:

Serial No.	Scientific name	Common name	Parts used	Major medicinal use
1.	*Tinospora cordifolia*	Giloy/Gulancha	Stem	Used in the treatment of fever, jaundice, chronic diarrhea, cancer, dysentery, bone fracture, pain, asthuma, skin disease, poisonous insect, snake bite, eye disorders.
2.	*Phyllanthus emblica*	Amla/Amloki	Fruits	Used in Ayurveda and in traditional medicine for the treatment of diarrhea, jaundice, and inflammation.
3.	*Azadirachta indica*	Margosa/Neem	Leaves, fruits	Effective against a variety of skin diseases, septic sores, and infected burns.
4.	*Aegle marmelos*	Elephant apple/Bael	Fruit pulp	Fruit pulp used to treat fever, nausea, vomiting, swellings, dysentery, dyspepsia, seminal weakness, and

				intermittent fever.
5.	*Adhatodavasica*	Basak	Leaf juice	Used in headache, colds, cough, whooping cough, fever, asthma, dyspnea, phthisis, jaundice, chronic bronchitis, and diarrhea.
6.	*Cymbopogon citratus*	Lemon grass	Leaves	Improves digestion, nausea andproblems and ailments like headaches, muscle cramps, spasms and rheumatisms.
7.	*Cinnamomum tamala*	Bay leaves	Leaves	immune system, gastro-intestinal tract, liver and its antioxidant, antidiabetic, anti-inflammatory, anticancer, and antimicrobial activity.
8.	*Aloe vera*	Ghritakumari	Leaf Pulp	treat skin problems (burns, wounds, and anti-inflammatory processes).
9.	*Ocimumtenuiflorum*	Basil/Tulsi	Leaves	Tulsi is also used to treat respiratory problems. Tulsi is used to cure fever, common cold and sore throat, headaches and kidney stones.
10.	*Piper nigrum*	Black pepper	Fruits	improve cholesterol levels, blood sugar control, and brain and gut health.

Periodically we arrange awareness programmes to motivate the students of different streams regarding the medicinal importance of plants, how to grow and propagate them, and how one can easily identify them.

5. Evidence of Success: The display of Medicinal plants encouraging the students to develop the skill of precious identification of medicinally important plants. Our students have developed the skill. Most of

the students grow a few medicinal plants in their kitchen garden or on the terrace.

6. Problems Encountered and Resources Required: The major problem is the non-availability of trained gardener. Lack of financial resources constitute a major constraint.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

 Response

Rammohan College is a women's college and naturally its vision is all-round development and upliftment of its students. The College aims to uphold the principles enshrined in the teachings of Raja Rammohan Roy, the first modernizer in the socio-cultural history of India. The College, therefore, prioritizes the empowerment of women by providing not only education to its students but also provides a wide range of extra-curricular activities that helps to lead to the intellectual, physical and mental well-being of the students. Apart from the educational courses offered, there are also various other programmes and events concerning sports, including gymnasium and yoga classes, NSS, NCC, gender and environmental awareness programmes. There are different fellowships and scholarships offered to meritorious and needy students. These financial grants enable the students to overcome their financial restraints and help them to complete their graduation. Career counselling programmes organized by the College help students to explore various career opportunities after completion of their graduation. Psychological counselling is provided to students to overcome their fears and anxieties, gender discrimination at home and in inter-personal relationships, and any other issue that causes them mental distress. The students in this College come from all strata in society. In spite of differences in their socio-cultural and economic profiles they enjoy a harmonious environment within the college campus, which ensures in the words of Jawaharlal Nehru 'Unity in Diversity'.

In the context of gender equity, a lot of programmes have been undertaken by the NSS Unit of the College, Women's Cell and Internal Complaints Cell (ICC) regarding Health and Hygiene, Cancer types

specific to women, Aids Awareness, Mother and Girl Child Care, Women's Education, Women's Rights, Domestic violence and overall gender awareness. The Internal Complaints Cell (ICC) patronizes such programmes either on its own, or in collaboration with the Women's Cell and NSS. Apart from this the College has an Anti-Ragging Cell. However, no complaints have been lodged in the Anti-Ragging Cell till date. There also exists an RTI (Right to Information) Cell and a Grievance Redressal Cell, where students can submit their complaints. Such complaints are redressed accordingly by the Grievance Redressal Cell and the College Authorities, at the earliest.

Another focus area of the college is in terms of generating environmental consciousness among its students. It also creates awareness about alternative sources of energy, such as, solar energy and rainwater harvesting, which are part of the anti-pollution drive of the College. As an eco-friendly campus, certain measures have been undertaken, such as, restricted entry of automobiles, pedestrian-friendly pathways and use of LED bulbs. The campus is plastic-free. Landscaping is done with trees and plants and there is a medicinal plant garden as well.

The institution provides a disabled-friendly, barrier-free environment with ramps and lifts for ensuring easy access to classrooms. There is also the provision for disabled-friendly washrooms, signage including tactile paths, lights, display boards and signposts.

The institution celebrates and organizes national and international commemorative days, events and festivals. The NSS Unit of the College makes arrangements to celebrate various national and international commemorative days, with the participation of students, teaching staff and non-teaching staff. These include – Swami Vivekananda's birth anniversary, Netaji's birth anniversary, Republic Day, RabindraJayanti, Raja Rammohan Roy's birth anniversary, Raja Rammohan Roy's death anniversary, Independence Day, Teacher's Day, NSS Day, World Environment Day, Yoga Day, among others. Librarians' Day was celebrated on 12th August 2023 to commemorate the birthday of Dr. S.R. Ranganathan, the father of Library Science.

