

COORDINATING COMMITTEE OF CITY, RAMMOHAN AND ANANDA MOHAN COLLEGE
102/1, RAJA RAMMOHAN SARANI, KOLKATA-700009

REF. NO.: cc/Tender Notice/01

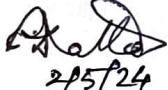
DATE: 03.05.2024

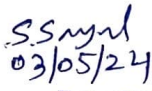
Tender Notice for Running Students' Canteen, Teachers' Canteen and Staff Canteen of City College
for three years: 2024-2025, 2025-2026 and 2026-2027


Sealed tenders are invited from registered, experienced and reputed contractors for running the Students' Canteen, Teachers' Canteen and Staff Canteen of City Group of Colleges, Kolkata, for the session 2024 - 2025; 2025 - 2026 and 2026 - 2027. The sealed tenders on letter head of the tenderer should be pledged to the Convener, Accommodation & Coordination Committee, City Group of Colleges, 102/1 Raja Rammohan Sarani, Kolkata - 700 009. The list of Canteen Items along with terms and conditions is furnished below in this notification.

The sealed tenders should reach to the office of the undersigned on any working day, between 12:00 Noon to 03:00 PM, within ten days from the date of publication of this notification. The intending tenderers must quote their rates on their letter heads against the list of items attached with this notification and before quoting/offering rates they are requested to go through the terms and conditions.

Conditional, incomplete and ambiguous tenders shall be straightaway rejected. The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.


29/5/24
Teacher-in-Charge
Ananda Mohan College
Kolkata-9


03/05/24
Principal
Rammohan College
Kolkata-9


DR SITAL PRASAD CHATTOPADHYAY
Convener,
Coordinating Committee
City, Rammohan and Ananda Mohan College
102/1 Raja Rammohan Sarani, Kolkata - 700 009
02/05/2024

TERMS AND CONDITIONS FOR RUNNING THE CANTEEN

These conditions must be read carefully by all intending tenderers before filling the tenders and quoting rates.

1. That the Canteen must be operative well before and after one hour of College timing.
2. That the Canteen must be kept open in all working days and recess.
3. That the rent of Rs..... (Rupeesonly) for a session (2024-2025; 2025-2026 and 2026-2027 in each financial year) shall be payable by the successful tenderer/contractor in six installments for three years (1st installment of Rs. at the time of allotment of contract and 2nd installments of Rs.....(Rupees.....only) after four months from the date of allotment of contract) for the year 2024-2025. The subsequent installments have to be paid in the month of February, 2025, August, 2025, February, 2026 and August, 2026.
4. That the contractor/successful tenderer have to ensure discipline, hygiene and good quality food products in the Canteen. The quality and hygiene of the products sold/provided shall be checked by the College Canteen Committee on routine basis.
5. That the contractor/successful tenderer shall not sell any smoking items, Khaini, Gutka etc. or other banned items in the College Canteen as well as inside the college premise

6. No food item in this list will be deleted/alterd. Food item may be added depending upon the season with the written approval from the college administration. Any such attempt will be subject to removal/termination of contract without any notice.
7. Intending tenderer(s) shall have to attach valid Trade License and Food License from competent authority.
8. The quotation must be submitted in a properly sealed envelope addressed to "The Convener, Accommodation & Coordination Committee, City Group of Colleges, 102/1 Raja Rammohan Sarani, Kolkata – 700 009", super-scribed as "Tender for running Students' Canteen/Teachers' Canteen" and Staff Canteen".
9. Rates to be quoted by the intending tenderer(s) on the prescribed tender format should be inclusive of all taxes, levies etc.
10. Rates of food items must be clearly legible. No addition/alteration/overwriting/quoted with pencils, shall straightway be rejected.
11. Successful tenderer will have to execute an agreement with the College, duly stamped drawn on non-judicial stamp paper worth Rs 10/- (Rupees Ten Only) within a week upon receipt of contract/order for running of the Canteen as per the terms and conditions of the College.
12. The contractor shall not assign or sublet his contract or any substantial part thereof to any other agency.
13. Successful tenderer shall ensure lifting of canteen wastages/garbage etc. from the campus and same should be removed immediately as per norms of the Kolkata Municipal Corporation. Further, there should not be any littering of unused food within the Canteen.
14. The kitchen staff shall use head-cover and apron to maintain hygienic conditions in the Canteen.
15. The contract of running the canteen may be terminated at any time, if the successful contractor fails to abide by the terms and conditions put forth by the College Administration or upon failure of maintenance of discipline, hygiene, serene in the College Campus. The price of food items approved by the college administration is fixed for three years and in case, if it is found that the contractor taking price more than the approved price, the contract will be terminated immediately.
16. Price List with quantity approved by the College Administration must be properly displayed at prominent place in the Canteen.
17. Canteen Contractor/successful tenderer shall ensure the upkeep and safety of College Canteen property.
18. The successful tenderer must submit written application to the college administration for the canteen staff for staying inside the college canteen at night. The application must contain proper identity of such staff from the company, Aadhar card of the staff and mobile number of the staff.
19. Electrical appliances such as, Heater, Induction Cooker, Microwave machine, OTG machine or any other such types of electrical gazettes will not be permitted. The contractor has to bring refrigerator from its own. The contractor may use Electric Toaster, Griller.
20. The contractor must use commercial gas cylinder only.
21. Any other condition(s) that the College administration imposes from time to time shall be final and binding upon the Contractor/successful Tenderer.