Sensitization of students and employees of the Institution to the constitutional obligations is practised by inculcating values, rights including women's rights, duties and responsibilities of the citizens, among them. The College promotes education in the widest sense to make it a comprehensive training of the mind, heart and body, that is, conducive to the 'greatest good of the greatest number'. For instance, the Awareness Programme on Cancer – such as, breast cancer, cervical cancer and uterine cancer – which affect women mostly, helped to generate awareness about these cancer types and certain lifestyle changes were suggested to the girl students that would help reduce the risk of contracting this fatal disease. In the Awareness Programme on Mental Health, mental health issues were highlighted, as these need to be addressed with due seriousness. As women form the backbone of the family and consequently the Society, steps taken to nurture the mental health of the girl child would ultimately lead to gender equity in society. In fact, this is why counselling sessions are organized and encouraged in the College, so that students are in a better position to tackle their problems.

Fundamental values like honesty, integrity, sincerity and discipline are inculcated among the students to make them responsible citizens, aware of their Fundamental Rights and Duties. The Constitution of India, which contains the basic philosophy and supreme law of the land is also being taught in the College. The students are sensitized about their responsibility and role in the electoral process. This helps them to become aware and dutiful citizens. The HarGharTiranga campaign organized by the NSS was celebrated under the AzadikaAmritMahotsav on 8th August 2022. A cultural programme comprising song, dance, recital, recitation and drama was organised by the NSS volunteers. A procession

was held in the Amherst Street area to encourage people to bring the Tiranga home and to hoist it to mark the 75th year of India's independence on 15th August 2022. In this way, love for the nation is inculcated among the students.

By 2030, the College has a Mission to fulfil the following objectives:

- **Making 90% of the students self-reliant;**
- **Training the students to achieve economic independence in life;**
- **Mentally strengthening all the students so that they can overcome all forms of trauma and discrimination in life.**

File Description	Document
Any other relevant information	[View Document](#)
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Principal and IQAC coordinator have attended all workshops/ seminars (for preparation of NAAC) by Govt. of West Bengal and highly reputed organizations/institutions through online and offline modes. With the guidance of state level mentors, Principal and IQAC are planning to complete the process of NAAC preparation successfully to promote the College.

Concluding Remarks :

The College works towards developing and well-grounded individuals who can take their place on the world stage. We strive to create an equitable, egalitarian space where women not only find their voice but be accepted as leaders of Society. We make a solemn pledge to harness our strength and minimize our weaknesses to provide a better tomorrow for all stakeholders.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 955 Answer after DVV Verification: 859 Remark : DVV has made the changes as per shared data template document excluding the duplicates by HEI .
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification:
2.1.2	

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
101	120	115	159	160

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
101	120	115	155	160

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
743	743	743	743	743

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
743	743	743	743	743

Remark : DVV has made the changes as per shared supporting document byHEI .

Metric ID	Sub Questions and Answers before and after DVV Verification
3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise**

during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
32	12	21	20	25

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
22	9	14	12	16

Remark : DVV has made the changes as per shared supporting document by HEI.

3.3.2 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	14	12	9	9

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	9	8	4	8

Remark : DVV has made the changes as per shared supporting document excluding the duplicates .

3.4.3 | *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	17	2	10	16

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	15	0	7	14

	Remark : DVV has made the changes as per shared supporting document excluding the days by HEI .

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*
	
	    Answer before DVV Verification :
	    Answer After DVV Verification :21
	Remark : DVV has considered only functional MoUs.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years* 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
239.29	42.95	21.5	26.79	81.5 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
232.9	42.59	26.13	26.79	76.63	 Remark : DVV has made the changes as per expense on purchase of equipments. shared by HEI.
5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years* 5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
552	2325	1635	447	237 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
552	2604	1841	447	237	 Remark : DVV has made the changes as per shared supporting report for benefited students.

5.2.1	Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	31	30	10	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	31	30	10	13

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
448	555	541	380	347

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
448	555	541	380	346

Remark : DVV has unable to select HEI input so DVV has made some necessary change in 2018-19.

5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years*

5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	03	03	01

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	06	04	10	05

Remark : DVV has made the changes as per shared qualifying certificates by HEI.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	14	4	8	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	14	1	3	1

Remark : DVV has made the changes as sharde by data template document excluding the teachers day,nss days and yoga.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	25	48	81	16

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
19	20	41	41	11

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	3	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
41	41	41	41	41

Remark : DVV has made the changes by excluding duplicate teachers.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>2440</td><td>2522</td><td>2410</td><td>2295</td><td>2853</td></tr></table> Answer After DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>2467</td><td>2606</td><td>2611</td><td>2605</td><td>2798</td></tr></table>
2.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 105 Answer after DVV Verification : 101
2.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>98</td><td>101</td><td>99</td><td>100</td><td>91</td></tr></table> Answer After DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>97</td><td>98</td><td>96</td><td>98</td><td>88</td></tr></table>
3.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>236.23266</td><td>126.34059</td><td>313.74662</td><td>122.06029</td><td>115.31623</td></tr></table> Answer After DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>236.23266</td><td>126.34059</td><td>298.16</td><td>65.24</td><td>76.67</td></tr></table>