22. The undersigned reserves the right to reject or cancel any tender or all tenders without assigning any reason thereof.

23. The selected tenderer must deposit Rs. 20000/- (Rupees twenty thousand only) as a Refundable Security Deposit for the students' canteen and Rs. 20000/- (Rupees twenty thousand only) as a Refundable Security Deposit for the teachers' canteen respectively. The Refundable Security Deposit for staff canteen will be Rs. 2000/- (Rupees two thousand only). The amount will be refunded to the tenderer after completion of the period without any interest.

24. The college will provide the following facilities:

- Students' Canteen Room in the Ground Floor (approx. 800 sq.ft.)
- Teachers' Canteen Room in the First Floor (approx. 800 sq.ft.)
- Staff Canteen in the mezzanine floor beside western side stair. (approx. 25 sq.ft.)
- Electricity
- Seating arrangements.
- Supply water from KMC

25. Disputes, if any, shall be subject to jurisdiction of Courts in Kolkata only.

LIST OF FOOD ITEMS WITH PRICE AND QUANTITY ARE GIVEN IN THE NEXT SHEET

- The food items with ** must be made available on all working day on regular basis
- Other food items may be prepared once/twice/trice in a week
- The list of food items available on particular day must be displayed in the Board with the price mentioned against each item
- In case of food items of standard registered company, the price must not exceed MRP.
- The food items without ** must be made available at least three to four item

LIST OF ITEMS FOR RUNNING STUDENTS' CANTEEN/TEACHERS' CANTEEN
AND STAFF CANTEEN

Sl. No.	Description of food items	Quantity/Size	Rate	Remarks
01.	Aloo Paratha made with fresh vegetables	Standard		
02.	Biscuits of registered companies in sealed packets**	-		
03.	Boiled Egg**	Single		
04.	Bread Toast with Omelet (2 pieces of Bread)**	-		
05.	Bread Toast with Butter (2 pieces of Bread)**	-		
06.	Cake **			
07.	Chicken Pakora with bone (25 gms per piece)	1 pc.		
08.	Chicken Pakora with bone (25 gms per piece)	1 plate (6 pcs.)		
09.	Chicken Pakora without bone (25 gms per piece)	1 pc.		
10.	Chicken Pakora without bone (25 gms per piece)	1 plate (6 pcs.)		
13.	Chilli Chicken with bone (25 gms per piece)	1 plate (6 pcs.)		
14.	Chilli Chicken without bone (25 gms per piece)	1 plate (6 pcs.)		
15.	Cholar Daal/Ghugni with Puri/Luchi (standard size)	2 pcs. per plate		
16.	Cholar Daal/Ghugni with Puri/Luchi (standard size)	Extra single pc		
17.	Chowmein – Veg**	150 gms/plate		
18.	Chowmein – Egg**	150 gms/plate		
19.	Chowmein – Chicken	150 gms/plate		
20.	Coffee with milk/without milk**	80 ml. cup		
21.	Cookies made of standard company**	Per Piece		
22.	Dahi of reputed company (sweet/sour)**	Per Cup		
23.	Dosa – Plain	Per plate		

24.	Dosa - Masala	Per plate		
25.	Fruit Juice (Tetra pack/can of standard company)**	Per Pack		
26.	Fried Rice – Veg	150 gms/plate		
27.	Fried Rice – Egg	150 gms/plate		
28.	Fried Rice – chicken	150 gms/plate		
29.	Ice-cream of reputed company**	-		
30.	Lassi of reputed company in tetra pack**	-		
31.	Mineral water of reputed company**	-		
32.	Momo – veg	1 plate (6 pcs.)		
33.	Momo – chicken	1 plate (6 pcs.)		
34.	Omelet – single egg**			
35.	Omelet – Double egg**			
36.	Paneer Pakora – 25 gms per piece	1 plate (6 pcs.)		
37.	Paneer Pakora – 25 gms per piece	1 pc.		
38.	Paratha with Ghugni/aloor dum (standard size)**	Per plate		
39.	Pasta	150 gms/plate		
40.	Rice Thali – Veg – rice/dal/sabji-2/chatni/papar**			
41.	Rice Thali – Egg – rice/dal/sabji-1/egg-2/chatni/papar			
42.	Rice Thali – Fish – rice/dal/sabji-1/fish-1/chatni/papar			
43.	Rice Thali – Chicken – rice/dal/sabji-1/chicken-3 pieces/chatni/papar			
44.	Rice Thali – Mutton- rice/dal/sabji-1/mutton-3 pieces/chatni/papar			
45.	Roll – Chicken**			
46.	Roll – egg**			
47.	Roll – egg-chicken**			
48.	Roll – mutton			
49.	Roll – egg-mutton			
50.	Roll – veg with mash potato**			
51.	Roti – Tawa with sabji/ghoogni – 2 pieces per plate**			
52.	Sandwich – 2 slices of sandwich bread – veg			
53.	Sandwich – 2 slices of sandwich bread - chicken			
54.	Tea **	80 ml. cup		
55.	Soft drinks of reputed company**			

Sital Prasad Chatterjee
Principal 02/05/2024
City College
Kolkata-700009

S. Sanyal
31/5/24
Principal
Rammohan College
Kolkata-700009

R. K. Datta 21/5/24
Teacher-in-Charge
Ananda Mohan College
Kolkata-700009
Teacher-in-Charge
Ananda Mohan College
Kolkata-9